

Meeting no. 14 Tuesday 23 June 2020

Educational Quality Committee Agenda - Meeting 14

23 June 2020 - 11.30-13.00

(Microsoft Teams meeting)

- * (for discussion);
- # (discuss only matters of importance/concern arising);
- all others (for information)²

Item number	Item type	Part 1 - Preliminary Items	Paper ¹	Speaker	Time
1.	*	Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	11:30
2.	#	Minutes To approve the minutes of the meeting held on 28 May 2020	Open	Chair	
3.	#	Matters Arising To note matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	
4.	*	Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	
Item number	Item type	Part 2 – City Developments, Priorities and Standing Reports	Paper ¹	Speaker	Time
5.	#	Education and Student Committee To receive an update on key developments, current and planned activities (sharepoint)	Open	Chair/Head of ESSU	11:35
6.	#	Student Surveys To receive a summary of the outcomes of Your Voice 1 and Your Voice 2 , and timeline for NSS results	Closed	Chair/Head of ESSU	11:40

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7.	#	Students' Union Standing Report To receive a report from the Students' Union	Verbal	VP Education	11:45
8.	#	Student and Academic Services Standing Report To receive a report on activities of the Directorate	Verbal	Head of QUAD	11:50
9.	#	LEaD Standing Report To receive a report on the activities of LEaD	Verbal	Deputy Director LEaD	11:55
10.	#	Quality and Standards Contingencies and Implementation Working Group To receive <u>an update</u> on <u>risk management activities</u> relating to Coronavirus	Open	Head of QUAD	12:00
Item number	Item type	Part 3 - Educational Quality	Paper ¹	Speaker	Time
11.	*	Senate Regulations 1. To note a summary of Regulatory updates for 2019/20 agreed by the Quality and Standards Contingencie and Implementation Group for approval by the President 2. To consider propsed updates to the <u>Assessment Regulations</u> and Programme Regulations for 2020/21 3. To note the forthcoming updates to Disciplinary Regulation 13 in relation to emergency action	Open Open Verbal	Head of QUAD Assistant Registrar (Quality) Head of ESSU	12:05
12.	*	Senate Policies and Guidance 1. To receive an update on the <u>Lecture Capture Policy</u> consultation 2. To consider the <u>Fee Assessment Policy</u> 3. To receive an update on <u>policy development and approval</u> for 2020/21 4. To consider a proposal on guidance for <u>scaling of marks</u>	Open Open Open Open	ADE SHS/ Assistant Registrar (Quality) Head of Admissions Head of QUAD Assistant Registrar (Quality)	12:15
13.	#	Annual Programme Evaluations 2019/20 To receive an update	Open	Quality and Standards Officer	12:25

Item number	Item type	Part 1 - Preliminary Items	Paper ¹	Speaker	Time
14.	#	Online Learning Experience Evaluation 2019/20 To receive an update on the approach for student feedback on online learning and assessment	Verbal	Quality and Standards Officer	12:30
15.	#	Programme Approval 1. To receive the schedule of forthcoming UPAC dates 2. To receive amendment to approved Teaching and Assessment Types	Open	Head of QUAD	12:35
16.	#	External Examiners To consider a proposal for communication of themes from External Examiners reports	Verbal	Assistant Registrar (Quality)	12:40
17.	#	Internal Audit To receive an update on activities	Verbal	Director of Internal Audit	12:43
18.	#	Annual Assurance Report to Senate/Council To receive the proposed template for the 2019/20 Report	Open	Head of QUAD	12:45
19.	#	Collaborative Provision Committee 1. To receive the minutes of the CPC meeting in June 2020 and an update on key developments 2. To consider proposed updates to the Partnership Approval Process	Open	Head of QUAD	12:50
20.	#	Doctoral College Board of Studies To receive an update on key developments	Verbal	Head of QUAD	12:55
21.	#	Any Other Business			

Next meeting: date to be confirmed.

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¹City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff.

² Recommendations included in papers not starred and not discussed will be taken as approved.