Appeal submitted to SREC within 20 days of decision

Receipt acknowledged within 5 days

Chair of SREC nominates two reviewers who send their initial review within 5 days

Are there valid grounds of an appeals hearing?

No
- Reasons for rejection are provided normally within 15 days of acknowledging the appeal

Yes
- Chair decides if an appeal panel hearing required?

No
- Chair agrees to uphold the appeal.

Yes
- Appeal panel convened within 15 days of the outcome of the initial review. Applicant invited to the hearing.

Panel and applicant agree on required changes

Changes agreed
- Panel decision
  - Upheld
  - Panel upholds the appeal

Rejected
- Reason for rejection is provided normally with 5 days

Panel and applicant agree on required changes and informs relevant REC.

Changes agreed
- Panel upholds the appeal and informs relevant REC.

Rejected
- Reason for rejection is provided normally with 5 days

Reason for rejection is provided normally with 5 days

Applicant may request a Stage 2 institutional-level review within 10 days

Applicant states the grounds for review is (a) procedural error and/or (b) evidence of prejudice, bias or inadequate review

Vice-President R&IE reviews if sufficient grounds have been provided

No
- Reasons for rejection are provided normally within 15 days of acknowledging the appeal

Yes
- Institutional-level review panel convened within 15 days of the outcome. Applicant invited to the hearing.