### Task Assessment Criteria

The student should demonstrate the following:

### Assessment Specification

With due regard to confidentiality reference to relevant research literature where appropriate:

#### 1. Clinical administration (6)

- Selection of appropriate aspect of service/policy
- Description of aspect of service/policy
- An ability to use appropriate methods for evaluating service quality/an ability to consider the implications of policy for clients, families and staff
- An ability to consider potential changes to service/policy
- An ability to write in a clear and professional manner

Carry out an investigation of clinical administration and management in your block placement, in consultation with your supervising clinician.

This may be **EITHER:**

- a) a SWOB (Strengths, Weaknesses, Opportunities, Barriers) analysis on one aspect of the clinical service which your setting offers, e.g. dysphagia service, service to school age children, community outreach service.
- OR
- b) a review of a relevant service policy, e.g. the referral policy/waiting list procedure/minimum standards for response times in your clinical setting.

Comment on:
- how the policy/standards were determined
- the implications for clients and their families
- the implications for staff
- potential changes to the current system and implications of such changes

Limit of 1000 words

#### 2. Case Management (7)

- Selection of appropriate case to discuss and case described in appropriate detail
- Selection of appropriate theory and theory described in appropriate detail
- Evidence of understanding of theory
- An ability to use theory to guide clinical decision-making
- An ability to write in a clear and professional manner

Discuss how theory influenced a clinical decision with regards to a single case.

- Select a case with which you have been involved.
- Describe the features of this client’s communication and/or swallowing difficulties.
- Discuss how theory influenced a clinical decision with regards to this client. e.g. a theoretical model/’s, an efficacy study.

Limit of 1000 words
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<th>3. Clinical documentation (8)</th>
<th>Write a REFERRAL REPORT to another SLT based on the client referred to in task 2.</th>
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| An ability to include appropriate information for a referral report including: background information, date of assessment, description of assessment methods, assessment results, analysis of assessment findings, detailed description of therapy given (including duration, aims/goals, approach etc.), evaluation of therapy outcomes and future recommendations. | **Remember to include:**  
  - Relevant background information on client  
  - Assessment methods used and assessment findings (you can attach relevant assessment forms or data as appendices)  
  - Summary of therapy aims, course of therapy offered and evaluation of therapy outcomes  
  - Future recommendations  

This task has no word limit. |