

## Postgraduate Taught Annual Programme Evaluation Quality Review 2015-16

### Summary

The Postgraduate Taught Annual Programme Evaluation quality report forms part of City's annual assurance process. It supports the dissemination of good practice and enables oversight of the way in which strategic priorities are being implemented at programme level.

This report was received by Education and Student Committee in June 2017 and by Senate in July 2017. The report highlighted a number of gaps in data and analysis and Senate therefore determined that Annual Programme Evaluations (APEs) should be revised, resubmitted to Boards of Studies and a revised overview report submitted to Senate.

This revised overview report provides assurances that the majority of postgraduate APEs have now been completed and proposes that the Educational Quality Committee oversee revisions to the small number not yet fully completed. No additional institutional actions have been identified.

This report comprises a commentary, overview of programmes sampled and list of all partnership co-ordinator statements.

One action required.

### Recommended action

Senate is asked to **note** the report for quality assurances purposes.

**Publication: Open**

## 2015/16 Postgraduate Annual Programme Evaluation Quality Review

All Schools have provided updated 2015/16 APEs and have included the missing information reported to Senate in July 2017. Two programmes from the School of Mathematics, Computer Science and Engineering have outstanding actions (Mechanical Engineering and Maritime Operations and Management). Student and Academic Services is working with the School to address this and Educational Quality Committee will receive confirmation that this work is completed.

Where this report notes issues with the completion of APEs guidance and training has already been revised to support completion of the 2016-17 APE round currently underway.

### Quality Overview

Overall, in the majority of cases the APE had been used to give an effective overview of the operation of the programme.

There remains variation in content and approach, including within a single School. This was most notable with the 'Milestones, Targets and Statistical Data' section and in the 'Good Practice and Supporting the Education and Student Strategy' section.

### Quality of individual elements

#### *Front Cover Sheet*

This section was complete for all re-submitted APEs received. Dates of when the APE was received by the Board of Studies, Programme Committee and SSLC were provided.

#### *Partnership Provision*

All programmes completed this section. There is still one outstanding Academic Partnership Coordinator Annual Report which has not been submitted (see Appendix 2).

#### *Milestones, Targets and Statistical Data*

All programmes completed this section. There was a lack of consistency between and across Schools on the completeness or depth of analysis. In a number of cases the analysis of Graduate Prospects and Student Satisfaction data was lacking in detail.

#### *Summary Evaluation*

All programmes completed this section. There was variation in the content and depth of analysis. Strong APEs covered factors influencing the operation of the programme over the past academic year and evidenced robust consideration of strengths and concerns. Some APEs included details about the future direction of the programme.

#### *Good Practice/ Supporting the Education and Student Strategy*

All programmes completed the section. There was some variation in the number and quality of examples submitted; in a number of cases responses were limited to one or two sentences with a small number of examples. The APE guidance has been revised to be more explicit that programmes are not limited to one example of good practice, but can provide multiple examples and include practice that does not fit within a specific section.

#### *Thematic Focus: Embedding Employability within the Curriculum*

All programmes completed this section. SASS submitted a separate document looking at the theme in detail. Programmes were advised to write a maximum of 250 words which limited the amount of detail in the section. Text has been extracted from each APE and provided to the Careers Service to support strategic and service planning.

*Student Feedback (student views on the APE and actions taken in response to student feedback)*

All programmes completed this section and the majority provided detailed examples. Most programmes offered clear examples of changes made in direct response to student feedback. It was clear feedback had been considered from a range of sources, including through Staff Student Liaison Committees. In some cases programmes did not describe how the implemented changes had impacted on the student experience or did not provide commentary/ evidence of students' views on actions taken.

*Action Plan*

The vast majority of the sample contained both updates on actions taken in previous years and forward looking actions. There were clear links between these actions and the analysis in previous sections.

Megan Butler,  
Senior Strategy Support Officer  
Student & Academic Services

Appendix 1 – Quality Review from sample of programmes

Section	SASS	Cass	Law	SHS	MCSE
<b>Front Cover Sheet<sup>1</sup></b>	<b>International Journalism</b> – Complete	<b>Charities Cluster</b> – Complete	<b>Graduate Diploma in Law</b> – Complete	<b>Speech Language and Communication Needs</b> – Complete	<b>Mechanical Engineering</b> – Missing dates
	<b>Publishing programmes</b> – Complete	<b>FT MBA</b> – Complete	<b>Bar Professional Training Course</b> - Complete	<b>Master of Public Health</b> – Complete	<b>Maritime Operations and Management</b> – Missing dates
	<b>Music</b> – Complete	<b>Management Cluster</b> – Complete	<b>Legal Practice Course</b> - Complete	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete	<b>Business Systems Analysis and Design</b> – Complete
	<b>Behavioural Economics</b> – Complete	<b>Finance Cluster</b> – Complete	<b>LLM (Masters of Law)</b> – Complete	<b>Clinical Optometry</b> – Complete	<b>Health Informatics</b> – Complete
<b>Partnership Provision</b>	<b>International Journalism</b> – Complete	<b>Charities Cluster</b> - Complete	<b>Graduate Diploma in Law</b> – Complete	<b>Speech Language and Communication Needs</b> – Complete and APC submitted	<b>Mechanical Engineering</b> - Complete
	<b>Publishing programmes</b> - Complete	<b>FT MBA</b> - Complete	<b>Bar Professional Training Course</b> - Complete	<b>Master of Public Health</b> – Complete	<b>Maritime Operations and Management</b> – Complete, but query re APC.
	<b>Music</b> - Complete	<b>Management Cluster</b> – Complete	<b>Legal Practice Course</b> - Complete	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete	<b>Business Systems Analysis and Design</b> - Complete
	<b>Behavioural Economics</b> - Complete	<b>Finance Cluster</b> – Complete and APC attached	<b>LLM (Masters of Law)</b> - Complete	<b>Clinical Optometry</b> - Complete	<b>Health Informatics</b> - Complete
<b>Milestones, targets and statistical data</b>	<b>International Journalism</b> - Complete	<b>Charities Cluster</b> – Complete	<b>Graduate Diploma in Law</b> – Complete	<b>Speech Language and Communication Needs</b> – Complete	<b>Mechanical Engineering</b> - Limited information presented and lack of data analysis, no information for graduate prospect

<sup>1</sup> Including Programme Directors, Key Contacts, ADE, Date received by BoS, Date last reviewed by Programme Committee, Date last reviewed by SSLC

Section	SASS	Cass	Law	SHS	MCSE
	<b>Publishing programmes</b> – Complete with statistics and analysis	<b>FT MBA</b> – Complete with detail	<b>Bar Professional Training Course</b> – Complete with statistics	<b>Master of Public Health</b> – Complete with detail	<b>Maritime Operations and Management</b> – Complete, but lack of data analysed
	<b>Music</b> – Complete	<b>Management Cluster</b> - Complete with comprehensive range of statistics/data analysed	<b>Legal Practice Course</b> – Complete with statistics and analysis	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete with substantial detail provided and data analysed	<b>Business Systems Analysis and Design</b> – Complete with comprehensive range of statistics/data analysed
	<b>Behavioural Economics</b> - Complete	<b>Finance Cluster</b> – Complete with comprehensive range of statistics/data analysed	<b>LLM (Masters of Law)</b> – Complete with statistics	<b>Clinical Optometry</b> – Complete with clear explanations and analysis of data	<b>Health Informatics</b> – Complete
<b>Summary Evaluation</b>	<b>International Journalism</b> - Complete	<b>Charities Cluster</b> - Complete	<b>Graduate Diploma in Law</b> - Complete	<b>Speech Language and Communication Needs</b> – Complete with detail	<b>Mechanical Engineering</b> — Complete with detail
	<b>Publishing programmes</b> – Complete with detail	<b>FT MBA</b> – Complete with detail	<b>Bar Professional Training Course</b> – Complete with detail	<b>Master of Public Health</b> - Complete with detail	<b>Maritime Operations and Management</b> – Complete
	<b>Music</b> – Complete with detail	<b>Management Cluster</b> - Complete with detail	<b>Legal Practice Course</b> – Complete with detail	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> - Complete with detail	<b>Business Systems Analysis and Design</b> — Complete with detail
	<b>Behavioural Economics</b> - Complete	<b>Finance Cluster</b> - Complete with substantial detail and further data analysis	<b>LLM (Masters of Law)</b> – Complete with substantial detail	<b>Clinical Optometry</b> - Complete	<b>Health Informatics</b> – Complete with detail
<b>Good Practice/ Supporting the Education and Student Strategy</b>	<b>International Journalism</b> – Complete	<b>Charities Cluster</b> - Complete with examples from each hub	<b>Graduate Diploma in Law</b> - Complete	<b>Speech Language and Communication Needs</b> – Complete with numerous examples	<b>Mechanical Engineering</b> – Complete with examples
	<b>Publishing programmes</b> – Complete with numerous detailed examples for each hub	<b>FT MBA</b> – Complete with detailed examples	<b>Bar Professional Training Course</b> - Complete with good examples per hub	<b>Master of Public Health</b> – Complete with examples	<b>Maritime Operations and Management</b> - Complete with examples

Section	SASS	Cass	Law	SHS	MCSE
	<b>Music</b> – Complete detailed with examples	<b>Management Cluster</b> – Complete with detailed examples	<b>Legal Practice Course</b> – Complete with numerous good evidence based examples per hub	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete with good examples for all hubs and additional examples for Internationalisation and Community Engagement	<b>Business Systems Analysis and Design</b> - Complete with examples
	<b>Behavioural Economics</b> - Complete with detailed examples	<b>Finance Cluster</b> – Complete with detailed examples	<b>LLM (Masters of Law)</b> - Complete with numerous examples	<b>Clinical Optometry</b> – Complete with numerous examples	<b>Health Informatics</b> – Complete with examples
<b>Thematic Focus</b>	<b>International Journalism</b> – Complete with comprehensive detail (separate document submitted)	<b>Charities Cluster</b> – Complete with detail	<b>Graduate Diploma in Law</b> – Complete	<b>Speech Language and Communication Needs</b> – Complete with detail	<b>Mechanical Engineering</b> – Complete
	<b>Publishing programmes</b> - Complete with comprehensive detail (separate document submitted)	<b>FT MBA</b> – Complete with detail	<b>Bar Professional Training Course</b> – Complete with detail	<b>Master of Public Health</b> – Complete with detail	<b>Maritime Operations and Management</b> – Complete
	<b>Music</b> - Complete with comprehensive detail (separate document submitted)	<b>Management Cluster</b> - Complete with detail	<b>Legal Practice Course</b> - Complete	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete with detail	<b>Business Systems Analysis and Design</b> – Complete
	<b>Behavioural Economics</b> - Complete with comprehensive detail (separate document submitted)	<b>Finance Cluster</b> – Complete with detail	<b>LLM (Masters of Law)</b> - Complete with detail	<b>Clinical Optometry</b> – Complete with detail	<b>Health Informatics</b> – Complete with detail
<b>Student Feedback</b>	<b>International Journalism</b> – Complete	<b>Charities Cluster</b> - Complete with detailed examples	<b>Graduate Diploma in Law</b> - Complete with good examples	<b>Speech Language and Communication Needs</b> – Complete with good examples	<b>Mechanical Engineering</b> – Completed

Section	SASS	Cass	Law	SHS	MCSE
	<b>Publishing programmes</b> – Complete with detailed examples	<b>FT MBA</b> – Complete with detailed examples	<b>Bar Professional Training Course</b> – Complete	<b>Master of Public Health</b> – Complete with good examples	<b>Maritime Operations and Management</b> - Complete
	<b>Music</b> – Complete	<b>Management Cluster</b> - Complete with detailed examples	<b>Legal Practice Course</b> - Complete with good examples	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete	<b>Business Systems Analysis and Design</b> – Complete
	<b>Behavioural Economics</b> - Complete with good examples	<b>Finance Cluster</b> – Complete with detailed examples	<b>LLM (Masters of Law)</b> - Complete with comprehensive number of good examples	<b>Clinical Optometry</b> – Complete with comprehensive number of good examples	<b>Health Informatics</b> – Complete with good examples
<b>Action planning</b>	<b>International Journalism</b> – Complete	<b>Charities Cluster</b> - Detailed action plan	<b>Graduate Diploma in Law</b> - Detailed action plan	<b>Speech Language and Communication Needs</b> – Complete	<b>Mechanical Engineering</b> – Missing deadlines and limited range of actions
	<b>Publishing programmes</b> - Complete	<b>FT MBA</b> – Complete	<b>Bar Professional Training Course</b> - Detailed action plan with comprehensive number of actions (range of new and complete actions)	<b>Master of Public Health</b> – Complete	<b>Maritime Operations and Management</b> – Complete but limited range of actions
	<b>Music</b> – Complete with detail	<b>Management Cluster</b> – Detailed action plan for each programme	<b>Legal Practice Course</b> - Detailed action plan with comprehensive number of actions	<b>Advanced Practice in Health &amp; Social Care (Neonatal route)</b> – Complete	<b>Business Systems Analysis and Design</b> – Detailed action plan
	<b>Behavioural Economics</b> – Complete	<b>Finance Cluster</b> – Complete with detailed actions	<b>LLM (Masters of Law)</b> – Completed with numerous actions	<b>Clinical Optometry</b> – Detailed action plan with comprehensive number of actions (range of new and complete actions)	<b>Health Informatics</b> – Complete

Appendix 2 – Annual Programme Evaluations received at 15 February 2018

School	Level	Programme Title	APE Completed	Partnership activity	APC Completed
Cass	PG	MSc Actuarial Management	YES		
Cass	PG	MSc Actuarial Science	YES		
Cass	PG	MSc Banking and International Finance	YES		
Cass	PG	PG Dip / MSc Charity Accounting and Financial Management (Conversion)	YES		
Cass	PG	MSc Charity Marketing and Fundraising (Conversion)	YES		
Cass	PG	MSc Corporate Finance	YES	Articulation 1+1 with Bocconi and LUISS	YES
Cass	PG	MSc Energy, Trade and Finance	YES	Articulation with KAIST; Articulation 1+1 with KIMEP	YES
Cass	PG	Executive MBA	YES		
Cass	PG	Executive Modular MBA	YES		
Cass	PG	Executive MBA	YES		
Cass	PG	MSc Finance	YES		
Cass	PG	MSc Finance and Investment	YES		
Cass	PG	MSc Financial Mathematics	YES	Articulation 1+1 with KAIST and Sogang	YES
Cass	PG	Full-Time MBA	YES		
Cass	PG	MSc Global Supply Chain Management	YES		
Cass	PG	MSc Grantmaking, Philanthropy and Social Investment	YES		
Cass	PG	MSc Insurance and Risk Management	YES		
Cass	PG	MSc International Accounting and Finance	YES	Articulation 1+1 KIMEP	YES
Cass	PG	MSc Investment Management	YES	Articulation 1+1 with KAIST, Sogang and Bocconi and LUISS	YES
Cass	PG	MSc Management	YES		
Cass	PG	MSc Marketing Strategy and Innovation	YES		
Cass	PG	MSc Mathematical Trading and Finance	YES	Articulation 1+1 with KAIST and Sogang	YES
Cass	PG	MSc Voluntary Sector Management (Conversion)	YES		
Cass	PG	MSc NGO Management	YES		
Cass	PG	MSc Quantitative Finance	YES	Articulation 1+1 with KAIST and Sogang	YES
Cass	PG	MSc Quantitative Finance	YES	Joint award with Singapore Management University	YES
Cass	PG	MSc Real Estate	YES		
Cass	PG	MSc Real Estate Investment	YES	Articulation 1+1 with KAIST	YES
Cass	PG	MSc Shipping, Trade and Finance	YES		
Cass	PG	MSc Wealth Management	YES		
Cass	PG	Masters in Innovation Creativity and Leadership	YES		
Cass	PG	MSc/MA/MInnov Innovation Creativity and Leadership	YES		
SMCSE	PG	MSc Air Safety Management	YES		
SMCSE	PG	MSc Air Transport Management	YES		
SMCSE	PG	MSc Aircraft Maintenance Management	YES	Off-site delivery at Dubai International Financial Centre, Gulf Air and	YES



Appendix 2 – Annual Programme Evaluations received at 15 February 2018

				Frankfurt Airport Conference Centre	
SMCSE	PG	MSc Biomedical Engineering with HC Technology	YES		
SMCSE	PG	MSc Business Systems Analysis and Design	YES		
SMCSE	PG	MSc Civil Engineering Structures	YES		
SMCSE	PG	MSc Computer Games Technology	YES		
SMCSE	PG	MSc Construction Management	YES		
SMCSE	PG	MSc Cyber Security	YES		
SMCSE	PG	MSc Data Science	YES		
SMCSE	PG	MSc Decision Sciences	YES		
SMCSE	PG	MSc e-Business Systems	YES		
SMCSE	PG	MSc Energy Environmental Technologies and Economics	YES	Joint Programme with Degree Awarding Powers Body leading to an award of City University only with University of Surrey	YES
SMCSE	PG	MSc Health Informatics	YES		
SMCSE	PG	MSc Human Centred Systems	YES		
SMCSE	PG	MSc Information Science	YES		
SMCSE	PG	MSc Information Systems and Technology	YES		
SMCSE	PG	MSc/MA Library Science	YES		
SMCSE	PG	MSc Management of Information Security & Risk	YES		
SMCSE	PG	MSc Maritime Operations and Management	YES	Offsite delivery at Lloyd's Register in Greece	NO
SMCSE	PG	MSc Mechanical Engineering	YES		
SMCSE	PG	MSc Project Management Finance and Risk	YES		
SMCSE	PG	MSc Renewable Energy and Power Systems Management	YES		
SMCSE	PG	MSc Software Engineering	YES		
SMCSE	PG	MSc Coastal and Marine Engineering Management	YES	Dual award with TU Delft, The Netherlands NTNU Trondheim, Norway UPC, Barcelona, Spain, University of Southampton	Yes
SASS	PG	MA Broadcast Journalism	YES		
SASS	PG	MA Creative Writing (Non-fiction)	YES		
SASS	PG	MA Creative Writing (Novels)	YES		
SASS	PG	MA Creative Writing (Playwriting and Screenplays)	YES		
SASS	PG	MA Creative Writing and Publishing	YES		
SASS	PG	MA Culture, Policy and Management	YES		
SASS	PG	MA Cultural Policy and Management (with Professional Placement)	YES		
SASS	PG	MA Financial Journalism	YES		
SASS	PG	MA Interactive Journalism	YES		
SASS	PG	MA International Journalism	YES		
SASS	PG	MA International Publishing	YES		
SASS	PG	MA Investigative Journalism	YES		

Appendix 2 – Annual Programme Evaluations received at 15 February 2018

SASS	PG	MA Erasmus Mundus Journalism, Media and Globalisation	YES	Joint Award with Aarhus (Denmark).	Yes
SASS	PG	MA Magazine Journalism	YES		
SASS	PG	MA Music	YES		
SASS	PG	MA Music (Composition)	YES		
SASS	PG	MA Music (Ethnomusicology)	YES		
SASS	PG	MA Newspaper Journalism	YES		
SASS	PG	MA Publishing	YES		
SASS	PG	MA Television Journalism	YES		
SASS	PG	MSc Behavioural Economics	YES		
SASS	PG	MSc Business Economics	YES		
SASS	PG	MSc Criminology and Criminal Justice	YES		
SASS	PG	MSc Development Economics	YES		
SASS	PG	MSc Diplomacy and Foreign Policy	YES		
SASS	PG	MSc Economic Evaluation in Healthcare	YES		
SASS	PG	MSc Economics	YES		
SASS	PG	MSc Financial Economics	YES		
SASS	PG	MSc Food Policy	YES		
SASS	PG	MA Global Political Economy	YES		
SASS	PG	Grad Cert Counselling Psychology	YES		
SASS	PG	MSc Health Economics	YES		
SASS	PG	MSc International Business Economics	YES		
SASS	PG	MSc International Communications and Development	YES		
SASS	PG	MSc International Politics	YES		
SASS	PG	MSc International Politics & Human Rights	YES		
SASS	PG	MSc Media and Communications	YES		
SASS	PG	MSc Organisational Psychology	YES		
SASS	PG	MSc Social, Clinical and Cognitive Neuroscience	YES		
SASS	PG	MA Audio visual Translation & Popular Culture	YES		
Law	PG	Bar Professional Training Course	YES		
Law	PG	Graduate Diploma in Law	YES		
Law	PG	Legal Practice Course	YES		
Law	PG	LLM (Masters of Law)  Routes: LLM in Civil Litigation and Dispute Resolution; LLM in Criminal litigation; LLM in Dispute Resolution; LLM in European Commercial Law; LLM in European Union Law; LLM in International Banking and Finance; LLM in International Commercial Law; LLM in International Economic Law; LLM in International Energy Law and Regulation; LLM in International Human Rights; LLM in Maritime Law; LLM in Professional Advocacy; LLM in Public International Law	YES		
Law	PG	LLM Legal Practice	YES		
Law	PG	LLM in International Business Law (distance learning)	YES		
Law	PG	LLM Professional Legal Skills (BPTC Conversion)	YES		

Appendix 2 – Annual Programme Evaluations received at 15 February 2018

Law	PG	LLM Maritime Law in Greece	YES	Off-site delivery at Lloyd's Register in Greece	Yes
SHS	PG	PG Dip Nursing (Adult/Child/Mental Health)	YES		
SHS	PG	MSc Nursing	YES		
SHS	PG	MSc Nursing (Advanced Practice)	YES		
SHS	PG	MSc Advanced Practice in Health and Social Care	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Adult Mental Health)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Advanced Ophthalmic Nurse Practitioner)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Advanced Nurse Practitioner – Neonatal; Child; Adult)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Child and Adolescent Mental Health)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Ophthalmic Nursing)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Nursing)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Long Term Conditions & Long Term Care)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Midwifery)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Ophthalmic Nursing)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Neonatal route)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Speech Language & Communication)	YES		
SHS	PG	MSc Advanced Practice in Health & Social Care (Clinical Optometry)	YES		
SHS	PG	MSc Clinical Optometry	YES		
SHS	PG	MSc Health Management	YES		
SHS	PG	MSc Health Policy	YES		
SHS	PG	MSc Health Psychology	YES		
SHS	PG	MSc Health Services Research	YES		
SHS	PG	MSc/PG Dip/PG Cert Medical Ultrasound	YES		
SHS	PG	Master in Optometry	YES		
SHS	PG	MSc/PG Dip/PG Cert Radiography (Medical Magnetic Resonance)	YES		
SHS	PG	MSc/PG Dip/PG Cert Radiography (Computed Tomography)	YES		
SHS	PG	PG Dip Midwifery	YES		
SHS	PG	Master in Public Health	YES		
SHS	PG	MSc/PG Dip/PG Cert Radiography (Radiotherapy)	YES		
SHS	PG	MSc Speech, Language and Communication Needs in Schools: Advanced Practice	YES	Joint Award with UCL	YES
SHS	PG	MRes Clinical Research	YES		
SHS	UG	BSc Professional Practice	YES		
SHS	UG	BSc Health Sciences	YES		
SHS	UG	BSc Nursing Studies	YES		
SHS	UG	Overseas Nursing Programme	YES		
SHS	UG	Return to Practice	YES		
SHS	UG	BSc/PG Dip Primary Care (Practice Nursing)	YES		