**Meeting no. 295 - 08-07-20**

Senate

**Meeting to be held on Wednesday 8th July 2020 from 2pm to 5pm**

**Via Microsoft Teams**

[**Agenda (PDF)**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/540063/Item_00_Agenda_Senate_08_07_20.pdf)

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

| **Item number & type** | **Part One – Preliminary Items** | **Paper1** | **Main Speaker(s)** |
| --- | --- | --- | --- |
| \*1 | Apologies To note apologies received for the meeting. | Verbal | Chair |
| \*2 | Highlighted Items To agree the highlighted (\*) items as the main items of business for the meeting2. | Verbal | Chair |
| \*3 | [Minutes](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0019/540064/Item_03_Minute_Senate_13_05_20_Senate_08_07_20.pdf) To agree the minutes of the meeting held on 13th May 2020. | Open | Chair |
| \*4 | Matters Arising  4.1 Item 6– Matters Arising: [Count Me In: Student Attendance Policy](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0003/540066/Item_04_1_Count_Me_In_Update_Senate_08_07_20.pdf) To note the update.  4.2 Item 13 – Matters Arising: [Academic Year Structure](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/540067/Item_04_2_Academic_Year_Structure_Senate_08_07_20.pdf) To note the update.  4.3 To note any [other matters arising not covered elsewhere on the Agenda](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0020/540065/Item_04.3_Matters_Arising_Senate_08_07_20.pdf). | Verbal | 4.1 DSAS  4.2 DSAS  4.3 Chair |
| \*5 | Conflicts of Interest To note any members’ conflicts of interest pertaining to this meeting’s business. | Verbal | Chair |
| 6 | [Terms of Reference and Governance Regulations](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/540068/Item_06_Terms_of_Reference_Senate_08_07_20.pdf) To note the terms of reference of Senate and the regulations relating to Senate. | Open | Chair |
| \*7 | [Items Specially Brought Forward by the Chair](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/540069/Item_07.1_2019-20_Autumn_Module_Evaluation_Report_-Senate_08_07_20.pdf) To consider any issues brought forward by the Chair. | Verbal | Chair |
| 8 | [Senate Calendar](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0016/540070/Item_08_Senate_Calendar_Senate_08_07_20.pdf) To note the annual calendar for Senate business. | Open | Chair |
| \*9 | Students’ Union Reports  9.1 [Students’ Union Standing Report](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0017/540071/Item_09.1_SU_Report_Senate_08_07_20.pdf) To note and discuss issues brought forward by the Students’ Union.  9.2 [Programme Representation Paper](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/540072/Item_09.2_SU_Programme_Representative_Senate_08_07_20.pdf) To note the report and discuss the recommendations. | Open | Chair |
| **Item number & type** | **Part Two – Major Items for Approval and/or Discussion** | **Paper1** | **Main Speaker(s)** |
| \*10 | Updates/Reports to Senate in relation to Covid-19 Pandemic  10.1 [Framework for Managing the impact of Covid-19 on Academic quality](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_10.1_Framework_managing_Coronavirus-impact_Quality_Senate_08_07_20.pdf) To note the update  10.2 [Contingency Senate Regulations for Assessment and Conferment of Awards 2019/20](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0020/540074/Item_10.2_Contingency_Assessment_Conferment_Awards_201920_Senate_08_07_20.pdf) To note action taken.  10.3 [Delivery of Educational Offer and Student Experience 2020/21](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_10.3_Educational_Offer_Student_Experience_Senate_08_07_20.pdf) To note the paper.  10.4 [Managing Senate Business Out of Session](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/540077/Item_10.4_Future_Senate_Business_AGC_10_06_20.pdf) To consider paper | 10.1 Closed  10.2 Open  10.3 Closed  10.4 Open | 10.1 DP&P  10.2 DP&P  10.3 DP&P  10.4 College Secretary |
| \*11 | Proposals/reports to Senate from Academic Governance Committee  11.1 [Assessment Regulation 19 and Programme Regulations](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/540078/Item_11.1_2020-21_Assessment_and_Programme_Regs_Senate_08_07_20.pdf) – proposed updates for 2020/21 (i) To approve the proposed Programme Regulations detailed in Part 1 of this paper (ii) To approve proposed updates to the Senate Regulations detailed in Part 2 of this paper  11.2 R[ecommendation for the Award of Professor Emeritus](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_11.2_Emeritus_Nomination_Senate_08_07_20.pdf) To consider the nomination and approve the recommendations for the award.  11.3 [Chair and Deputy Chair of SREC](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_11.3_Chair_and_Deputy_Chair_SREC_Senate_08_07_20.pdf) To consider the nomination and approve the position. | 11.1 Open  11.2 Closed  11.3 Closed | 11.1 Chair AGC / DP&P  11.2 Chair AGC  11.3 Chair AGC |
| \*12 | Proposals/reports to Senate from Educational Quality Committee  12.1 [Lecture Capture Policy Consultation Update](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0020/540083/Item_12.1_Lecture_Capture_consultation_Senate_08_07_20.pdf) To note the paper and discuss the draft policy.  12.2 [Proposed Approach to Annual Programme Evaluations 19/20](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/540085/Item_12.2_Approach_Annual_Programme_Evaluations_2019-20_Senate_08_07-20.pdf) To note the proposals.  12.3 [Ammendments to approved Teaching and Assessment Types](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/540086/Item_12.3_Partnership_Approval_USPARC_Amendment-_Proposals_Senate_08_07_20.pdf) To approve the recommendations.  12.4 [New Approach to Partnership Approval](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/540087/Item_12.4_Assessment_Teaching_Types_Senate_08_07_20.pdf) To approve the proposals. | Open | DP&P |
| \*13 | Proposals/reports to Senate from Research & Enterprise Committee  13.1 REF Update To receive the report. | Verbal | VP(R&E) |
| **Item number & type** | **Part Three – Other Items for discussion** | **Paper1** | **Main Speaker(s)** |
| \*14 | [Assessment Feedback Turnaround Times Report](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_14_Assessment_Turnaround_Report_Senate_08_07_20.pdf) To consider the report. | Closed | DP&P |
| \*15 | [UPAC Schedule](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/540090/Item_15_UPAC_dates_2020-21_Senate_08_07_20.pdf) To note UPAC dates. | Open | DP&P |
| \*16 | [Student Survey Headlines](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_16_Student_Surveys_Senate_08_07_20.pdf) To note the response rates, headlines and schedule. | Restricted | DP&P |
| \*17 | [Student Case Activity 2019](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0020/540092/Item_17_Student_Case_Activity_2019_Senate_08_07_20.pdf) To consider the report. | Closed | DP&P |
| \*18 | Internal Audit Reports  To note the Final Internal Audit Reports for: 18.1 [Performance Indicator Review – Progression](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_18.1_Progression_KPI_Senate_08_07_20.pdf) 18.2 [External Examiners](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_18.2_External_Examiners_Senate_08_07_20.pdf) 18.3 [BoS](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_18.3_IA_BoS_Report_Senate_08_07_20.pdf) | Restricted | DP&P/Chair AGC |
| \*19 | Reports from Sub-Committees and Executive Advisory Committees  19.1 Boards of Studies Minutes To note the minutes and consider any matters of concern.  19.2 Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Collaborative Provision Committee To receive a verbal update and consider any matters of concern. | Verbal | 19.1 BoS Chairs  19.2 Committee Chairs |
| \*20 | Appointment of President To receive the update. | Verbal | College Secretary |
| **Item number & type** | **Part Four – Items for Information** | **Paper1** | **Main Speaker(s)** |
| 21 | Minutes for Information  To note minutes from the following meetings:  21.1 Senate Committees 21.1.1 [Educational Quality Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/540096/Item_21.1.1_Educational_Quality_Committee_Senate_08_07_20.pdf) 21.1.2 [Academic Governance Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/540097/Item_21.1.2_AGC_unapproved_Minutes_10_06_20__Senate_08_07_20.pdf) 21.1.3 Senate Research Ethics Committee: [minutes from April](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0008/540098/Item_21.1.3_SREC_April_minutes_Senate_08_07_20.pdf), [minutes from May](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0009/540099/Item_21.1.3_SREC_May_minutes_Senate_08_07_20.pdf) 21.1.4 [Collaborative Provision Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0010/540100/Item_21.1.4_CPC8_08.0620_Senate_08.07.20.pdf)  21.2 [BoS Minutes](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/08-07-20/Item_21.2_BoS_Minutes_Senate_08.07.20.pdf) | 21.1 Open  21.2 Part Closed | 21.1.1 Chair  21.1.2 EQC  21.1.3 Chair AGC  21.1.4 Chair SREC  21.1.5 Chair CPC  21.2 Chairs BoS |
| 22 | [Honorary Visiting Professors](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0012/540102/Item_22_HVPs_Senate_08_07_20.pdf) To note the appointments and re-appointments of Honorary Visiting Professors approved by Chair’s action. | Open | Chair |
| **Item number & type** | **Part Five – Concluding Items** | **Paper1** | **Main Speaker(s)** |
| \*23 | Freedom of Information Review To identify any changes to the open/restricted/closed classification of papers from this meeting. | Verbal | Chair |
| 24 | Any Other Business To note any other business. | Verbal | Chair |

Date of Next Meeting: 7th October 2020 from 2.00pm to 5.00pm.

Dr William Jordan  
College Secretary [William.Jordan@city.ac.uk](mailto:William.Jordan@city.ac.uk)

1 City, University of London’s Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the  
approved minutes of the meetings of Council and Senate are routinely published on the web. “Open” and “Restricted” Council papers,  
with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the  
Council meeting. “Open” Senate papers are published on the web and “Restricted” papers are also available to staff via the web using  
a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely  
published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web.  
The classification of papers as “Open”, “Restricted” and “Closed” has been determined in the light of the provision of the Freedom of  
Information Act. “Open” papers will normally be made available to a member of the public lodging an FOI request. “Closed” papers will  
not normally be made available. “Restricted” classifies a paper that is “Closed” but has been made available to staff. Staff should treat  
“Restricted” papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the  
classification of papers on the agenda at the meeting at which they are considered.

2 Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on  
this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited  
to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the  
meeting