

D. STANDING ORDERS

D.4. REMOVAL AND RESIGNATION OF COUNCIL MEMBERS

- i. A Council member shall automatically cease to hold office, and the office shall become vacant, if the Council member fails to attend three successive meetings of Council without having obtained the express permission of the Chair of Council for such failure to attend.
- ii. Subject to the conditions in paragraphs iii to v below, the Council may, by majority decision, remove a Council Member from office if it is satisfied that that the Council Member is unable or unfit to discharge the duties of office or there has been a reasonable loss of confidence on the part of the Council in the ability of the Council Member to perform the duties of office.
- iii. Any proposal to remove a Council Member from office in accordance with paragraph ii above shall be made in writing by a minimum of three Council members to the University Secretary. If such a proposal is received by the University Secretary at least 21 days in advance of the next meeting of Council, a resolution proposing to remove the Council Member shall be placed on the agenda of such meeting. If such a proposal is received less than 21 days before the next planned meeting of the Council, the University Secretary shall call a special meeting of the Council to specifically consider the resolution to remove the Council Member or place a resolution proposing to remove the Council Member on the agenda of the following scheduled meeting of Council.
- iv. At least 12 Council members (excluding the Council Member whose removal is proposed) shall be present and capable of voting at the meeting at which the resolution to remove the Council Member is to be considered. The Council member whose removal is proposed will leave the room to allow the vote to be taken.
- v. The Council Member who is proposed to be removed from office shall be given:-
 - a) At least 14 days' notice of the meeting at which the resolution for removal is to be considered; and
 - b) A reasonable opportunity to be heard by or make written representations to the Council on the subject of his or her proposed removal.
- vi. A Council Member may at any time resign by notice in writing to the University Secretary.
- vii. A staff member of Council will cease to be a member of Council when their employment with City, University of London ends.