**Meeting no. 293 - 11-03-20**

Senate

**Meeting to be held on Wednesday 11th March 2020 from 2pm to 5pm, in City 125 Suite**

[Agenda](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/522869/Item_00_Agenda_Senate_11_03_20.pdf)

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

|  | **Part One - Preliminary Items** | **Paper1** | **Main Speaker(s)** |
| --- | --- | --- | --- |
| **\*1** | **Apologies** To note apologies received for the meeting. | Verbal | Chair |
| **\*2** | **Highlighted Items** To agree the highlighted (\*) items as the main items of business for the meeting2. | Verbal | Chair |
| **\*3** | [**Minutes**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/522870/Item_03_Minutes_Senate_11_12_19_Senate_11_03_20.pdf) To agree the minutes of the meeting held on 11th December 2019. | Open | Chair |
| **\*4** | **Matters Arising**   * 4.1 Item 20 – Matters Arising: Academic Year Structure To note the update. * 4.2 Item 21 – [Matters Arising: Staff Eligible to sit on Stage 2 Appeal and Disciplinary Panels](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_04.2a_Matters_Arising_Student_Cases_Senate_11_03_20.pdf) To note the update from S&AS and to discuss the [proposals from the SU](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_04.2b_SU_Proposal_Matters_Arising_Student_Cases_Senate_11_03_20.pdf). * 4.3 Item 27 – [PRES 2019 Results Analysis](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_04.3_Matters_Arising_PRES_Senate_11_03_20.pdf) To note the update. * 4.4 To note any [other matters arising not covered elsewhere on the Agenda](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0010/522874/Item_04.4_Matters_Arising_Senate_11_03_20.pdf). | Verbal  Restricted  Restricted  Open | DSAS  DSAS  Doctoral College BoS Chair  Chair |
| **\*5** | **Conflicts of Interest** To note any members’ conflicts of interest pertaining to this meeting’s business. | Verbal | Chair |
| **6** | [**Terms of Reference and Governance Regulations**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0011/522875/Item_06_Terms_of_Reference_Senate_11_03_20.pdf) To note the terms of reference of Senate and the regulations relating to Senate. | Open | Chair |
| **\*7** | **Items Specially Brought Forward by the Chair** To consider any issues brought forward by the Chair.   * 7.1 To discuss the potential impact of [Spring Term Industrial Action on Quality and Standards](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_07.1_Potential_Impact_Industrial_Action_Quality_Standards_Senate_11_03_20.pdf). * 7.2 To note decisions taken out of session by Senate, by correspondence. * 7.3 To note plans for a review of Regulation 13, Student Discipline. | Restricted  Verbal  Verbal | Chair / DP&P  Chair  Chair / DP&P |
| **8** | [**Senate Calendar**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/522877/Item_08_Senate_Calendar_Senate_11_03_20.pdf) To note the annual calendar for Senate business. | Open | Chair |
| **\*9** | [**Students’ Union Standing Report**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0013/523030/Item_09_SU_Report_Senate_11_03_20.pdf) To note and discuss issues brought forward by the Students’ Union. | Open | SU President |
|  | **Part two - Major Items for Discussion** | **Paper1** | **Main Speaker(s)** |
| **\*10** | **Proposals/reports to Senate from Academic Governance Committee**   * 10.1 [Proposed Revision to Regulation 7 – Emeritus Titles](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/522878/Item_10.1_Senate_Regulation_7_Emeritus_Titles_Revision_Senate_11_03_20.pdf) To consider and approve the proposed revision. * 10.2 [Recommendations for the Award of Professor Emeritus](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_10.2_Emeritus_Nominations_Senate_11_03_20.pdf) To consider the nominations and approve the recommendations for the award. | Open  Closed | Chair AGC  Chair AGC |
| **\*11** | **Proposals/reports to Senate from Educational Quality Committee**   * 11.1 [Student Harassment and Bullying Policy](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/522880/Item_11.1_Student_Harassment_Bullying_Policy_Senate_11_03_20.pdf) To consider and endorse the draft Policy. * 11.2 [PSRB Summary Report for 2019/20](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0008/522881/Item_11.2_2019.20_PSRB_Senate_11_03_20.pdf) To consider the report. * 11.3 [Undergraduate Annual Programme Evaluation Summary Report 2018/19](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0009/522882/Item_11.3_APE_Undergraduate_Report_2018-2019_Senate_11_03_20.pdf) To consider and approve the report. | Open  Open  Open | DP&P  DP&P  DP&P |
| **\*12** | **Proposals/reports to Senate from Research & Enterprise Committee** 12.1 [REF 2021 Status Report](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_12.1_REF_Report_Senate_11_03_20.pdf) To consider the update. | Restricted | VP(R&E) |
|  | **Part three - Other Items for Discussion** | **Paper1** | **Main Speaker(s)** |
| **\*13** | [**Student Transfer Statement and Next Steps**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0011/522884/Item_13_Student_Transfer_Statement_Senate_11_03_20.pdf) To note the Student Transfer Statement and the development of a Student Transfer Policy. | Open | DP&P |
| **\*14** | [**Sabbatical Leave Monitoring Report**](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_14_Sabbatical_Monitoring_SASS_Law_Senate_11_03_20.pdf) To note the report. | Restricted | VP(R&E) |
| **\*15** | **Reports from Sub-Committees and Executive Advisory Committees**   * 15.1 [Boards of Studies Minutes](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/11-03-20/Item_15_BoS_Minutes_Senate_11_03_20.pdf) To note the minutes and consider any matters of concern. * 15.2 Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Collaborative Provision Committee To receive a verbal update and consider any matters of concern. | Part Closed  Verbal | BoS Chairs  Committee Chairs |
| **\*16** | [**Appointment of President**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0014/523031/Item_16_Appointment-of-Professor_Senate_11_03_20.pdf) To note the update. | Open | College Secretary |
|  | **Part four - Items for Information** | **Paper1** | **Main Speaker(s)** |
| **17** | **Minutes for Information** To note minutes from the following meetings:   * 17.1 Senate Committees   + 17.1.1 [Educational Quality Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0016/523024/Item_17.1.1_Educational_Quality_Committee_Jan20_Senate_11_03_20.pdf)   + 17.1.2 [Academic Governance Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0017/523025/Item_17.1.2_Unapproved_Minutes_AGC_04_02_20_Senate_11_03_20.pdf)   + 17.1.3 Senate Research Ethics Committee:     - [September minutes](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/523026/Item_17.1.3a_SREC_September_Minutes_25_09_19_Senate_11_03_20.pdf)     - [November minutes](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0019/523027/Item_17.1.3b_SREC_November-_Minutes_20_11_19_Senate_11_03_20.pdf) * 17.2 Executive Advisory Committees   + 17.2.1 [Education & Student Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0020/523028/Item_17.2.1_ESC_Minutes_05.12.19_Senate_11_03_20.pdf) | Open  Open  Open  Open | Chair EQC  Chair AGC  Chair SREC  Chair ESC |
| **18** | [**Honorary Visiting Professors**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0003/523029/Item_18_HVPs_Senate_11_03_20.pdf) To note the appointments and reappointments of Honorary Visiting Professors approved by Chair’s action. | Open | Chair |
|  | **Part five - Concluding Items** | **Paper1** | **Main Speaker(s)** |
| **\*19** | **Freedom of Information Review** To identify any changes to the open/restricted/closed classification of papers from this meeting. | Verbal | Chair |
| **20** | **Any Other Business** To note any other business. | Verbal | Chair |

**Date of Next Meeting:**13th May 2020 from 2.00pm to 5.00pm.

**Dr William Jordan**  
College Secretary [William.Jordan@city.ac.uk](mailto:William.Jordan@city.ac.uk)

1City, University of London’s Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. “Open” and “Restricted” Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. “Open” Senate papers are published on the web and “Restricted” papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as “Open”, “Restricted” and “Closed” has been determined in the light of the provision of the Freedom of Information Act. “Open” papers will normally be made available to a member of the public lodging an FOI request. “Closed” papers will not normally be made available. “Restricted” classifies a paper that is “Closed” but has been made available to staff. Staff should treat “Restricted” papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.

2Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting.