

**EDUCATION & STUDENT COMMITTEE AGENDA - MEETING 16**  
**Thursday 6 April 2017 in D427 - 14.30 to 16.30**

Part 1	Preliminary Items	Paper <sup>1</sup>	Speaker	Time
1.	* <b>Welcome and apologies</b> and to <b>agree</b> : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) <sup>2</sup>	Verbal	Chair	14.30
2.	# <b>Minutes</b> To <b>approve</b> the minutes of the meeting held on 8 February 2017	Open	Chair	
3.	# <b>Matters Arising</b> To <b>note</b> matters arising from previous meetings which do not appear elsewhere on the agenda	Open	Chair	14.35
4.	* <b>Professional Services Reports</b> To <b>receive</b> an update from Information Services on activities undertaken to support City's KPIs	Verbal	Director of Business, IT	14.40
5.	* <b>Chair's Business</b>			14.55
	a) To <b>receive</b> a report on important institutional business from the Chair	Verbal	Chair	
	b) To <b>receive</b> an update on the Evaluation of Student Experience Report and next steps	Restricted	Chair	
Part 2	Strategy, Planning and City Developments and Priorities	Paper <sup>1</sup>	Speaker	
6.	* <b>Vision and Strategy 2026</b> To <b>receive</b> an update on the Vision and Strategy KPI/PIs, the annual planning round and scorecards	Restricted	Director SAPU	15.05
7.	Education and Student Strategy			
7.1	* <b>Progression Improvement Plan Working Group</b> a) To <b>receive</b> a briefing on the establishment of the group b) To <b>consider</b> and <b>agree</b> a set of priorities and recommendations	Restricted	Chair PIP Working Group	15.15
7.2	* <b>Revisions to the Education and Student Strategy</b> To <b>receive</b> a briefing on plans to refresh the Education & Student Strategy	Restricted	Head of Student Experience	15.30
8.	# <b>HESA Review of Graduate Outcomes</b> To <b>receive</b> an update on the review of the DLHE	Open	Head of Careers	15.45
Part 3	Standing Reports	Paper <sup>1</sup>	Speaker	
9.	* <b>Students' Union Standing Report</b> To <b>receive</b> an update on the activities of the Students' Union	Open	SU President	15.50
10.	* <b>Student &amp; Academic Services Report</b> To <b>receive</b> an update on the activities of the Directorate	Verbal	Director of S&AS	15.55

11.	* <b>Learning Enhancement &amp; Development (LEaD) Standing Report</b>		Director/ Dept Dir LEaD	16.00
	a) To <b>receive</b> an update on the activities of LEaD	Verbal		
	b) To <b>note</b> the LEaD Service Evaluation 2016/17	Open		

<b>Part 4</b>	<b>Reports from Education and Student Strategy Hub Sub-Committees and Projects</b>	<b>Paper<sup>1</sup></b>	<b>Speaker</b>	
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<b>12.</b>	<b>Research and Practice Informed Education</b>			
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12.1	# <b>Learning Enhancement &amp; Development Advisory Sub-Committee</b>	Open	Director/ Deputy Director LEaD	16.05
	To <b>receive</b> the minutes of the meeting held in February 2017 with a summary of key updates			

12.2	# <b>Graduate School Committee</b>	Open	Graduate School Chair	
	To <b>receive</b> the minutes of the meeting held in February 2017			

**Education and Student Committee members (excluding those only attending for the Strategic Development items) continue for Part 5 at 16.10**

<b>Part 5</b>	<b>Operational Business and Reports from Sub-Committees</b>	<b>Paper<sup>1</sup></b>	<b>Speaker</b>	
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13.	* <b>Annual Programme Evaluation (APE)</b>	Open	Education and Student Strategy Coordinator	16.10
	To <b>receive</b> an update on the planned changes to the APE process to support the work being undertaken on Progression and Assessment Strategy			

14.	# <b>Periodic Review</b>	Open	Assistant Director QUAD	16.15
	To <b>receive</b> an update on the Periodic Review Schedule and the Reports, Responses and One Year On reports			

15.	* <b>Senate Policies</b>	Open	Head of Student Experience	
	To <b>note</b> the Transgender Policy			

16.	# <b>Any Other Business</b>			<b>Close</b>
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**Next Meeting**                      **Thursday 15 June 2017**

**Secretary: Helen Fitch**                      **Email: [Helen.Fitch.1@city.ac.uk](mailto:Helen.Fitch.1@city.ac.uk)**                      **Telephone: 020 7040 8793**

<sup>1</sup> City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff.<sup>2</sup> Recommendations included in papers not starred and not discussed will be taken as approved.