

REGULATION 22 **HIGHER DOCTORATES**

1. City, University of London may confer the following degrees upon candidates who are adjudged to have distinguished themselves by their published contributions to their field:

Doctor of Science, Doctor of Letters, Doctor of Music, Doctor of Law.
2. Candidates shall be one of the following:
 - i. a holder of a degree of City, University of London or any of its historic constituent organisations,
 - ii. a member of Academic Staff who has served on the permanent staff at City for not less than three years,
 - iii. a Visiting Professor of City of at least three years' standing and in their second term of appointment, provided that their work is closely related to an area of research activity within City and that they are currently active in research with significant output in the public domain.
3. Applications for the award of a higher doctorate may not be submitted earlier than seven years after the date of first graduation.
4. (a) Applications for the award of a higher doctorate shall be made in writing via e-mail to the Assistant Vice-President (City Doctoral College) and shall be accompanied by:
 - i. a covering letter,
 - ii. a copy of the candidate's CV,
 - iii. the submission of the work to be assessed.

(b) The candidate should submit for assessment a coherent body of published work integrated by a critical appraisal. A candidate must state the extent of their own contribution when submitting work produced in collaboration.

(c) Published work submitted for a degree must be excluded from consideration.

(d) Material presented should be in English. Where work published in a language other than in English is included in the submission, a translation in English must be provided.
5. (a) For each submission there shall be at least two External Assessors and at least one Internal Assessor except in the case of a candidate who is a member of the academic staff where there shall be External Assessors only.
- (b) The Assessors may, at their discretion, invite the candidate to meet them for discussion.
- (c) The reports and recommendations of the Assessors shall be sent to the Assistant Vice-President (City Doctoral College)
- (d) Assessors will consider whether the submission demonstrates excellence in

academic scholarship and is:

- i. of the absolute highest quality
- ii. of demonstrable impact on the work of others
- iii. of significant contribution to the field, both in scale and breadth
- iv. of international importance and global reach within the field
- v. of sustained influence over time demonstrating current and continued contribution to the field.

6. If the assessors deem that the candidate's submission merits the award of a Higher Doctorate, the decision will be ratified by the Doctoral College Board of Studies.
7. If ratified by the Doctoral College Board of Studies, the Assistant Vice-President (Doctoral College) shall submit the recommendations to the President, who will provide a final decision on the application on behalf of Senate.
8. If the assessors decide that the candidate's submission does not merit the award of a Higher Doctorate and the decision is ratified by the Doctoral College Board of Studies, candidates may re-apply after three calendar years.
9. The University may use the same assessors for the judgement of a re-application.
10. Unsuccessful candidates may appeal against the decision of the Doctoral College Board of Studies. Appeals will only be considered on the grounds of procedural irregularity in the decision-making process and not on grounds of appeals against academic judgement.
 8. (a) It is City, University of London's policy to deposit research in City Research Online (CRO) and EThOS, the British Library electronic thesis service, from which it may be made publicly available online in open access. However, it is recognised that because work presented for a Higher Doctorate has been previously published, it may not be possible to make this publicly available online, for copyright reasons.
 - (b) Any content that has been produced specifically for a Higher Doctorate and not previously published (such as an introduction) will normally be deposited and made available, along with a list of references for the published work that was submitted for the degree awarded.
 - (c) If any other part of the work can be made publicly available without copyright breaches, it will be; this may contain redactions for confidentiality or copyright reasons.

Approved by Senate 13.07.22