PROGRAMME SPECIFICATION – UNDERGRADUATE PROGRAMMES

KEY FACTS

<table>
<thead>
<tr>
<th>Programme name</th>
<th>Criminology and Sociology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Award</td>
<td>BSc (Hons)</td>
</tr>
<tr>
<td>School</td>
<td>School of Arts and Social Sciences</td>
</tr>
<tr>
<td>Department or equivalent</td>
<td>Department of Sociology</td>
</tr>
<tr>
<td>UCAS Code</td>
<td>L390</td>
</tr>
<tr>
<td>Programme code</td>
<td>UMCRS0</td>
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<tr>
<td>Type of study</td>
<td>Full Time</td>
</tr>
<tr>
<td>Total UK credits</td>
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<tr>
<td>Total ECTS</td>
<td>180</td>
</tr>
</tbody>
</table>

PROGRAMME SUMMARY

The BSc Criminology and Sociology is a joint honours degree programme offered by the Department of Sociology in the School of Arts and Social Sciences.

Aims

- To help you understand the character of sociology as a discipline that is both theoretically informed and evidence based.
- To develop in you a critical awareness of a variety of sociological perspectives and their relevance to other areas of study.
- To make you aware of a broad range of theoretical perspectives informing sociological and criminological investigation and be able to use these where appropriate to construct arguments.
- To allow you to collect and analyse a range of sociological and criminological data through your own research.
- To enable you to demonstrate an ability to comprehend, interpret and apply a range of materials, including original texts, archive material, data sets, interview materials, to produce coherent, well-structured written work.
- To introduce you to some of the frontiers of contemporary sociology and criminology, especially those taught and researched at City University.
- To allow you to appreciate the complex interplay between local and global forces and their relationship to social processes (including those that are criminogenic), with particular reference to life in the 21st century metropolis which is London.
- To assist you in the development of a critical criminological understanding of the relationships between crime, criminality, crime control and social order.
- To enable you to understand the importance of gender, class, race and ethnicity in understanding criminality.
- To allow you to acquire the inter-disciplinary and transferable skills, knowledge, study habits and independence of thought required of graduates of sociology and criminology.
- To enable you to develop high-level reflexive capabilities with regard to their own experiences, social milieu and academic resources.

Certificate / Part One

Following successful completion of part one or the Certificate in Criminology and Sociology, you will be able to discuss underlying concepts and principles associated with Criminology and Sociology and interpret these within the context of your practice.

You will have demonstrated:

- a good general knowledge and understanding of the well-established principles, issues, concepts and theories in Criminology and Sociology.
• the ability to relate underlying concepts and principles to a variety of contexts.
• an understanding of the limits of your knowledge.

Typically you will be able to:
• use a limited range of techniques to undertake critical analysis of information.
• communicate information using key methodological techniques of the discipline
• have the basic preparation to undertake further training to develop your methodological and
  subject-specific understanding.

You will have:
The confidence and transferable skills to prepare yourself for employment requiring the exercise
of personal responsibility and decision-making.

Diploma / Part Two
When you have successfully completed of part two or the Diploma in Criminology and Sociology
you will have built on your previous knowledge and experience. You will have developed skills
of enquiry in your subject and different approaches to problem-solving, you will also be able to
identify the limitations of your knowledge.

You will have demonstrated:
• knowledge and critical understanding of the well-established principles of Criminology and
  Sociology, and of the way in which those principles have developed
• the ability to apply underlying concepts and principles outside the context in which they
  were first studied, including, where appropriate, the application of those principles in an
  employment context
• knowledge of the main methods of enquiry in Criminology and Sociology and ability to
  evaluate critically the appropriateness of different approaches to solving problems in the
  field of study
• an understanding of the limits of your knowledge, and how this influences analyses and
  interpretations based on that knowledge.

Typically, you will be able to:
• use a range of established techniques to initiate and undertake critical analysis of
  information, and to propose solutions to problems arising from that analysis
• effectively communicate information, arguments and analysis in a variety of forms to
  specialist and non-specialist audiences, and deploy key techniques of the discipline
  effectively
• undertake further training, develop existing skills and acquire new competences that will
  enable them to assume significant responsibility within organisations.

You will have:
• the qualities and transferable skills necessary for employment requiring the exercise of
  personal responsibility and decision-making

Degree / Part 3
Following successful completion of part three or the degree you will have a coherent, systematic
and detailed knowledge of your discipline. You will be able to develop techniques for practice
drawing on research and scholarship demonstrating your role as a reflective practitioner.

Bachelor's Degrees with honours are awarded to students who have demonstrated:
• a systematic understanding of key aspects of Criminology and Sociology, including
  acquisition of coherent and detailed knowledge, at least some of which is at, or informed by,
  the forefront of defined aspects of the discipline
• an ability to deploy accurately established techniques of analysis and enquiry within a
discipline
• conceptual understanding that enables you:
Typically, holders of the qualification will be able to:
- apply the methods and techniques that you have learned to review, consolidate, extend and apply knowledge and understanding, and to initiate and carry out projects
- critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete), to make judgements, and to frame appropriate questions to achieve a solution – or identify a range of solutions - to a problem
- communicate information, ideas, problems and solutions to both specialist and non-specialist audiences.

And holders will have:
- the qualities and transferable skills necessary for employment requiring:
- the exercise of initiative and personal responsibility
- decision-making in complex and unpredictable contexts
- the learning ability needed to undertake appropriate further training of a professional or equivalent nature.

Micro-Placement
Most Undergraduate Programmes in the School of Arts and Social Sciences work with the Careers Service to offer you the opportunity to complete a Micro-placement non-credited module whilst you study with us. This is a short placement opportunity, not related directly to your area of study, to help you develop your employability skills and gain work experience whilst completing your degree. Placements on the scheme are competitive and subject to availability.

WHAT WILL I BE EXPECTED TO ACHIEVE?
On successful completion of this programme, you will be expected to be able to:

Knowledge and understanding:
- Critically analyse and evaluate key concepts and theoretical approaches within Sociology and the knowledge and their use in a wide range of different contexts, including Media Studies
- Critically analyse and evaluate the changing role of culture in social life and the diverse ways in which it may be articulated with other social, economic and political relationships in different societies such as for example, the UK, the USA, Japan and S.E. Asia
- Critically analyse and evaluate the different ways in which global social relationships, including global media and communications systems affect, and are affected by, local and global cultural differences and patterns of social inequality
- Critically analyse and evaluate changes in the ways in which patterns of social inequality and social diversity such as, ethnicity, gender and class, cut across and interrelate with each other in different ways in different social situations
- Critically analyse and evaluate the ways in which concepts and perspectives from cultural, film and television studies can be used to analyse and evaluate different forms of cultural products
- Critically analyse and evaluate the ways in which different forms of media, particularly broadcasting and the press, operate in both national and global contexts
- Critically analyse and evaluate the ways in which different theoretical positions in Sociological theory tend to be associated with different methodological positions, research strategies, research methods and different forms of substantive concepts
- Critically analyse and evaluate the relation between evidence and theory in a wide range of different contexts

Skills:

- Appreciate current issues in social life and evaluate a range of different approaches to them
- Challenge received explanations of topics and controversies in social life
- Gather, retrieve and synthesise information from a number of different sources in order to understand the complexities of issues in social life. Analyse and interpret critically different kinds of research evidence
- Analyse cultural products such as films, TV programmes, pop music and so on
- Demonstrate a capability for accurate exposition and critical analysis of research findings in a wide variety of different contexts
- Produce accurate exposition and critical analysis of research findings in a wide variety of different contexts
- Demonstrate a basic and practical acquaintance with a range of research methods including quantitative and qualitative methods such as questionnaires, surveys, secondary analysis, such as, semiotics, discourse analysis, interviews, participant observation, questionnaires, interviews and so on
- Undertake and present sociological research in a preliminary way
- Relate sociological knowledge to issues of social, public and civic policy, particularly in the policy areas of Media, Human Rights, the environment, the city and

Values and attitudes:

- Demonstrate a habit of reflection and independent study, the capacity to identify and question your own assumptions, and appreciate the uncertainty, ambiguity and limits of knowledge.
- Respect and acknowledge the work of others
- Acknowledge and value diversity of opinion and ideas

This programme has been developed in accordance with the QAA Subject Benchmark for Sociology.

HOW WILL I LEARN?

The educational aims are achieved through a combination of lectures, interactive sessions, practical workshops and small group classes, supported by a personal tutorial system. Lectures are used to provide commentary and explanation of key content areas. Small group classes are used to develop understanding by inviting you to raise questions and participate in the debate and by providing guidance for further study. You are encouraged to undertake extensive reading and independent study in order to understand the topics covered in lectures and classes and to broaden and deepen their knowledge of the subject. For the third year project, you will receive supervision and the Sociology Dissertation module provides them with the opportunity to develop research methods and writing skills.

WHAT TYPES OF ASSESSMENT AND FEEDBACK CAN I EXPECT?

Assessment and Assessment Criteria
Assessment is primarily in the form of coursework (assessed essays and assignments) unseen examinations and a final year project.

Assessment Criteria are descriptions, based on the intended learning outcomes, of the skills, knowledge or attitudes that you need to demonstrate in order to complete an assessment successfully, providing a mechanism by which the quality of an assessment can be measured. Grade-Related Criteria are descriptions of the level of skills, knowledge or attributes that you need to demonstrate in order achieve a certain grade or mark in an assessment, providing a mechanism by which the quality of an assessment can be measured and placed within the overall set of marks. Assessment Criteria and Grade-Related Criteria will be made available to you to support you in completing assessments. These may be provided in programme handbooks, module specifications, on the virtual learning environment or attached to a specific assessment task.

Feedback on assessment

Feedback will be provided in line with our Assessment and Feedback Policy. In particular, you will normally be provided with feedback within three weeks of the submission deadline or assessment date. This would normally include a provisional grade or mark. For end of module examinations or an equivalent significant task (e.g. an end of module project), feedback will normally be provided within four weeks. The timescale for feedback on final year projects or dissertations may be longer.

The full policy can be found at: https://www.city.ac.uk/__data/assets/pdf_file/0008/68921/assessment_and_feedback_policy.pdf

Assessment Regulations

In order to pass your Programme, you should complete successfully or be exempted from the relevant modules and assessments and will therefore acquire the required number of credits. You also need to pass each Part of your Programme in order to progress to the following Part.

For how each Part of your programme is weighted, please see ‘What Award Can I Get?’ below.

The Pass mark for each module is 40%.

If you fail an assessment component or a module, the following will apply:

1. Compensation: where you fail up to a total of 20 credits of a Part at first or resit attempt, you may be allowed compensation if:
   - Compensation is permitted for the module involved (see the module specification), and
   - It can be demonstrated that you have satisfied all the Learning Outcomes of the modules in the Part, and
   - A minimum overall mark of no more than 10 percentage points below the module pass mark has been achieved in the module to be compensated, and
   - An aggregate mark of 40% has been achieved for the Part.

   If you receive a compensated pass in a module you shall be awarded the credit for that module. The original component marks shall be retained in the record of marks and the greater of the original module mark and the minimum pass mark for the module shall be used for the purpose of calculation towards the Award.

2. Resit: you will normally be offered one resit attempt. However, if you did not participate in the first assessment and have no extenuating circumstances, you may not be offered a resit.
If you are successful in the resit, you shall be awarded the credit for that module. The mark used for the purpose of calculation towards your Award shall be calculated from the original marks for the component(s) that you passed at first attempt and the minimum pass mark for the component(s) for which you took a resit.

If you do not satisfy your resit by the date specified you will not progress to the next Part and the Assessment Board shall require that you withdraw from the Programme.

If you fail to meet the requirements for a particular Part, but satisfy the requirements for the previous Part, then a lower qualification may be awarded as per the table below. If you fail to meet the requirements for a particular Part and are not eligible for the award of a lower level qualification, the Assessment Board shall require that you withdraw from the Programme.

If you would like to know more about the way in which assessment works at City, please see the full version of the Assessment Regulations at: http://www.city.ac.uk/__data/assets/word_doc/0003/69249/s19.doc

### WHAT AWARD CAN I GET?

**Bachelor’s Degree with Honours:**

<table>
<thead>
<tr>
<th>Part</th>
<th>HE Level</th>
<th>Credits</th>
<th>Weighting (%)</th>
<th>Class</th>
<th>% required</th>
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<tbody>
<tr>
<td>1</td>
<td>4</td>
<td>120</td>
<td>10</td>
<td>I</td>
<td>70</td>
</tr>
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<td>2</td>
<td>5</td>
<td>120</td>
<td>30</td>
<td>II upper division</td>
<td>60</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>120</td>
<td>60</td>
<td>II lower division</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>III</td>
<td>40</td>
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**Ordinary Degree:**

<table>
<thead>
<tr>
<th>Part</th>
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<th>Credits</th>
<th>Weighting (%)</th>
<th>Class</th>
<th>% required</th>
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<tbody>
<tr>
<td>1</td>
<td>4</td>
<td>120</td>
<td>10</td>
<td>With Distinction</td>
<td>70</td>
</tr>
<tr>
<td>2</td>
<td>5</td>
<td>120</td>
<td>30</td>
<td>With Merit</td>
<td>60</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>60</td>
<td>60</td>
<td>With Pass</td>
<td>40</td>
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**Diploma of Higher Education:**

<table>
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<tr>
<th>Part</th>
<th>HE Level</th>
<th>Credits</th>
<th>Weighting (%)</th>
<th>Class</th>
<th>% required</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>4</td>
<td>120</td>
<td>35</td>
<td>With Distinction</td>
<td>70</td>
</tr>
<tr>
<td>2</td>
<td>5</td>
<td>120</td>
<td>65</td>
<td>With Merit</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>With Pass</td>
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**Certificate of Higher Education:**

<table>
<thead>
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<th>Part</th>
<th>HE Level</th>
<th>Credits</th>
<th>Weighting (%)</th>
<th>Class</th>
<th>% required</th>
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<tbody>
<tr>
<td>1</td>
<td>4</td>
<td>120</td>
<td>100</td>
<td>With Distinction</td>
<td>70</td>
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<td>2</td>
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<td>With Merit</td>
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<td></td>
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<td></td>
<td></td>
<td>With Pass</td>
<td>40</td>
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</table>
WHAT WILL I STUDY?

Part 1

To pass Part 1 you must have acquired 120 Level 4 credits. To progress from Part 1 to Part 2, Part 1 requirements must have been satisfied.

Following successful completion of part one or the Certificate in Criminology and Sociology, you will be able to discuss underlying concepts and principles associated with Criminology Sociology and interpret these using appropriate methods. You will have some experience of using both quantitative and qualitative methods of analysis for social research.

The first year is highly structured to provide you with a firm foundation in the core aspects of Sociology. You study eight 15-credit core modules. You can also take a language module as a non-credit bearing module.

<table>
<thead>
<tr>
<th>Module Title</th>
<th>SITS Code</th>
<th>Module Credits</th>
<th>Core/ Elective</th>
<th>Can be compensated?</th>
<th>Level</th>
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<tbody>
<tr>
<td>Introduction to Criminology</td>
<td>SG1019</td>
<td>15</td>
<td>C</td>
<td>Y</td>
<td>4</td>
</tr>
<tr>
<td>Lies, Damned Lies and Statistics</td>
<td>SG1021</td>
<td>15</td>
<td>C</td>
<td>Y</td>
<td>4</td>
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<tr>
<td>Producing Social Data</td>
<td>SG1022</td>
<td>15</td>
<td>C</td>
<td>Y</td>
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<td>Criminal Justice</td>
<td>SG1023</td>
<td>15</td>
<td>C</td>
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<tr>
<td>Classical Social Theory</td>
<td>SG1025</td>
<td>15</td>
<td>C</td>
<td>Y</td>
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<tr>
<td>Sociology in Action</td>
<td>SG1016</td>
<td>15</td>
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<tr>
<td>Researching Society: Qualitative Methods</td>
<td>SG1027</td>
<td>15</td>
<td>C</td>
<td>Y</td>
<td>4</td>
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<tr>
<td>Academic and Professional Practice</td>
<td>SG1028</td>
<td>15</td>
<td>C</td>
<td>Y</td>
<td>4</td>
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</table>

Part 2

To pass Part 2, you must have acquired 120 credits as specified in Part 2 of the Programme Scheme. To progress from Part 2 to Part 3, Part 2 requirements must have been satisfied.

When you have successfully completed part two or the Diploma in Criminology and Sociology you will have built on your previous knowledge and experience. You will have developed skills of enquiry in criminology and sociology and different approaches to problem-solving. You will also be able to identify the limitations of your knowledge.

You must take two 15-credit core criminology modules. You must choose either 15 or 30 credits of methods electives and 30 credits from sociology core elective modules (up to 60 credits if you like) and make up your remaining credits from elective modules, some of which will require pre-requisites.

Core modules cannot be compensated, as these are considered the essential building blocks for your degree. Elective modules provide you with options to study additional topics that interest you and can be compensated.

<table>
<thead>
<tr>
<th>Module Title</th>
<th>SITS Code</th>
<th>Module Credits</th>
<th>Core/ Elective</th>
<th>Can be compensated?</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Issues in Criminology</td>
<td>SG2043</td>
<td>15</td>
<td>C</td>
<td>N</td>
<td>5</td>
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<tr>
<td>Penology</td>
<td>SG2255</td>
<td>15</td>
<td>C</td>
<td>N</td>
<td>5</td>
</tr>
</tbody>
</table>
Part 3

The third year provides greater flexibility for you to choose modules on the basis of your own strengths and interests. Furthermore modules are offered in the areas in which staff are expert and so will be driven by research interests. Modules in Year 3 involve advanced level study which presupposes and builds on knowledge acquired in the second year. Because these are taught in staff members' expertise these are subject to some variation year-on-year in line with available staff expertise.

Following successful completion of part three or the degree you will have a coherent, systematic and detailed knowledge of criminology and sociology. You will be able to design and develop techniques of either quantitative or qualitative analysis appropriate to a range of topics within the discipline and draw on existing research and scholarship to demonstrate your role as a reflective practitioner.

You must take the 45 credit Sociology Project module and choose 30 credits from criminology Core Electives (45 if you wish) and up to a further 45 credits from elective modules some of which will require pre-requisites.

Core modules cannot be compensated, as these are considered the essential building blocks for your degree. Elective modules provide you with options to study additional topics that interest you and can be compensated. Core Elective modules focus on core issues within your degree programme, but allow you some choice about which of these issues to focus on. These modules can be compensated.

<table>
<thead>
<tr>
<th>Module Title</th>
<th>SITS Code</th>
<th>Module Credits</th>
<th>Core/Elective</th>
<th>Can be compensated?</th>
<th>Level</th>
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</thead>
<tbody>
<tr>
<td>Sociology Project</td>
<td>SG3068</td>
<td>45</td>
<td>C</td>
<td>N</td>
<td>6</td>
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<tr>
<td>Crime, Culture and the City</td>
<td>SG3076</td>
<td>15</td>
<td>CE (C)</td>
<td>Y</td>
<td>6</td>
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<tr>
<td>Policing</td>
<td>SG3036</td>
<td>15</td>
<td>CE (C)</td>
<td>Y</td>
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<tr>
<td>Criminal Behaviour</td>
<td>SG3037</td>
<td>15</td>
<td>CE (C)</td>
<td>Y</td>
<td>6</td>
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<tr>
<td>Youth Crime</td>
<td>SG3038</td>
<td>15</td>
<td>CE (C)</td>
<td>Y</td>
<td>6</td>
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<tr>
<td>Property and Crime</td>
<td>SG3078</td>
<td>15</td>
<td>CE (C)</td>
<td>Y</td>
<td>6</td>
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</table>
Completion of a Micro-placement will be reported on your University transcript as a module code, UA200.

TO WHAT KIND OF CAREER MIGHT I GO ON?
This course will enable you to develop the methodological expertise to analyse social data, and the analytical capability to identify and engage with crime and social policy debates. You will also develop specific skills relevant to a variety of professions as well as critical thinking, which is prized in graduate employment. These skills are highly sought after and Graduates have entered these fields and many others upon graduation:
- The criminal justice system
- Crime prevention
- The police
- The protective agencies
- Prisons
- Offender management
- Youth justice system
- Civil service
- Social services
- Community safety
- Government and local government
- Education
- Market research organisations
- The not-for-profit sector
- The financial sector
- The news media.

If you would like more information on the Careers support available at City, please go to: http://www.city.ac.uk/careers/for-students-and-recent-graduates.

WHAT STUDY ABROAD OPTIONS ARE AVAILABLE?
As an Undergraduate student you can undertake a period of study abroad whilst completing the programme. This is possible through the SASS Exchange Programme, a year of study at one of our European and/or international partner universities via a sandwich year, which is undertaken between completing Programme Stage 2 and entering Programme Stage 3, extending the degree to four years.

The resulting degree title awarded would be: BSc Criminology and Sociology with Study Abroad.
Participation in the SASS Exchange Programme is through an application process. You are encouraged to investigate the opportunities available to you within your Department in your first year at City.

Information and support for this programme is provided by the SASS Exchanges Team (SASS.Exchanges@city.ac.uk).

**WHAT PLACEMENT OPPORTUNITIES ARE AVAILABLE?**

As an Undergraduate student you can undertake a one year work placement whilst completing the programme. This is possible through joining the Integrated Professional Training Programme, which is a sandwich year that is taken between completing Programme Stage 2 and entering Programme Stage 3, extending the degree to four years.

The resulting degree title awarded would be: BSc Criminology and Sociology with Integrated Professional Training.

In identifying relevant placement opportunities you should consider your long-term plans for employment; whether the work placement proposed is relevant to final year modules; whether it might provide experience on which a project could be based.

Information and support for this programme is provided by the SASS Placements Team (SASS.Placements@city.ac.uk).

1) You should discuss your plans with the relevant Department Placement Officer at the earliest opportunity, preferably during the autumn term of their second year.

2) The work placement must extend over a minimum of 9 months and a maximum of 12 months (including holidays allowed by the employing body). The Placement should normally run between the 1st September and the 31st August in the following year.

3) The placement must be approved by City as providing suitable supervision and training.

4) Participant students are required to pay an administrative charge to cover the School’s costs associated with the work placement. This will be in the form of a reduced tuition fee for the placement year, which will cover continued enrolment with City and access to all of its facilities.

**HOW DO I ENTER THE PROGRAMME?**

Entry Requirements
A-level grades ABB
A/AS-level: 320 UCAS tariff points
IB: 32
GCSE: grade C or equivalent in English language and Maths or Statistics

Alternative entry requirements
National Diploma  DDM
International Baccalaureate  32 points
European Baccalaureate  75%
Scottish  BBBB
Irish  BBBB
French  12.5/20
German  2.2
Italian  85%
English Language Requirements
Grade C in GCSE (or International GCSE)
Cambridge ESOL CPE grade C or above
AP(E)L: Students may apply for AP(E)L for a minimum of one module and a maximum of 120 credits (direct entry to Year 2). Students who wish to gain direct entry onto Year 2 of the degree must be able to demonstrate that they have passed Year 1 of an equivalent programme at another institution. The weighting of the degree classification will be 1:2 for Parts 2 and 3.

Version: 6.4
Version date: April 2019
For use from: 2019-20