



EDUCATION & STUDENT COMMITTEE AGENDA - MEETING 13
Thursday 10 November 2016 in the Northampton Suite A&B
13.00 to 16.30

Part 1	Preliminary Items	Paper ¹	Speaker	Time
1.	* Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	13.00
2.	# Minutes To approve the minutes of the meeting held on 29 September 2016	Open	Chair	
3.	# Matters Arising To note matters arising from previous meetings which do not appear elsewhere on the agenda	Open	Chair	13.05
4.	* Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	13.10
Part 2	Strategy, Planning and City Developments and Priorities	Paper ¹	Speaker	
5.	* Vision and Strategy 2026 To receive an update on the Vision and Strategy 2026	Verbal	Director SAPU	13.20
6.	* Education and Student Strategy a) To receive the proposed Education and Student Strategy Infrastructure b) To consider and approve updates to the Education and Student Committee Subcommittee Terms of Reference and membership	Closed	Student Experience Officer (P&S)	13.25
7.	* Teaching Excellence Framework (TEF) and HEFCE developments a) To receive an update on preparations for the TEF b) To receive a summary of the HEFCE Revised Operating Model for Quality Assessment: Annual Provider Review	Closed Open	Chair	13.45
8.	* Student Surveys and the Annual Programme Evaluation Planning Round a) To note the proposed schedule, questions for the 2017 campaign and risk assessment exercise underway b) To note work underway with senior leadership in Schools and programme teams	Restricted	Deputy Head of Student Experience	14.00

Part 3		Reports from Education and Student Strategy Hub Sub-Committees and Projects	Paper ¹	Speaker	
9. Activities encompassing all Hubs					
	*	Student Engagement			14.15
	a)	To consider the outcomes of research undertaken and recommendations for next steps	Restricted	Deputy Head of S&AS/ R&S Manager	
	b)	To note that the Equalities Committee supporting E&SC recommendation concerning inclusivity mapping and resources are being sourced	Verbal		
	c)	To receive a briefing on Learning Analytics	Verbal	Acting Director LEaD	
10. Support for Success					
	#	Access and Success Sub-Committee	Verbal	R&S Manager	14.30
		To receive a summary of key updates			
11. Career Development and Employability					
		Career Development and Employability Sub-Committee		CD&E Chair/Head of Careers	14.40
	#	a) To receive the minutes of the meeting held in October 2016 with a summary of key updates	Open		
	*	b) To receive a proposal relating to the Micro Placement scheme	Restricted		
12. Research and Practice Informed Education					
12.1	#	Learning Enhancement & Development Advisory Sub-Committee	Open	Director/ Acting Director LEaD	14.50
		To receive the minutes of the meeting held in September 2016 with a summary of key updates			
12.2	#	Graduate School Committee	Open	Graduate School Chair	
		To receive the minutes of the meeting held in June 2016			
13. City Communities					
	#	City Communities Sub-Committee			
		To note that a report will be provided at the next meeting			
14. In the Heart of a Global City					
		To note the activities supporting this Hub will be embedded within reports from the above Sub-Committees/Groups			
Part 4		Standing Reports	Paper ¹	Speaker	
15.	*	Student & Academic Services Report	Verbal	Director of S&AS	15.00
		To receive an update on the activities of the service			
16.	*	Learning Enhancement & Development (LEaD) Standing Report	Open	Acting Director LEaD	15.05
		To receive an update on the activities of LEaD			
17.	*	Students' Union Standing Report	Open	SU President	15.10
		To receive an update on the activities of the Students' Union			
BREAK – 15.15 to 15.30					

Education and Student Committee members (excluding those only attending for the Strategic Development items) resume for Part 5 at 15.45

Part 5	Operational Business and Reports from Sub-Committees	Paper¹	Speaker	
18.	* Senate Regulation and Policy			15.45
	a) To consider and approve the revised External Examiners Policy to align with the revised Assessment Regulations for 2016/17	Open	Assistant Registrar (Quality)	
	b) To note a proposal to develop a standard approach to late participation and extensions to student work	Open		
19.	* External Examiners			15.55
	a) To receive a summary of current External Examiner Appointments for Undergraduate and Postgraduate Taught Programmes and to note appointments required for 2016/17	Restricted	Assistant Registrar (Quality)	
	b) To consider a thematic review of 2014/15 annual reports	Restricted		
20.	* Assessment Boards			16.00
	To consider an overview of 2015/16 activity	Open	Assistant Registrar (Quality)	
21.	# Programme Development Update			16.10
	To note summary reports on programme developments and conditions arising from programme approval	Open	Assistant Director QUAD	
22.	# Programme Approvals			
	To receive an update on PARC quoracy during 2015/16	Open	Chair	
23.	# Periodic Review			16.15
	a) To receive the Reports from 2015/16 and an overview report and recommendations arising from Periodic Review	Open	Assistant Director QUAD	
	b) To note the schedule of Periodic Review for 2016/17 and 2017/18			
24.	# Professional and Statutory Regulatory Bodies (PSRBs)			
	To receive the current list of PSRBs	Open	Assistant Registrar (Quality)	

Part 6	Sector Updates (for information)	Paper¹	Speaker	
25.	# QAA Consultation			16.30
	To note City's response to the consultation on the draft handbook for Quality Review Visits	Verbal	Assistant Registrar (Quality)	
26.	# Any Other Business			Close

- Next Meeting**
- **Thursday 9 February 2017**
 - **Thursday 6 April 2017**
 - **Thursday 15 June 2017**

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¹ City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff.² Recommendations included in papers not starred and not discussed will be taken as approved.