

SENATE

Meeting to be held on Wednesday 7th December 2016 from 2pm to 5pm
in the Northampton Suite

AGENDA

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

Part One – Preliminary Items		Paper ¹	Main Speaker(s)
*1 2.00pm	Apologies To note apologies received for the meeting.	Verbal	Chair
2	Highlighted Items To agree the highlighted () items as the main items of business for the meeting ² .	Verbal	Chair
*3	Minutes To agree the minutes of the meeting held on 12 th October 2016.	Open	Chair
*4	Matters Arising		
4.1	<u>Item 2</u> - To receive an update on the inclusion of Research Fellows in the category of elected staff members of Senate.	Verbal	Vice-President (R&E)
4.2	<u>Item 4</u> - To receive an update on the Policy on Approval of Doctoral Degree Supervisors.	Open	Dean Graduate School
4.3	<u>Items 9 & 16</u> - To receive an update on guidance for Boards of Studies on writing minutes.	Verbal	Assistant Director (S&AS)
4.4	<u>Item 10</u> - To receive an update on issues raised by data presented at the Sabbatical Monitoring Report.	Verbal	Vice-President (R&E)
*5	Conflicts of Interest To note any members' conflicts of interest pertaining to this meeting's business.	Verbal	Chair
6	Terms of Reference and Governance Regulations To note the terms of reference of Senate and the regulations relating to Senate.	Open	Chair
*7	Items Specially Brought Forward by the Chair To consider any issues brought forward by the Chair.	Open	Chair
*8	Senate Calendar To note the calendar for Senate business.	Open	Chair
*9	Students' Union Standing Report To consider the report.	Open	SU President
Part Two – Debate Item			
*10 2.30pm	The Research Agenda: Emerging Enterprise and Research Strategy To consider the presentation.	To follow	VP (R&E)

Part Three – Major Items for Decision		Paper¹	Main Speaker(s)
★11 3.00pm	Overview of Assessment Boards 2015/16 To approve the recommendations and note the report in relation to the maintenance of academic standards.	Open	Deputy President & Provost
★12 3.05pm	Nominations for Chairs of Assessment Boards 2016/17 To approve the Chairs of Assessment Boards and consider the report.	Open	Deputy President & Provost
★13 3.10pm	Updated External Examiners Policy To approve the updated policy.	Open	Deputy President & Provost
★14 3.20pm	Use of Titles by Honorary Visiting Professors To approve the proposed changes to the policy and consider the paper.	Open	College Secretary
★15 3.30pm	Policy on Animal Research To approve the revised policy.	Open	Chair SREC
Part Four - Major Items for Discussion (Education)		Paper¹	Main Speaker(s)
★16 3.40pm	Teaching Excellence Framework		
	16.1 Teaching Excellence Framework Year 2 To note the paper including the implications for their area of responsibility.	Closed	Deputy President & Provost
	16.2 Teaching Excellence Framework and City's Strategy To receive a presentation on the metrics.	Open	Deputy President & Provost
★17 3.50pm	Higher Education Funding Council for England		
	17.1 Council Annual Assurance to HEFCE on Academic Quality & Standards To consider Council's response.	Verbal	College Secretary
	17.2 HEFCE Revised Operating Model for Quality Assessment: Annual Provider Review To note the paper.	Open	Deputy President & Provost
★18 4.00pm	Periodic Review Update To consider the report.	Open	Deputy President & Provost
★19 4.10pm	Research Students Who Teach Policy: Follow up Discussion To consider the paper.	Open	Dean Graduate School
★20 4.20pm	Review of External Examiners' Annual Reports 2014/15 To consider the report.	Closed	Deputy President & Provost
★21 4.30pm	Outcomes from Module Evaluation – Complete Academic Year 2015/16 To consider the outcomes from the module evaluations.	Open	Deputy President & Provost

*22 4.40pm	Senate Investigation Report To consider the report.	Closed	Deputy President & Provost
*23 4.45pm	Reports from Sub-Committees and Executive Advisory Committees		
	23.1 Board of Studies Minutes To note the minutes and consider any matters of concern.	Part Closed	BoS Chairs
	23.2 Reports from the Graduate School Committee, Education & Student Committee, Academic Governance Committee To receive a verbal update and consider any matters of concern.	Verbal	Dean GS Deputy Pr & Prov VP (S&P)
Part Five – Major Items for Discussion (Research)		Paper¹	Main Speaker(s)
*24 4.55pm	Annual Research Quality Monitoring (ARQM) Report To consider the paper.	Open	Vice-President (R&E)
Part Six – Other Matters for Discussion			
*25 5.00pm	Prevent Update To receive a verbal update.	Verbal	Vice-President (R&E)
Part Seven – Items for Information			
26	Register of Professional, Statutory and Regulatory Bodies (PSRB) To note the register.	Open	Deputy President & Provost
27	Student Surveys 2017 To note the survey arrangements.	Open	Deputy President & Provost
28	Current & Terminated Programmes To note the report.	Deferred	Deputy President & Provost
29	Minutes for Information To note minutes from the following meetings:		
	29.1 Council	Part Closed	College Secretary
	29.2 Senate Committees		
	29.2.1 Academic Governance Committee.	Open	Chair AGC
	29.2.2 Senate Research Ethics Committee.	To follow	Chair SREC
	29.3 Executive Advisory Committees		
	29.3.1 Education & Student Committee.	Open	DP&P
	29.3.2 Research & Enterprise Committee.	To follow	VP (R&E)
	29.3.3 Graduate School Committee.	To follow	Dean GS
30	Honorary Visiting Professors To note the appointments and reappointments of Honorary Visiting Professors approved by Chair's action.	Open	Chair
Part Eight – Concluding Items		Paper¹	Main Speaker(s)
*31	Freedom of Information Review To identify any changes to the open/restricted/closed classification of papers from this meeting.		

Date of Next Meeting

15th March 2017 from 2.00pm to 5.00pm.

Dr William Jordan

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"Open" and "Restricted" Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the circulation of the Council meeting highlights to all staff via email.

"Open" Senate papers are published on the web and "Restricted" and "Closed" papers are available to staff via the web using a password.

The agenda, papers and minutes for the other Sub-Committees of Council are not published on the website or Staff Hub.

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