SENATE

**Meeting to be held on Wednesday 17th March 2021 from 2pm to 5pm
Via Microsoft Teams**

AGENDA

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

Part One – Preliminary Items	*Paper¹*	*Main Speaker(s)*
✳**1** 2.00pm **Apologies** To **note** apologies received for the meeting.	Verbal	Chair
✳**2** **Highlighted Items** To **agree** the highlighted (✳) items as the main items of business for the meeting².	Verbal	Chair
✳**3** **Minutes** To **agree** the minutes of the meeting held on 9th December 2020.	Open	Chair
✳**4** **Matters Arising**		
4.1 Items 1: Postgraduate Research Learning Outcomes To **receive** an update.	Verbal	Asst Vice-President (Doctoral College)
4.2 Items 2: Framework for Development and Review of Academic Policy and Guidance To **receive** an update.	Verbal	DSAS
4.3 Item 23: Personal Tutoring Audit To **receive** an update.	Verbal	DSAS
4.4 To **note** any other matters arising not covered elsewhere on the Agenda.	Open	Chair
✳**5** **Conflicts of Interest** To **note** any members' conflicts of interest pertaining to this meeting's business.	Verbal	Chair
✳**6** **Terms of Reference and Governance Regulations** To **note** the terms of reference of Senate and the regulations relating to Senate.	Open	Chair

✳7 **Items Specially Brought Forward by the Chair**
To **conside**r any issues brought forward by the Chair.

7.1	**Contingency Senate Regulations for Assessment and Conferment of Awards 2020/21** To note action taken.	Open	Chair
7.2	**Senate Approvals by Correspondence: Professor Emeritus and Placements Policy** To **note** the approved Senate business conducted by circulation.	Verbal	Chair
7.3	**Senate Approvals by Chair's Action: Nominations for Chairs of Assessment Boards 2020/21** To **approve** the nominations.	Open	Chair
7.4	**Naming of the Business School** To **note** the update.	Verbal	Chair / Dean Business School
7.5	**Update on training arrangements in 2020/21 for final stage Institutional-level panel members (Student Cases)** To **note** the update.	Open	DSAS

✳8 **Senate Calendar**
To **note** the annual calendar for Senate business. — Open — Chair

✳9 **Students' Union Reports**

9.1	**Students' Union Standing Report** To **consider** and **discuss** issues brought forward by the SU.	Open	SU President
9.1	**Student Voice Term 1 Report** To **note** and **discuss** the report.	Open	SU President

Part Two – Major Discussion Items	*Paper*[1]	*Main Speaker(s)*

✳10 2.30pm	**Education and Student Experience** To **discuss** the following reports: a) Overview of student experience 2020-21 and into 2021-22 b) Update on the Employability Development Plan c) Update on the 1-1 student support d) Proposals for the educational delivery 2021-22	Restricted	DP&P / DSAS Asst Vice-President (Educational Delivery)
✳11 3.00pm	**Report of Elected Senators to Council** To **consider** the issues outlined in the paper.	Open	SES
✳12 3.20pm	**IHRA Consultation** To **consider** the consultation question.	Open	Chair

Part Three – Reports from Sub-Committees and Executive Advisory Committees	*Paper*[1]	*Main Speaker(s)*

✳**13**
3.40pm

Proposals/reports to Senate from Educational Quality Committee

13.1	**Postgraduate Annual Programme Evaluation Summary Report (2018/19)** To **consider** and **approve** the report.	Open	DP&P
13.2	**Student Reasonable Adjustments Policy** To **consider** and **approve** the Policy.	To Follow	DP&P
13.3	**Online Module Evaluation Policy** To **consider** and **approve** the Policy and Question Set.	Open	DP&P
13.4	**Academic Integrity Charter** To **consider** and **approve** the proposal to adopt the QAA Academic Integrity Charter.	Open	DP&P
13.5	**Student Placements Policy** To **consider** and **approve** a minor update to the Policy.	Open	DP&P
13.6	**Programme and Credit Framework Register** To **note** the paper.	Open	DP&P

✳**14**
3.50pm

Proposals/reports to Senate from Academic Governance Committee

14.1	**Recommendations for the Award of Professor Emeritus** To **consider** the nominations and **approve** the recommendation for the award.	Closed	Chair AGC

✳**15**
4.00pm

Proposals/reports to Senate from Research & Enterprise Committee

15.1	**Research Activity Update** To **consider** the update.	Verbal	Deputy President (Interim)
15.2	**REF 2021 Status Report** To **note** the report.	Restricted	Deputy President (Interim)

✳16 Doctoral College Reports
4.20pm

			Paper	Main Speaker(s)
16.1	**Conflicts of Interest** (Transfer of Registration from MPhil/PhD to PhD Policy and Appointment of Examiners for Research Degrees Policy) To **consider and approve** the two Policies.		Open	Asst Vice-President (Doctoral College)
16.2	**Notification of Withdrawal Policy (Research Degrees)** To **consider and approve** the Policy.		Open	
			Open	
16.3	**Transfer to Writing Up Policy (Research Degrees)** To **consider and approve** the Policy.			
			Open	
16.4	**Admissions Policy (Research Degrees)** To **consider** and **recommend** the Policy.			
			Open	
16.5	**Doctoral College Annual Report** To **consider** the report.			

✳17 Collaborative Provision Committee Annual Report
4.45pm
To **note** the report.

	Restricted	DP&P

✳18 SHS Escalation of Concerns to Health Education England (HEE)
4.50pm
To **consider** the report.

	Restricted	BoS Chair, SHS

✳19
4.55pm

		Paper	Main Speaker(s)
19.1	**Boards of Studies Minutes** To **note** the minutes and **consider** any matters of concern.	Part Closed	DP&P / DSAS
19.2	**Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Education and Student Committee, Collaborative Provision Committee** To **receive** a verbal update and **consider** any matters of concern.	Verbal	Chairs of Committees

Part Five – Items for Information	*Paper*[1]	*Main Speaker(s)*
20 **Honorary Visiting Professors** To **note** the appointments and reappointments of Honorary Visiting Professors approved by Chair's action.	Open	College Secretary
21 **Minutes for Information** To **note** minutes from the following meetings:		
21.1 Council	Open	Chair
21.2 Academic Governance Committee	Open	Chair AGC
21.3 Research & Enterprise Committee	Open	Chair R&E

Part Five – Concluding Items	*Paper*[1]	*Main Speaker(s)*

✸**22**	**Freedom of Information Review**
	To **identify** any changes to the open/restricted/closed	Verbal	Chair
	classification of papers from this meeting.

✸**23**	**Any Other Business**
	To **note** any other business.	Verbal	Chair

Date of Next Meeting
12th May 2020 from 2.00pm to 5.00pm.

Dr William Jordan
College Secretary	William.Jordan@city.ac.uk

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[1]City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. "Open" and "Restricted" Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. "Open" Senate papers are published on the web and "Restricted" papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as "Open", "Restricted" and "Closed" has been determined in the light of the provision of the Freedom of Information Act. "Open" papers will normally be made available to a member of the public lodging an FOI request. "Closed" papers will not normally be made available. "Restricted" classifies a paper that is "Closed" but has been made available to staff. Staff should treat "Restricted" papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.

[2] Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting