**Meeting no. 294 - 13-05-20**

Senate

**Meeting to be held on Wednesday 13th May 2020 from 2pm to 5pm**

**Via Microsoft Teams**

[Agenda](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/528982/Item_00_Agenda_Senate_13_05_20.pdf)

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

| **Item number** | **Part One – Preliminary Items** | **Paper1** | **Main Speaker(s)** |
| --- | --- | --- | --- |
| \*1 2.00pm | **Apologies** To note apologies received for the meeting. | Verbal | Chair |
| \*2 | **Highlighted Items** To agree the highlighted (\*) items as the main items of business for the meeting2. | Verbal | Chair |
| \*3 | [**Minutes**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0008/528983/Item_03_Minutes_Senate_11_12_19_Senate_13_05_20.pdf) To agree the minutes of the meeting held on 11th December 2019. | Open | Chair |
| \*4 | **Matters Arising**  4.1 Item 5 – [Matters Arising: Policy on Graduate Teaching Assistants](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0009/528984/Item_04.1_Matters_Arising_GTA_data_1819_Senate_13_05_20.pdf) To note the paper.  4.2 Item 20 – Matters Arising: Academic Year Structure To note the update.  4.3 Item 21 – [Matters Arising: Staff Eligible to sit on Stage 2 Appeal and Disciplinary Panels](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_04.3_SU_Proposal_Matters_Arising_Student_Cases_Senate_13_05_20.pdf) To note the update from S&AS and to discuss the proposals from the SU.  4.4 To note any other [matters arising not covered elsewhere on the agenda](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0012/528987/Item_04.4_Matters_Arising_Senate_13_05_20.pdf) | 4.1 Open  4.2 Verbal  4.3 Restricted  4.4 Open | 4.1 DSAS  4.2 DSAS  4.3 DSAS  4.4 Chair |
| \*5 | **Conflicts of Interest**  To note any members’ conflicts of interest pertaining to this meeting’s business. | Verbal | Chair |
| 6 | [**Terms of Reference and Governance Regulations**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/528988/Item_06_Terms_of_Reference_Senate_13_05_20.pdf) To note the terms of reference of Senate and the regulations relating to Senate. | Open | Chair |
| \*7 | **Items Specially Brought Forward by the Chair** To consider any issues brought forward by the Chair.  7.1 To note decisions taken out of session by Senate, by correspondence. | Verbal | Chair |
| 8 | [**Senate Calendar**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/528989/Item_08_Senate_Calendar_Senate_13_05_20.pdf) To note the annual calendar for Senate business. | Open | Chair |
| \*9 2.30pm | **Students’ Union Standing Report**  To note and discuss issues brought forward by the Students’ Union. [Students’ Union Standing Report Part a](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/528990/Item_09a_SU-Senate-Standing-Report_Senate_13_05_20.pdf) [Students’ Union Standing Report Part b](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/528991/Item_09b_SU_Report_Senate_11_03_20.pdf) | Open | SU President |
| **Item number** | **Part Two – Major Items for Approval and/or Discussion** | **Paper1** | **Main Speaker(s)** |
| \*10 2.40pm | **Updates/Reports to Senate in relation to Covid-19 Pandemic**  10.1 [Framework for managing the impact of Covid-19 on Academic quality](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_10.1_Management_Academic_Quality_Standards_Senate_13_05_20.pdf) To consider the report. 10.2 [Derogations to Regulations and Policies as a result of Covid-19 (Doctoral College)](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_10.2_Regulatory_Changes_Result_of_COVID-19_PGR_Senate_13_05_20.pdf) To consider and endorse the report. | 10.1 Closed  10.2 Closed | 10.1 DP&P  10.2 Doctoral College Chair |
| \*11 3.00pm | **Proposals/reports to Senate from Academic Governance Committee**  11.1 [Proposed Revision to Regulation 13: Student Discipline](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0009/528993/Item_11.1_Regulation_13_Student_Discpline_Senate_13_05_20.pdf) To consider the proposed changes and approve the revised Regulation. 11.2 [Proposed Revision to Regulation 23 – Masters Degrees By Research](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0010/528994/Item_11.2_Reg_23_Senate_13_05_20.pdf) To consider the proposed changes and approve the revised Regulation. 11.3 [Programme Regulations for 19/20: CLS](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0011/528995/Item_11.3_19-20_Programme_Regulation_LawGDL_Senate_13_05_20.pdf) To consider the proposed changes and approve the revised Regulation. 11.4 [Proposed Revision to Regulation 4C: SREC ToR](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0012/528996/Item_11.4_Reg_4C_SREC_ToR_Senate_13_05_20.pdf) To consider the proposed changes and approve the revised Regulation. 11.5 [Proposed Revision to Regulation 7: Emeritus Titles](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/528997/Item_11.5_Reg_7_Emeritus_AGC_28_04_20.pdf) To consider and approve the proposed revision. 11.6 [Recommendations for the Award of Professor Emeritus](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_11.6_Emeritus_Nominations_Senate_13_05_20.pdf) To consider the nominations and approve the recommendations for the award. | 11.1 Open  11.2 Open  11.3 Open  11.4 Open  11.5 Open  11.6 Closed | 11.1 Chair AGC / DP&P  11.2 Chair AGC / DP&P  11.3 Chair AGC / DP&P  11.4 Chair AGC/Interim  11.5 Chair SREC  11.6 Chair AGC |
| \*12 3.20pm | **Proposals/reports to Senate from Educational Quality Committee**  12.1 [Student Harassment and Bullying Policy and Student Sexual Misconduct Policy](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_12.1_Student_Harassment_Bullying_Policy_Student_Sexual_Misconduct_Policy_Senate_13_05_20.pdf) To consider and approve the Policies. 12.2 [Academic Integrity and Misconduct Policy and Guidance](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0016/529000/Item_12.2_Academic_Integrity_Misconduct_Poliy_Senate_13_05_20.pdf) To consider and approve the Policy. 12.3 [External Examining Thematic Report (Summary) 2018/19](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_12.3_External_Examiners_Thematic_Report_2018-19_Senate_13_05_20.pdf) To consider and approve the report. 12.4 [PGR Annual Programme Evaluation Summary Report 2018/19](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/529002/Item_12.4_APE_Postgraduate_Research_2018-2019_Senate_13_05_20.pdf) To consider and approve the report. 12.5 [Undergraduate Annual Programme Evaluation Summary Report 2018/19](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0019/529003/Item_12.5_APE_Undergraduate_Report_2018-2019_Senate_13_05_20.pdf) To consider and approve the report. | 21.1 Closed 21.2 Open 21.3 Closed 21.4 Open 21.5 Open | 21.1 DP&P/ VP(S&P) 21.2 DP&P 21.3 DP&P 21.4 DP&P 21.5 DP&P |
| \*13 4.00pm | **Proposals/reports to Senate from Research & Enterprise Committee**  13.1 [Research & Enterprise Annual Report](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_13_RE-Annual-Report-2018-19-FNL_Senate_13_05_20_.pdf) To receive the report. | Closed | VP(R&E) |
| **Item number** | **Part Three – Other Items for discussion** | **Paper1** | **Main Speaker(s)** |
| \*14 4.20pm | **Reports from Sub-Committees and Executive Advisory Committees**  14.1 Boards of Studies Minutes To note the minutes and consider any matters of concern. 14.2 Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Collaborative Provision Committee To receive a verbal update and consider any matters of concern. | 14.1 Verbal  14.2 Verbal | 14.1 BoS Chairs  14.2 Committee Chairs |
| \*15 4.30pm | [**Nominations for Chairs of Assessment Boards**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0003/529005/Item_15_Assessment_Board_Chairs_Senate_13_05_20.pdf) To approve the nominations | Open | DP&P |
| \*16 4.40pm | [**Research Degrees Policy Consultation Outcome**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/529006/Item_16_Research_Degrees_Policy_Consultation_Senate_13_05_20.pdf) To approve the amendments | Open | Doctoral College Chair |
| \*17 4.50pm | **Appointment of President** To receive the update. | Verbal | College Secretary |
| **Item number** | **Part Four – Items for Information** | **Paper1** |  |
| 18 | [**Register of Collaborative Provision**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/529011/Item_18_CPR_Senate_13_05_20.pdf) To receive the report | Open | Chair CPC |
| 19 | [**Raising and Escalating Concerns in Practice Annual Report**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0019/529012/Item_19_SHS_Risk_Escalating_Concerns_Annual_Report_Senate_13.05.20.pdf) To note the report from the BoS in Health Sciences. | Open | BoS Chair |
| 20 | [**PG and UG Applications for 20/21**](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_20_Senate_Admissions_Update_2020_Senate_13_05_20.pdf) To note the report. | Restricted | DP&P |
| 21 | **Minutes for Information** To note minutes from the following meetings:  21.1 Senate Committees 21.1.1 [Educational Quality Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0003/529014/Item_21.1.1a_Educational_Quality_Committee_Jan20_Senate_13_05_20.pdf) 21.1.2 [Academic Governance Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0004/529015/Item_21.1.2_Unapproved_Minutes_AGC_04_02_20_Senate_13_05_20.pdf) 21.1.3 Senate Research Ethics Committee [SREC minutes part a](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/529016/Item_21.1.3a_SREC_September_Minutes_25_09_19_Senate_13_05_20.pdf) [SREC minutes part b](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0006/529017/Item_21.1.3b_SREC_November-_Minutes_20_11_19_Senate_13_05_20.pdf)  21.1.4 [Collaborative Provision Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/529018/Item_21.1.4_CPC7_03_04_20_Senate_13_05_20.pdf) 21.2 [Executive Advisory Committees](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0008/529019/Item_21.2.1_Education_Student_Committee_24.02.20_Senate_13_05_20.pdf) 21.2.1 [Education & Student Committee](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0018/529020/Item_21.2.1_ESC_Minutes_05.12.19_Senate_13_05_20.pdf) 21.3 [BoS Minutes](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0019/529021/Item_21.3_BoS_Minutes_Senate_13_05_20.pdf) | 21.1.1 Open 21.1.2 Open 21.1.3 Open  21.1.4 Open 21.2 Open 21.3 Part Closed | Chair EQC  Chair AGC  Chair SFREC  Chair CPC  Chair ESC |
| 22 | **Items for note relating to papers circulated to Senate in March 2020**  22.1 [Sabbatical Leave Monitoring Report](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_22.1_Sabbatical_Monitoring_SASS_Law_Senate_13_05_20.pdf) To note the report. 22.2 [Student Transfer Statement and Next Steps](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0003/529023/Item_22.2_Student_Transfer_Statement_Senate_13_05_20.pdf) To note the statement and development of future policy. 22.3 [PRES 2019 Results Analysis](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_22.3_PRES_Senate_13_05_20.pdf) To note the report. 22.4 [PSRB Summary Report for 2019/20](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0005/529025/Item_22.4_2019.20_PSRB_Senate_13_05_20.pdf) To note the report. 22.5 [REF 2021 Status Report](https://www.city.ac.uk/__old_design/_media/city-site/documents/about/education/academic-committees/senate/2019-20/13-05-20/Item_22.5_REF_Report_Senate_13_05_20.pdf) To note the update. | 22.1 Closed 22.2 Open 22.3 Restricted 22.4 Open 22.5 Restricted | 22.1 WP(R&E) 22.2 DP&P 22.3 Doctoral College, BoS Chair 22.4 DP&P 22.5 VP(R&E) |
| 23 | [**Honorary Visiting Professors**](https://www.city.ac.uk/__old_design/__data/assets/pdf_file/0007/529027/Item_23_HVPs_Senate_13_05_20.pdf) To note the appointments and reappointments of Honorary Visiting Professors approved by Chair’s action. | Open | Chair |
| **Item number** | **Part Five – Concluding Items** | **Paper1** | **Main Speaker(s)** |
| \*24 | **Freedom of Information Review** To identify any changes to the open/restricted/closed classification of papers from this meeting. | Verbal | Chair |
| 25 | **Any Other Business** To note any other business. | Verbal | Chair |

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1City, University of London’s Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. “Open” and “Restricted” Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. “Open” Senate papers are published on the web and “Restricted” papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as “Open”, “Restricted” and “Closed” has been determined in the light of the provision of the Freedom of Information Act. “Open” papers will normally be made available to a member of the public lodging an FOI request. “Closed” papers will not normally be made available. “Restricted” classifies a paper that is “Closed” but has been made available to staff. Staff should treat “Restricted” papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.  
2 Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting