

Meeting no.9 Wednesday 18 September 2019

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Wednesday 18 September 2019 - 11.00-13.00

Room C316

Part 1 - Preliminary items		Paper ¹	Speaker	Time
1.	* Welcome and apologies and to agree: * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	11:00
2.	# <u>Minutes</u> To approve the minutes of the meeting held on 6 June 2019	Open	Chair	
3.	# <u>Matters Arising</u> To note matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	
4.	# Terms of Reference and Membership 1. To note the current <u>Terms of Reference and updates to the membership</u> 2. To consider the <u>annual calendar of Committee business</u>	Open	Chair	11:05
5.	* Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	11:10
Part 2 – City Developments, Priorities and Standing Reports		Paper ¹	Speaker	
6.	# <u>Education and Student Committee</u> To receive the minutes of the meeting held in July 2019 and an update on key developments, current and planned activities	Open	Interim Head ESSS Unit	11:15
7.	# <u>Integrated Student Support Review</u> To receive an update	Closed	Chair	11:20
8.	* <u>Student Rep Review</u> To receive an update	Closed	Interim Head ESSS Unit/ VP Education	11:25

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9.	# Students' Union Standing Report To receive a report from the Students' Union	Open	VP Education	11:30
10.	# Student and Academic Services Standing Report To receive a report on activities of the Directorate	Verbal	Acting Head of QUAD	11:35
11.	# LEaD Standing Report To receive a report on the activities of LEaD	Verbal	Dept Director LEaD	11:40
12.	# Academic Year To receive an update on the review of the academic year	Open	Dept Director LEaD	11:45
13.	# Employability in the Curriculum To receive an update	Open	Chair/Head of Careers	11:50
14.	# <u>EU Web Accessibility Directive</u> To receive an update	Open	Chair of LEC	11:55
15.	* Assessment To receive the <u>final report of the Assessment Project</u>	Open	Dept Director LEaD	12:00
Part 3 - Educational Quality		Paper ¹		
16.	* Senate Regulations 1. <u>Programme Regulations</u> - To receive an update from Cass Business School 2. Fitness to Study - To consider an update arising from an OIA recommendation 1. <u>Amendments to the Senate Regulation 10: Fitness to Study Regulations</u> 2. <u>Appendix A - proposed update</u> 3. Assessment Regulations - To receive an update from the School of Arts and Social Sciences on a proposed consultation	Open	ADE Cass Interim Head ESSS Unit ADE SASS	12:05
17.	* Senate Policies 1. <u>Schedule for Review of Policies for 2019/20</u> - To receive the Schedule 2. <u>Module Evaluation</u> - To receive an update and the revised Policy for approval 3. <u>Assessment and Feedback Policy and Guidance</u> - To consider a proposal for review of the Policy and Guidance	Open	Acting Head QUAD Quality and Standards Officer	12:10

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	<p>4. Extensions and Late Work</p> <ol style="list-style-type: none"> 1. <u>Updates to the draft policy on Extension and Late Submission</u> 2. To receive the <u>Policy for approval</u> <p>5. Academic Misconduct Policy</p> <ul style="list-style-type: none"> - To receive an update on the consultation <p>6. <u>Fitness to Practice Policy</u></p> <ul style="list-style-type: none"> - To receive the Policy for approval 				
18.	#	<p>External Examiners</p> <ol style="list-style-type: none"> 1. To note the <u>status of appointments for 2019/20</u> 2. To receive an update on <u>External Examiner attendance at Assessment Boards</u> 	Open	Acting Head of QUAD	12.20
19.	#	<p>Programme Developments</p> <p>To receive the schedule of</p> <ol style="list-style-type: none"> 1. <u>Programme Approval updates and schedule of Activity</u> 2. Conditions arising from Programme Approval 3. <u>Programme Amendments</u> (as approved by Boards of Studies) <p>Programme Terminations (ceased 2018/19)</p>	Open	Acting Head of QUAD	12:25
20.	#	<p>Periodic Review</p> <p>To receive the <u>Periodic Review Update Report for 2018/19</u> and Schedule for 2019/20</p>	Open	Acting Head of QUAD	12:30
21.	#	<p>Annual Assurance Report</p> <p>To consider the 2018/19 Assurance Report for Senate and Council</p>	Open	Acting Head of QUAD	12:35
22.	#	<p>Internal Audit</p> <p>To receive an update on the <u>Internal Audit of Student Records</u></p>	Closed	Director of Internal Audit	12:40
23.	#	<p>University of London Quality and Enhancement Report</p> <p>To note the 2018/19 report</p>	Open	Acting Head of QUAD	12.:45
24.	#	<p>Collaborative Provision Committee</p> <ol style="list-style-type: none"> 1. To receive the <u>minutes of the Collaborative Provision Committee meeting held in June 2019</u> and note the key developments 2. To note the <u>Collaborative Provision Register 2018/19</u> 	Open	Acting Head of QUAD	
25.	#	<p>Graduate School Committee</p> <p>To receive the <u>minutes of the Graduate School Committee meetings held in June 2019</u> and note key developments</p>	Open	Acting Head of QUAD	

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26.	#	Sector Update To note City's QAA Membership status	Verbal	Acting Head of QUAD	12:55
27.	#	Any Other Business			

Next meeting: 31 October 2019

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² Recommendations included in papers not starred and not discussed will be taken as approved.