



**EDUCATIONAL QUALITY COMMITTEE AGENDA - MEETING 18**  
**15 April 2021 - 14.00-16.00**  
**(Microsoft Teams meeting)**

Part 1 - Preliminary Items			Paper <sup>1</sup>	Speaker	Time
1.	*	<b>Welcome and apologies</b> and to agree: * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) <sup>2</sup>	Verbal	Chair	14.00
2.	#	<b><u>Minutes</u></b> To <b>approve</b> the minutes of the meeting held on 3 February 2021	Open	Chair	
3.	#	<b><u>Matters Arising</u></b> To <b>note</b> matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	14.05
4.	*	<b>Chair's Business</b> To <b>receive</b> a report on important institutional business from the Chair	Verbal	Chair	
Part 2 – City Developments, Priorities and Standing Reports			Paper <sup>1</sup>	Speaker	Time
5.	#	<b>Education and Student matters</b> To <b>receive</b> updates from the: a) <a href="#">Student Experience and Task and Finish Group</a> b) <a href="#">Education and Student Committee</a>	Open	Chair	14.15
6.	#	<b>Students' Union Standing Report</b> To <b>receive</b> and <b>discuss</b> a) the <a href="#">SU Standing Report</a> b) the <a href="#">Student Voice Report (Term 1)</a>	Open	SU VP Education	14.20
7.	#	<b>Student and Academic Services Standing Report</b> To <b>receive</b> a report on activities of the Directorate	Verbal	Head of QUAD	14.30
8.	#	<b>LEaD Standing Report</b> To <b>receive</b> a report on the activities of LEaD	Verbal	Deputy Director LEaD	14.40
Part 3 - Educational Quality			Paper <sup>1</sup>	Speaker	Time
9.	*	<b>Senate Regulations and Policies</b> a) To <b>receive</b> the <a href="#">Contingency Regulations 2020/21</a> b) To <b>consider</b> the <a href="#">revised Conduct of Examinations Regulation 11</a> c) To <b>consider</b> and <b>endorse</b> the <a href="#">Online Teaching Materials and Recordings Policy</a> d) To <b>consider</b> and <b>approve</b> the <a href="#">Module Evaluation Guidance</a> and receive an update	Open Open Open Open	Head of QUAD Assistant Registrar (Quality) GALA Sponsor Assistant Registrar (Quality)	14.50 15.00 15.10 15.20

10.	#	<b>Annual Programme Evaluation 2019/20</b> To <b>approve</b> the a) <a href="#">Undergraduate Report</a> b) <a href="#">Postgraduate Research Report</a>	Open	Quality and Standards Officer	15.30
11.	#	<b>Internal Audit</b> To <b>receive</b> the <a href="#">Library Services: Reading List Management report</a> and <b>note</b> the further actions	Open	Director of Internal Audit	15.35
12.	#	<b><a href="#">SHS Escalation of Concerns Report</a></b> To <b>receive</b> the report	Open	SHS ADE	15.40
13.	#	<b><a href="#">Collaborative Provision Committee</a></b> To <b>receive</b> the minutes and an update on key developments	Open	Head of QUAD	15.45
14.	#	<b><a href="#">Doctoral College Board of Studies</a></b> To <b>receive</b> the minutes and an update on key developments	Open	Head of QUAD	15.50
15.	#	<b>Any Other Business</b>			
<b>Next Meeting</b>		3 June 2021			

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<sup>1</sup> City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff.<sup>2</sup> Recommendations included in papers not starred and not discussed will be taken as approved.