Top tips for your personal statement

Your personal statement is the centrepiece of your UCAS application. But working on it without a plan can feel difficult and overwhelming. We are running a CityChat session specifically to help you either get started or answer any questions to help you with creating a compelling personal statement. The session will be run by our Recruitment team, giving you the opportunity to ask questions about writing your personal statement and applying to City, University of London in general. Please note: we are unable to read extracts of your personal statement in this chat and can only offer general advice. As this is a typed chat group session, you will be able to see the answers to questions asked by other applicants.

Thank you for joining us for today’s CityChat session. This is for students who are about to apply to City. This session runs from 16:30 - 17:30 (GMT). This is an open chat session for you to ask any questions you have regarding your personal statement. During the session we may also share videos or useful information. Unfortunately we cannot read any personal statements in this chat or via email. We suggest contacting your school or college for further support.

To ask a question, please type it in the chat box. Your question will not post straight away: it will be sent to our moderators who will type an answer back. Once their answer is complete, it will be published with your question. You are also welcome to post just saying hi and introducing yourself.

Your moderators today are members of City’s Marketing Team and Admissions Office: Kat Knight, Andy Cotterill, Meg Magrath, Rebecca Montgomery, Danisha Mudalige, Zhuliya Boyanova and Jahara Kamaly.

Hi I am Jahara Kamaly an Admissions Officer - looking forward to answering your questions

Hi all! Welcome to our session. My name is Zhuliya and I am work in the UK Marketing and Recruitment Team at City. Here to ask any questions you have!

Hi everyone! My name is Kat and I work in the Schools Liaison team here at City. I speak to students at schools and colleges about applying to university, including personal statements. Please feel free to ask us any questions you have regarding your statement.

Hi everyone, I'm Meg and I work in the Marketing team here at City. Hopefully we can give you lots of helpful tips and tricks for writing your personal statements.

Hi everyone, I'm Rebecca and I work in the Marketing team at City. Looking forward to answering your questions.

Hello everyone, my name's Andy and I work in the Schools Liaison team here at City. I can't wait to help you with any questions you may have when it comes to applying, fire away!!

Hi
I have finished my personal statement but I was wondering whether a personal statement for criminology needs any quotes or books involved like a authors name and references or whether I should have any experience linked to criminology as I don’t.

Hi, my name’s X and I wanted to ask what the structure should be for a good personal statement?

Hello, I am applying optometry at city university for 2019 entry and would really like to know what the admissions officers look at in personal statement when recruiting for optometry. Thank you.

Hello, how can you structure your personal statement?

Hi! I would suggest the following paragraphs: Introduction, Love of Subject Evidence, Course, Work Experience, Extra Activities, Conclusion. Love of subject evidence is really important because it shows us what you do outside of sixth form that shows your interest in the subject. The amount you write will depend on each paragraph. Let us know if you have any further questions.

Hello, I have a question for Kat. I wanted to know what would a potential optometry student need in their personal statement.

Can you please help me explain what is personal statement?

Hello, I am applying optometry at city university for 2019 entry and would really like to know what the admissions officers look at in personal statement when recruiting for optometry. Thank you.

Hi, we really want to see examples of why you want to do optometry, like really why, is there anything specific that you would like to learn? What areas of the eye do you want to find out about? Have you got any experiences that have been useful?

I’m applying for urban studies and planning/real estate and planning.
Hello, I would like to ask whether it is appropriate to include in my personal statement that I am running my own business at the moment - I am applying for business with marketing.

I was wondering how much I should reference my chosen subject in their personal statement, because I don't know if I have mentioned it enough (only twice).

Hi! How should I start a personal statement by killer opening?

Hey guys I am trying to write a personal statement for psychology.

I am planning to study psychology, is there any tips for writing my personal statement.

How can I make my personal statement for optometry stand out?

Hi, I only wrote a short introduction to why I am interested and then went to develop my paragraphs is that okay? Or does the first paragraph need to be detailed?

I want to apply for economics, but I have not done any work specifically towards economics so how would I write about my love for the subject?

Hi there, What can I include in my personal statement when applying for International Relations? Also, how can I end it in an effective way?

Can you please help me explain what is personal statement?

A personal statement should be a statement in which you state the course you are applying for and why you are interested in that particular programme.

Hello, would like to ask whether it is appropriate to include in my personal statement that I am running my own business at the moment - I am applying for business with marketing.

Yes definitely! Tell us about all the skills you have gained from this experience and how they apply to the course, what are you looking to gain from the course that you can use in your business?

Thank you so much Andy!! How would you recommend the structure of the personal statement for optometry to be like?
Hello. I have a question for Kat. I wanted to know what would a potential optometry student need in their personal statement.

Hi! I've posted in the chat already with some suggestions for different paragraphs, so that's a good start. With Optometry it's really key to show you understand what skills you need for Optometry - so really brainstorm this before you start. Then give us examples of where you have shown these skills - this could be from sixth form or work experience or things you do in your spare time. Let me know if you have any further questions :) You can tag me by typing @Kat

Hey guys I’m trying to write a personal statement for psychology

Great, can we help?

Im X and in sixth form and I’m applying for Radiography

I don’t know how to make everything inter relate into psychology

How can i make my personal statement for optometry stand out?

Hi, we really want to see examples of why you want to do optometry, like really why, is there anything specific that you would like to learn? What areas of the eye do you want to find out about? Have you got any experiences that have been useful?

I want to apply for economics, but I have not done any work specifically towards economics so how would i write about my love for the subject?

I have written my personal statement mainly about international relations as this is the course I’m applying with to university however, I saw that city offers international relations with sociology as i prefer it, I have mentiones some things about sociology and referenced to it but mainly it’s about international relations would it be fine to apply for that course with this personal statement or do I have to talk more about sociology as it’s part of the course?

Hi! How should one start a personal statement by killer opening?

Hi! This is definitely the hardest part of the statement I think! My recommendation would be answer the question: "What do you find so exciting or interesting about this subject OR why is this area of work so important?" (It depends on the course as to which one would work). We are specifically interested in why you find this such an interesting area. That is what grabs our interest from the beginning.

We have received lots of great questions so far and are replying to them as quickly as possible.

Hello! I was wondering if there is anything you’d recommend we definitely not include in our personal statement, or if there is anything that can be unattractive or overused.

Im X and in sixth form and I’m applying for Radiography

Hi!
I am planning to study psychology, is there any tips for writing my personal statement.

Tell us what sorts of things you want to learn from the psychology degree - is there anything in particular you would like to know about and is there anything you want to learn? What is the scientific content of what you've already studied that you can apply to the course?

How is the children's nursing course in city?

Hi I am X. What is the key point that make a personal statement excellent?

Hello everyone, I am from the international school of Milan and planning to apply for investment and financial risk management, I am almost finished with my personal statement however I would like to understand what you guys look for in a personal statement, especially regarding this course, thank you.

Do you think it could be considered an achievement that I have completed a future learn course?

I was wondering how much I should reference my chosen subject in their personal statement, because I don’t know if I have mentioned it enough (only twice)

There are some applicants who reference it once, and some who reference it more than once, there is no issue in mentioning it more than once as long as it fits into your structure/paragraph/context

I've already discussed doing a level biology has helped with the scientific side, familiarising me with equipment and so on

Hi, I was just wondering if you need to do A levels in order to study Law?

I want to apply for economics, but I have not done any work specifically towards economics so how would I write about my love for the subject?

There's lots of ways to do it. What economical stories are you following in the news and what have you read in economics to learn about it? things like that :)

Hi, I only wrote a short introduction to why im interested and then went to develop my paragraphs is that okay? Or does the first paragraph need to be detailed?

Hi, that’s fine! It’s always good to have an introduction but it’s okay if isn’t too long - if you then go on to expand your answers. But I would recommend you still make it an exciting opening, rather than saying “In this personal statement I will explain why I like this course” sort of thing. Hope this helps!

How do I end my statement convincing them that I’m a perfect candidate

Do you need to attend an interview for optometry or any other courses at city?
Hello, I am an Italian student and attend an international school here in Italy, I would like to apply for International Politics. What should I focus on in regards to International Politics? Should I mention that I took part in several Model United Nations?

Hey, I’m planning on studying child nursing, what would you say makes a good personal statement for this specific course??

Hi Rebecca, I wanted to ask if writing personal statement, must you include everything you did on your work experience please?

I would like to study entrepreneurship. Is there any advise you could give to me?

How is the children’s nursing course in city?

Hi, we don't have any Child’s Nursing students here in the chat, but this video gives you an insight into the course: https://www.youtube.com/watch?v=a7QWItWB_Y&z=2s

City, University of London: BSc (Hons) Child Nursing

Child Nursing student Alexandra shares her experience of studying at City and her advice for future students. Find out more about the course: http://bit.ly/2...

What should be the Length of personal statement?

Thank you so much Andy!! How would you recommend the structure of the personal statement for optometry to be like?

Try the following paragraphs: Introduction, Love of Subject Evidence, Course, Work Experience, Extra Activities, Conclusion. Love of subject evidence is really important because it shows us what you do outside of sixth form that shows your interest in the subject. The amount you write will depend on each paragraph. Let us know if you have any further questions.

How can you open up your personal statement?

Do you need to attend an interview for optometry or any other courses at city?

Hi, we don’t interview for Optometry. Other health science courses such as Nursing and Midwifery do have a selection process.
I have written my personal statement mainly about international relations as this is the course I’m applying with to university, however, I saw that City offers international relations with sociology as I prefer it, I have mentioned some things about sociology and referenced to it but mainly it’s about international relations. Would it be fine to apply for that course with this personal statement or do I have to talk more about sociology as it’s part of the course?

I want to apply for economics, but I have not done any work specifically towards economics so how would I write about my love for the subject?

Hi! You can do lots of other things to show your love for the subject. For example, doing some extra reading around the subject, doing a MOOC on websites like futurelearn.com, watching relevant documentaries etc. Anything that goes above and beyond your studies at sixth form.

I have written my personal statement mainly about international relations as this is the course I’m applying with to university, however, I saw that City offers international relations with sociology as I prefer it, I have mentioned some things about sociology and referenced to it but mainly it’s about international relations. Would it be fine to apply for that course with this personal statement or do I have to talk more about sociology as it’s part of the course?

If you are applying for more than one programme it is usually good to highlight interest in both programmes in your statement. However, if we believe your personal statement is not highlighting the subject area you have applied for, you will be asked to send a separate personal statement via email.

Hello! I’m applying to the Human-Computer Interaction Design program and would like to know what the admissions office is looking for in a personal statement. And what you recommend the structure to be like?

Do you need to do A levels in order to study Law?

I don’t know how to make everything interrelate into psychology.

Try a skills-based approach. Think about the skills and knowledge you have gained from your experiences/studies and how they may apply to the course.

Hi there, I am applying for International relations for 2019 entry. I would like to know specifically what the admission officer would be looking for?

What should be the length of personal statement?

Hi, the word limit is 47 lines of text, or 4000 characters.

It’s better include examples outside of spec right.

Hello! I was wondering if there is anything you’d recommend we definitely not include in our personal statement, or if there is anything that can be unattractive or overused.

Hi! This is a great question. We recommend you don’t include a quote - especially not as your first sentence! We want to hear your words. Also try and avoid anything cliche - from a young age / from an early age / since the day I was born ... you won’t have wanted to do this degree since you were born and that’s fine! We would rather you were specific about your interest.
Hi, I was just wondering if you need to do A levels in order to study Law?

The link provides qualifications that we consider for the Law LLB [https://www.city.ac.uk/courses/undergraduate/law](https://www.city.ac.uk/courses/undergraduate/law)

**Law LLB Degree**

Our Law LLB degree provides you with the essential legal and academic skills to be successful in law as well as a range of transferable skills sought after in many other sectors.

Do you think it could be considered an achievement that I have completed a future learn course?

Hi. Yes definitely! It shows commitment beyond your sixth form studies. But it's really important to say what you gained from doing the course - don't just list it. Let us know how it has prepared you for the degree.

I'm applying for one programme is just that from my 5 choices only city offers the course combined together with sociology so i guess that's considered as one programme or?

Hello everyone, I am from the international school of Milan and planning to apply for investment and financial risk management, I am almost finished with my personal statement however I would like to understand what you guys look for in a personal statement, especially regarding this course, thank you.

Ciao!! We are looking to see why you want to do that course specifically. It's very niche and we love to see students who are really interested in the field of investment. What do you want to gain from the course and what areas might you like to work in?

What should be the length of personal statement?

Ideally a full A4 page

So what do people look for in a good personal statement?

I'm going into psychology but I don't have any personal experience in the field, how can I fill in that "slot"

I've already discussed doing a level biology has helped with the scientific side, familiarising me with equipment and so on

That sounds great

Hi, I would like to apply for an international business and entrepreneurship course. What can I write that would help me to get in.
Hey, I’m planning on studying child nursing, what would you say makes a good personal statement for this specific course?!

Hi, for Child Nursing I would think about why you want to study the course and how you demonstrate the NHS core values. Also detail any work experience as examples.

Hi i’m from indonesia,i wanna ask about qualification for international student

Should I add some activities I do outside of curricula to show I have other interests or do I relate them back to psychology too

Hello, I am an Italian student and attend an international school here in Italy, I would like to apply for International Politics. What should I focus on in regards to International Politics? Should I mention that I took part in several Model United Nations?

Yes definitely! That would be great, but tell us the skills you have gained from that experience

How can you open up your personal statement?

Hi, This is definitely the hardest part of the statement I think! My recommendation would be answer the question: “What do you find so exciting or interesting about this subject OR why is this area of work so important?” (It depends on the course as to which one would work). We are specifically interested in why you find this such an interesting area. That is what grabs our interest from the beginning.

How do I end my statement convincing them that I’m a perfect candidate

Hi. In the conclusion we want to see you summarise your interest in the course or how a degree fits into your long term plans. Let us know what you’re most looking forward to about the degree to show your interest.

Do you except students who do a BTEC who wants to study Law and their course is equivalent to three A levels so a BTEC Extended Diploma.

I’m studying maths chemistry and history at A level, is that acceptable for applying for optometry

Could you please tell me what would achievements would make an impression for the course of Business with marketing in my personal statement? I have put a book, school activities and running my business for now

I have written my personal statement mainly about international relations as this is the course I’m applying with to university however, I saw that city offers international relations with sociology as I prefer it, I have mentiones some things about sociology and referenced to it but mainly it’s about international relations would it be fine to apply for that course with this personal statement or do I have to talk more about sociology as it’s part of the course?

I would try and make sure you cover both areas, that should give us a good insight into why you want to study that particular course

Hi, I am wondering if I can talk about courses and experiences which are relevant to the subject I am applying for even though I have not done them yet.
Hello! I’m applying to the Human-Computer Interaction Design program and would like to know what the admissions office is looking for in a personal statement. And what you recommend the structure to be like?

Your personal statement should highlight your interest in the program and you should note any relevant experience that you have which makes you a suitable candidate. It is often good to note what you aim to do with the program you have applied for, i.e., your career in the near future.

Do you need to do A levels in order to study Law?

Hi. At City, we consider a range of qualifications for our Law degree. If you let us know what you study then we can let you know the requirements based on that qualification.

My personal statement ends with "what I do in my spare time,“ at the end should I write about how I want to do the subject again?

I would like to study entrepreneurship. Is there any advise you could give to me?

Hi. Please have a look at the City website to see what courses we are offering. We currently do not offer entrepreneurship but the degrees at Cass Business School might be of interest. Visit www.city.ac.uk for more information.

Welcome to City

City, University of London is a leading global university committed to academic excellence, focused on business and the professions and located in the heart of London, UK.

Hi. What is the key point that make a personal statement excellent?

Hi. We are interested in you demonstrating that you understand the skills/experience needed for the degree you’re applying for and examples you have for these to back up your point.

It’s better include examples outside of spec right

Any examples that you use should demonstrate your skillset, Huda. I’d always go for quality over pure quantity

what do you not want to hear in the personal statement?

I study BTEC Level 3 Extended Diploma in Health social Care and I have done relevant work experience which is linked to Law

I am currently studying Geography, English literature and Urdu. All A levels. Does City University accept these courses for International Relations - Undergraduate?
Thank you Andy and what about the conclusion, what should we include in it?

Hi there, I am applying for International relations for 2019 entry. I would like to know specifically what the admission officer would be looking for?

Hi - we want to see all about why you want to study international relations, where has your interest in this course come from and how do you show this to us?

Hi Rebecca, I wanted to ask if writing personal statement, must you include everything you did on your work experience please?

No, just give a brief overview and focus on the skills and experience gained that are useful to your degree.

Hi i’m from Indonesia, I wanna ask about qualification for international student.

Hi, this chat is just for advice about your personal statements. We don’t have the international team here to answer your questions about qualifications. Email: international@city.ac.uk for more advice.

I understand but City is the only university that has this course combines with sociology the rest of the universities have either just international relations/politics or just sociology so I don’t think it would be relevant as the other programmes I’m applying to are just international relations without sociology?

I have been given an conditional offer for LLB in your institution, which IELTS test should I take there is one simple IELTS and IELTS UKVI.

I’m applying for one programme is just that from my 5 choices only City offers the course combined together with sociology so I guess that’s considered as one programme or?

Hi Mina. If it is a combined degree with the title e.g. Criminology and Sociology then yes that is one course at City.

I’m going into psychology but I don’t have any personal experience in the field, how can I fill in that “slot”?

Hi, think about things that you’re studying at the moment. Eg anything to do with biology would give you some really good insight.

Hi there, What can I include in my personal statement when applying for International Relations? Also how can I end it in an effective way?

You should highlight why you want to study the programme and what makes you a suitable candidate, the experience and skills that you have which is related to the degree you have applied for. In terms of ending it in an effective way - you can take on a personal stance and find something personal to you which makes you stand out as a candidate - which is related to the degree you have applied.

How do I reduce my personal statement characters?
Hi, I would like to apply for an international business and entrepreneurship course. What can I write that would help me to get in.

Hi, we want to see all about why you want to study the course, where has your interest in this course come from and how do you show this to us

Should I add some activities I do outside of curricula to show I have other interests or do I relate them back to psychology too

Hi, I would try where possible to relate it back to the course you are studying or to demonstrate any positive qualities you possess that would make you an asset on your chosen course.

Thank you Andy and what about the conclusion, what should we include in it?

Hi, in the conclusion we want to see you summarise your interest in the course or how a degree fits into your long term plans. Let us know what you’re most looking forward to about the degree to show your interest.

So what do people look for in a good personal statement

Hi. We are interested in you demonstrating that you understand the skills/experience needed for the degree you’re applying for and examples you have for these to back up your point.

I am applying for a course in Marketing management

I have been given an conditional offer for LLB in your institution, which IELTS test should I take there is one simple IELTS and IELTS ukvi

Please take IELTS UKVI

What could be good experiences or skills to have a background in criminology?

So if I am writing my personal statement before the courses I planned I shouldn’t write about them?

I’m studying maths chemistry and history at A level, is that acceptable for applying for optometry

Hi, here’s the entry requirements for you https://www.city.ac.uk/courses/undergraduate/optometry BSc

Optometry

Our degree offers a professionally recognised qualification preparing you for a flexible and rewarding career in optometry.
Hi, I am wondering if I can talk about courses and experiences which are relevant to the subject I am applying for even though I have not done them yet.

Hello! Yes you can talk about these and use future tense to say you will be doing them. I would suggest you don't make it a huge part of your statement if you haven't done them already, but it's good to mention them.

what do you not want to hear in the personal statement?

Hi, we want to see all about why you want to study the course, where has your interest in this course come from and how do you show this

Could you please tell me what would achievements would make an impression for the course of Business with marketing in my personal statement? I have put a book, school activities and running my business for now

Hi. These sound great. Do not bullet point, do not list. Focus on the best examples and elaborate on them.

Do you except students who do a BTEC who wants to study Law and their course is equivalent to three A levels so a BTEC Extended Diploma.

We consider BTEC Extended Diploma which is equivalent to 3 A Levels, we also consider BTEC National Diploma

No , it's the course international politics and sociology but for my four other choices I'm applying just with international relations so my personal statement is mainly about politics/international relations I have referenced to sociology just a bit is that ok and would tge same personal statement be ok as i have talked about sociology but mainly about international politics/affairs so would it be possible for me to apply for that course in city with my current personal statement?

I am currently studying Geography, English literature and Urdu. All A levels. Does City University accept these courses for International Relations - Undergraduate?

yeah but do you except students who do health and social care for LAW

I want to know if there are scholarships in UK !

Personal statements – Finding a formula

[Video](https://youtu.be/_8HFkMaJW-I)
what do you not want to hear in the personal statement?

We recommend you don’t include a quote - especially not as your first sentence! We want to hear your words. Also try and avoid anything cliche - from a young age / from an early age / since the day I was born ... you won’t have wanted to do this degree since you were born and that’s fine! We would rather you were specific about your interest.

I am currently studying Geography, English literature and Urdu. All A levels. Does City University accept these courses for International Relations - Undergraduate?

Hi, here are the entry requirements for international politics
https://www.city.ac.uk/courses/undergraduate/international-politics

International Politics BSc Course

City’s BSc (Hons) International Politics course focuses on contemporary global issues and the role of international organisations as policy-making structures.

haha okay no problem Meg. I would like to know... how can I apply for Business Management, Digital Innovation and Entrepreneurship. I would like to lunch my own project and I also representing a 2.5 Billion dollar company. I talk more than 5 languages and got a 7 in my ielts

I study health and social care level 3 Extended Diploma

Hi, should I talk about my hobbies if they are not relevant to my course?

My personal statement ends with "what I do in my spare time," at the end should I write about how I want to do the subject again?

I would aim to leaving a lasting impression as a conclusion so if your spare time activities is just tagged on at the end without bringing everything together in a neat summary I would try and restructure the conclusion a bit.

Or do you have to study a certain BTEC course?
I want to know if there are scholarships in UK!

Hi, You can view the full list of scholarships available at City here: [https://www.city.ac.uk/study/fees-and-funding/scholarships-and-bursaries?level=undergraduate](https://www.city.ac.uk/study/fees-and-funding/scholarships-and-bursaries?level=undergraduate)

**Scholarships and bursaries**
Funding support available for students studying at City, University of London.

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How do I reduce my personal statement characters

Focus on points that makes your personal statement stand out, things that are repeatative, or things that are not relevant to the programme do not need to be in your statement.

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I understand but city is the only university that has this course combines with sociology the rest of the universities have either just international relations/politics or just sociology so i don't think it would be relevant as the other programmes I'm applying to are just international relations without sociology?

Hi, talk about sociological issues more broadly and then think about how those affect international politics. They are quite close as subject areas, so mentioning that should be a good idea.

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Yeah but do you except students who do health and social care for LAW

What is the name of the qualification

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If I have signed up for a summer course focused on Marketing does it matter if I put it in my personal statement?

What are the entry requirements for international politics for foundation as I'm currently doing it in CATS college the UFP program?

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No, it's the course international politics and sociology but for my four other choices I'm applying just with international relations so my personal statement is mainly about politics/international relations I have referenced to sociology just a bit is that ok and would the same personal statement be ok as I have talked about sociology but mainly about international politics/affairs so would it be possible for me to apply for that course in city with my current personal statement?

Hi, talk about sociological issues more broadly and then think about how those affect international politics. They are quite close as subject areas, so mentioning that should be a good idea.

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So if I am writing my personal statement before the courses I planned I shouldn't write about them?

Can you clarify what you mean?
What could be good experiences or skills to have a background in criminology?

Hi. I recommend you look through the websites of universities you’re interested to get an idea of what you study on the course, and then think about which skills would be useful for that. They quite often give an idea of what is expected e.g. if there will be a lot of reading, demonstrate that this is something you can cope with. Websites like this may also help: https://www.thecompleteuniversityguide.co.uk/courses/criminology/guide-to-studying-criminology/

Guide to Studying Criminology

Use our Course Chooser to search through Criminology courses.

I am currently studying Geography, English literature and Urdu. All A levels. Does City University accept these courses for International Relations - Undergraduate?

Hi Sabah, here are the entry requirements for international politics

https://www.city.ac.uk/courses/undergraduate/international-politics

International Politics BSc Course

City’s BSc (Hons) International Politics course focuses on contemporary global issues and the role of international organisations as policy-making structures.

I study BTEC Level 3 Extended Diploma in Health social Care and I have done relevant work experience which is linked to Law

We do consider BTEC Extended Diploma in that subject

Hi, should I talk about my hobbies if they are not relevant to my course?

Hi! It’s fine to talk about these but keep it to a small paragraph. Think about if they give you any general skills useful to university life e.g. team work, communication etc

haha okay no problem Meg. I would like to know.. how can I apply for Business Management, Digital Innovation and Entrepreneurship. I would like to launch my own project and I also representing a 2.5 Billion dollar company. I talk more than 5 languages and got a 7 in my ielts

Sounds great, you definitely have lots to talk about. Make sure to tell us though the skills you have gained from these experiences and how they apply to the course

This city University London is the best institute with best mentors and admission staff.
How strongly do you guys believe the personal statement can affect the possibility of one getting into or not getting into the school of one's choice?

How can I show my love for my subject, what extra things can I do to show my passion (for optometry)?

Hi all. Please post your question in one post as it is very difficult for us to understand your point if you include it in numerous posts. Thank you.

If I have signed up for a summer course focused on Marketing does it matter if I put it in my personal statement? Hi. If you’re applying for a Marketing course then I’d say it’s worth mentioning in there that it’s something you’re going to be doing before the degree starts.

What are the entry requirements for international politics for foundation as I’m currently doing it in CATS college the UFP program?


International Foundation in Humanities and Law | City, University of London | INTO

International Foundation in Humanities and Law

Someone has already answered my question. Thank you Jahara!

Also, is it possible to receive an unconditional offer if I am doing a foundation programme but have met the entry requirements?

I study health and social care level 3 Extended Diploma

We do consider BTEC Extended Diploma and you are required to achieve at least a DDM

Hello what are the requirements for an undergraduate in the Business Management, Digital Innovation and Entrepreneurship.

would you consider someone who has studies 3 a levels over 3 years?

I’m self-employed, I have my own company and start working on 2003. Actually, I am CEO of my company specialised in Telecom, IT, electricity
How can I save this chat?

How strongly do you guys believe the personal statement can affect the possibility of one getting into or not getting into the school of one's choice?

Hi, it's a really important part of the application - it's our one chance to find out all about you.

Or do you have to study a certain BTEC course?

We consider BTECs in every subject.

Okay Thank you Jahara

When applying for Law, what are the key things to mention in your personal statement?

I meant I'm currently doing the foundation program at cats college canterbury and I will be applying for September start so I would like to know what are the entry requirements for international polotocs for foundation students.

Hello what are the requirements for an undergraduate in the Business Management, Digital Innovation and Entrepreneurship.

Entry requirements can be found here: https://www.cass.city.ac.uk/study/undergraduate/courses/business-management-digital-innovation-entrepreneurship

Business Management, Digital Innovation and Entrepreneurship BSc | Cass Business School

Discover the BSc Business Management, Digital Innovation and Entrepreneurship pathway, which explores technological and innovation trends and their impact on organisations. Thinking about starting your own business? Find out how with Cass. This is extraordinary calling. Come and be a part of it.

Also, is it possible to receive an unconditional offer if I am doing a foundation programme but have met the entry requirements?

Hi, if you meet the entry requirements for the undergraduate course, you won't have to apply for a foundation, you can apply straight for the undergraduate course.

How can I show my love for my subject, what extra things can I do to show my passion (for optometry)?

Hello! We encourage you to read around the subject if you can, and find out more about what the role involves and then give examples of where you have shown any related skills. E.g. you need to have good communication skills. By showing us that you understand the skills needed and giving examples, it shows us your love of it. Doing extra reading around the subject and showing how you have engaged with it is positive.
How do I reduce character count?

Hi! I recommend going back to each of your sections and check you have said it in the most concise way possible. It may be you have said something in three sentences you could have said in one. Also make sure that everything you have said links back to 'how has this prepared me for the course I am applying for.' If it hasn't, then it may be you need to prioritise other areas of your statement.

Would you consider someone who has studies 3 A levels over 3 years?

Of course :)

Thank you for all of your answers, I have one more question; should I talk about my passions even if they are not relevant to the course I am applying to? Thank you in advance.

What is a foundation year?

Hi there, I'm X and I'm considering studying business with finance at your university. My predicted grade is DDM however I'm also taking an AS maths studies course. Would I be able to get into my chosen course?

So if we want to study medicine or engineering in UK, what is the skill that would be in the person? Also should I have IELTS or TOEFL or SAT or is it ok for some foreigners?

I have written my statement. Just improved section about - why do I want to study civil engineering.

How relevant are extracurricular activities when writing the personal statement? What if I don't have any, would I be at a disadvantage? How could I make up for this?

I'm applying as an international student from the U.S. Even if I received my bachelor degree two years ago, can I reference course work that inspired me to apply to the post-graduate programme at City for Human-Interaction Design in my personal statement?

I meant I'm currently doing the foundation program at cats college Canterbury and I will be applying for September start so I would like to know what are the entry requirements for international polotocs for foundation students?

I see, best to check with our admissions colleagues here christopher.stone.1@city.ac.uk - they will be able to clarify for you.

When applying for Law, what are the key things to mention in your personal statement?

You should highlight why you want to study the law and what makes you a suitable candidate, the experience and skills that you have which is related to the degree you are applying for.
How should I say I am interested in my chosen subject at the end of my statement?

What is a foundation year?
It’s a one year introductory course to a full degree. If you don’t meet the entry requirements for some of our full degree programmes it could be an option.

Thank you for all of your answers, I have one more question; should I talk about my passions even if they are not relevant to the course I am applying to? thank you in advance
I would try and get them to be relatable if possible. If you have enough space then tell us about other things then please do, but try and make them relate if you can

I’m self employed, I have my own company and start working on 2003. Actually, I am CEO of my company specialised in Telecom, IT, electricy
Hiya, did you have a specific question about your personal statement?

Hi there, I’m and I’m considering studying business with finance at your university. My predicted grade is DDM however I’m also taking an A/S maths studies course. Would I be able to get into my chosen course?
Hi , please email cassug@city.ac.uk for clarification on this

I have a BTEC in commercial management got in 2004. I also have A levels got in 2001, GCSE in 1998. I’m fluent in English, listening, writing, speaking.

Yes, I am currently doing the foundation programme at my school, is it possible to receive an unconditional offer if I meet the entry requirements?

Hi. I am a student from pakistan. I have 3 subjects in alevels Business Economics and Urdu. Urdu is a native language so will I be able to get admission in city university of london?

Hi, as I would like to apply for International Politics, should I mention that I follow international news and am up to date with what happens worldwide?

How relevant are extracurricular activities when writing the personal statement? what if I don’t have any, would I be at a disadvantage? how could I make up for this?
Hello! It’s okay if you don’t have any, you can make it up in other ways by doing extra reading around your subject, watching documentaries etc. It does depend on the subject, but mostly you can write about other things. Just make sure everything else you have written reflects you in your best light.

What are the requirements for an unconditional offer?
Hi, as I would like to apply for International Politics, should I mention that I follow international news and am up to date with what happens worldwide?

Hi, that would be a great thing to mention. Also make sure you say why it's important to keep up to date - how will it help you on the degree? That's the question to answer.

I meant I'm currently doing the foundation program at CATS College Canterbury and I will be applying for September start so I would like to know what are the entry requirements for international politics for foundation students.

Please contact Max who will be able to help you Max.Plotnek.1@city.ac.uk.

Hi, I am a student from Pakistan. I have 3 subjects in A-levels Business Economics and Urdu. Urdu is a native language so will I be able to get admission in City University of London?

All of our entry requirements are available online on our course pages.

I'm applying as an international student from the U.S. Even if I received my bachelor degree two years ago, can I reference course work that inspired me to apply to the post-graduate programme at City for Human-Interaction Design in my personal statement?

Please do! Anywhere where you have developed your passions and skills.

Secondly, I have very less time to write my personal statement and I have very simple language so can you please tell me how should I start it?

Many thanks once again. Is there a support team which I could contact once finished with my personal statement?

@Meg, I want to know which information I need to add in my personal statement?

How should I say I am interested in my chosen subject at the end of my statement?

Hi - the end should be punchy and give us a good idea of what your motivation for university study is.

So if we want to study medicine or engineering in the UK, what is the skill that would be in the person? Also should I have IELTS or TOEFL or SAT or it's ok for some foreigners?

Hi. We don't do Medicine at City so I can't advise on this. For Engineering consider the skills needed for this course - things like being logical, a problem-solver, creative etc and then give examples of this. You will need to email our international team regarding entry requirements - international@city.ac.uk.

Yes, I am currently doing the foundation programme at my school, is it possible to receive an unconditional offer if I meet the entry requirements?

Hi, we cannot really give you an answer to this question without having a look at your application. Please email relevant details to ugadmissions@city.ac.uk and the relevant people will respond to you.

No, I am asking how should I start writing my personal statement.
What are the requirements for an unconditional offer?

You need to meet the entry requirements or the conditions of your offer in order to be issued an unconditional offer.

Secondly, I have very little time to write my personal statement and I have very simple language so can you please tell me how should I start it?

Hi, create a mindmap first of all your ideas - that might make it easier to start writing more formally.

Thank you, Jahara!

Andy can you please explain more?

Hi, I am applying for the architecture course and I’m not sure what I should include in my personal statement.

Are unconditional offers for people currently doing the foundation program possible? Or is it just for IB and A-level students?

Hi everyone! Just to reiterate - we are replying to messages as quickly as possible. We are working hard to give you helpful answers and this does take time. Please be patient with us if we have not yet answered your question and don’t resend it - we will have received it, we just need to work our way through the messages in the order we received them. When you type your question, please make sure you’re as clear as possible so we can try and answer it first time round without asking for more information. Thanks for all of your great questions so far!

Hi, I am applying for the architecture course and I’m not sure what I should include in my personal statement.

Hi, we don’t do architecture at City, so unfortunately I think you may have got the wrong university.

Andy can you please explain more?

Have a look at this from the Open University, might be helpful.
https://www2.open.ac.uk/students/skillsforstudy/mind-maps.php

Mind maps - Skills for OU Study - Open University

Mind maps, also known as concept maps or spider diagrams, help you to get ideas down on paper when you can't think where to start. They help you see connections and provide an overview of key points.

Can anyone please tell me is Urdu as a 3rd subject in A-levels acceptable for admission?
Are unconditional offers for people currently doing the foundation program possible? Or is it just for IB and A-level students?

It would be best to check with our admissions colleagues here christopher.stone.1@city.ac.uk - they will be able to clarify for you.

No I am asking how should I start writing my personal statement.

The way you start your personal statement is up to you, ideally related to your programme and what makes you a suitable candidate.

@Meg, I want to know which informations I need to add in my personal statement?

Your personal statement should include a brief overview of who you are, your strengths and any work experience and/or education you’ve got. Be sure to include skills you’ve gained, such as time management, customer service, teamwork, computer skills etc.

Can anyone please tell me is urdu as a 3rd subject in a levels acceptable for admission?

Hi. This really depends on the subject you are studying. Please email ugadmissions@city.ac.uk and include details of your course of interest and subject specialist will advise further.

Are unconditional offers for people currently doing the foundation program possible? Or is it just for IB and A-level students?

Unconditional Offers are issued to people who have met the entry requirements or the conditions of their offer.

Hi, I am applying for the architecture course and i'm not sure what i should include in my personal statement.

Please highlight your interest in the subject area, note relevant skills and experiences which is related to the degree and how it makes you a suitable candidate.

@Meg, I got it. I am feeling my UCAS, can I apply for course for January?

Does that support the students from Palestine? As the knowing of it's an occupied country!

What are the grade requirements for Business and Management course

We welcome applications from any country.
What are the grade requirements for Business and Management course?

You can find the entry requirements here: https://www.cass.city.ac.uk/study/undergraduate/courses/business-management

**Business Management BSc Undergraduate Degree | Cass Business School**

Discover Cass Business School’s BSc in Business Management. On this course, you’ll gain from the latest Cass research in areas such as finance, marketing, innovation, and responsible management. Beyond the course materials, we'll encourage you to pursue your own interests in business. This is extraordinary calling. Come and be a part of it.

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@Meg, I got it. I am feeling my UCAS, can I apply for course for January?

Sounds good! Of course, please do get your application in in January - we can then review it to see if we can make you an offer for a September start, hope it's all going well.

Secondly there are a lot of fields in it can you please explain me the difference between them and what are best for future for job and business wise....

My top tip is to visit university websites to identify the skills prospective students interested in the course should have and give examples of how you have demonstrated these skills in your personal statement.

@Andy, I make my plan for joining City on January course

Secondly there are a lot of fields in it can you please explain me the difference between them and what are best for future for job and business wise....

Hi! Honestly it depends on what interests you most really. The upside to the course is that all 5 pathways share a first year. So if you start on the Marketing pathway, you can switch to a different one if you end up liking modules from that one more. So this will give you flexibility to do a year of university and then make a decision on this.

@Andy, I make my plan for joining City on January course

What are you looking to apply for?

Do you go for an interview for radiography when you are been offered the course?

Hi, i do not have English GCSE but I am ressiting it, would I get offers?

Is there an advantage if I apply earlier rather than waiting late December/January?
Get your application in by the UCAS deadline in mid January at the latest. That way we will be able to assess it properly.

Do you go for an interview for radiography when you are offered the course?

Hi! Yes we have selection days for these courses which you may be invited to attend. This happens before you are offered a place, as you have to be successful at these to get an offer. More information is available here: https://www.city.ac.uk/health-selection-day

Selection Day
Assessment sessions and assessment days

Hi, I do not have English GCSE but I am resitting it, would I get offers?

What programme are you applying for? You are required to have Maths and English GCSE, certain programmes ask for a specific grade.

Business management or international business, I am resitting it in June.

Why are the grade requirements for Business and Management so high? AAA on your website but when I searched on internet I think there were BBC.

Hello, Should I start my personal statement with an introduction about myself or why I would like to take the course? Should I mention the subjects I am taking in school? Since I am taking the IB Diploma, should I mention my Extended Essay?

Then how could we apply the application to study there? When will it start? And how much would we get to study engineering? I mean like grades?!

@Andy, I want to apply for marketing management or business administration.

Hi my personal statement is about 400 characters too long! How should I go about shortening it?

Is there an advantage if I apply earlier rather than waiting late December/January?

Some universities reply faster than others, so if you want to get your offers back quicker it may help you to apply early. But some universities take longer to do this - so it doesn’t always work. Most importantly, only send your application when you’re sure it’s the best it can be to increase your chances. 15th January is the equal consideration deadline. Some universities occasionally say they want them in earlier - but they should make this clear on their website.
Why are the grade requirements for Business and Management so high? AAA on your website but when I searched on internet I think there were BBC.

Hi, we ask for those grades to make sure we get the right students who can perform well on the course. For the business management courses, they are all AAA.

Then how could we apply the application to study there? When will it start? And how much would we get to study engineering? I mean like grades?!

Hi Sajood. Please find information here https://www.city.ac.uk/study/applying

Applying to City
Information for prospective students about applying to City, University of London. Learn more here.

@Andy, I want to apply for marketing management or business administration
Is that for a postgraduate option?

Hi my personal statement is about 400 characters too long! How should I go about shortening it?

Hi, I recommend going back to each of your sections and check you have said it in the most concise way possible. It may be you have said something in three sentences you could have said in one. Also make sure that everything you have said links back to 'how has this prepared me for the course I am applying for.' If it hasn't, then it may be you need to prioritise other areas of your statement.

So a student who score BBC or ABB cannot get admission?

Business management or international business, I am resititng it in June

Hi Max. Please be aware that for the Business courses here at City, you need an A or a 7, or a B or a 6 (depending on what you study) in GCSE English. We recommend you email cassug@city.ac.uk to see if they would consider your application as you haven't already achieved it.

Hello, Should I start my personal statement with an introduction about myself or why I would like to take the course? Should I mention the subjects I am taking in school? Since I am taking the IB Diploma, should I mention my Extended Essay?

You need to highlight your interest in the programme and relevant work experience that is related to the degree. You can mention the subjects that you are taking and how it is also related to the course you are applying to.

@Andy, undergraduate

If I am redoing an exam to get a higher grade do I have to inform the university?
hi is there any way of receiving a timetable for the optometry course for the 2019 entry

So a student who score BBC or ABB cannot get admission?
You are welcome to send us an application, but we do look for students who are predicted AAA. We may be able to make a flexible offer of ABB, but that is based on your whole application.

what would I need to include for an accounting and finance personal statement and what do the cass business school look for when giving a place to students?

@Andy, undergraduate
Thanks, all of our undergraduate courses start in September.

Hi is there any way of receiving a timetable for the optometry course for the 2019 entry
Hi! The admissions officer for this course may be able to help by giving you a 2018 one, but we won’t have the 2019 one yet. His email is christopher.stone.1@city.ac.uk.

If I am redoing an exam to get a higher grade do I have to inform the university
You will be given the option to list down all the qualifications you have and ones that are pending on your UCAS form, you will need to state the grade that you achieved in the qualification in question, and also put it down as a pending qualification so we are aware you are retaking the qualification.

What does whole application include

Meet our International Students
https://youtu.be/SH2Pc--eBoY

Meet our international students
https://youtu.be/SH2Pc--eBoY

what would I need to include for an accounting and finance personal statement and what do the cass business school look for when giving a place to students?

Hi, we want to see all about why you want to study the course, where has your interest in this course come from and how do you show this.
Hi is there any way of receiving a timetable for the optometry course for the 2019 entry.
You will need to contact the department directly.

Oh, what about postgraduate?

What does whole application include
Your personal statement and reference as well as your academic profile.

@Andy, it's mean I can only apply for postgraduate if I want to join on January?

Oh, what about postgraduate?
Some courses do have a January start - best to have a look through the website at the different courses and you can see what has a good fit [https://www.city.ac.uk/courses/level=Postgraduate](https://www.city.ac.uk/courses/level=Postgraduate)

Course finder
Find the right course for you at City, University of London: undergraduate and postgraduate degrees, foundation degrees, evening and weekend courses, professional development and work-based learning.

And can anyone from here help us to let us win the chance of going there?

for the accounting and finance foundation year, in the entry requirements, would a btec grade be accepted

What does whole application include
It includes a Personal Statement, a certified Academic Reference, you will be asked to provide the list of qualifications you have and your pending qualifications.

@Andy, it's mean I can only apply for postgraduate if I want to join on January?
You will need an undergraduate degree to apply for a postgraduate course and meet the entry requirements.

So if I am predicting BBB so that means I should not apply? Because I only have 5 options by doing this my choices will reduce.
And can anyone from here help us to let us win the chance of going there?

Hi. No, we can't help give you an offer. You have to apply via UCAS as with everyone else, as this ensures the system gives everyone a fair chance.

So if I am predicting BBB so that means I should not apply? Because I only have 5 options by doing this my choices will reduce.

It's up to you. I would recommend finding five choices that match your profile, there are lots of options out there.

@Andy, so what do you suggest to me for January courses?

For the accounting and finance foundation year, in the entry requirements, would a BTEC grade be accepted?

The link provides the list of qualifications that is considered. You can also contact the department directly who will be able to help you. https://www.cass.city.ac.uk/

Welcome to Cass | Cass Business School

Cass Business School in London is one of the top UK business schools with programmes ranging from undergraduates to masters, MBA, PhD and executive education.

Ya, I didn't mean as this, I meant after applying? If you see that you have to choose me then I hope so :)

Is there any possibility that they will request any reference from your work experience?

@Andy, so what do you suggest to me for January courses?

If you're looking for an undergraduate course, we don't have any that have a January start.

There are 10 minutes left of this chat session. Please ask any further questions now.

Ya, I didn't mean as this, I meant after applying? If you see that you have to choose me then I hope so :)

Hi. Do you mean would attending this chat increase your chances of getting a place? The admissions team won't be using your attendance here as part of the assessment process. Sorry if I am misunderstanding your question!

Is there any possibility that they will request any reference from your work experience?

You will be asked to provide an Academic Reference. We may ask for references from your work experience placements.
Can you please tell me to what universities should I apply whose grade requirements are like BBB and should be in London?

What would be good experiences or skills to insert in a personal statement for criminology?

Should my introduction focus on me (who I am) or why I want to take the course I am applying to?

What would be good experiences or skills to insert in a personal statement for criminology?
You need to mention work experience that is related to your chosen degree programme.

Should my introduction focus on me (who I am) or why I want to take the course I am applying to?

Hi. Personal statements should focus on you as an applicant, so it's best to focus on why you're applying to the course.

Can you please tell me to what universities should I apply whose grade requirements are like BBB and should be in London?

Check out [http://search.ucas.com/](http://search.ucas.com/) there is a filter that allows you to search by grades

**Search for courses**
Try selecting a broad subject area to find courses you're interested in. You can then narrow down your search using the subject filters.

@Jahara can you give me some examples?

I have just checked the entry requirements on the foundation course and from the link you have sent, but it does not give any specific reference on whether I will be able to apply with a BTEC grade.

Okay many thanks for the information provided...!!!

Glad we could help. Good luck!
@Jahara can you give me some examples?

It is difficult for me to provide examples as I am not aware of any work experience that you have done. Just highlight how your work experience is related to the degree you have applied for and how it makes you a suitable candidate— it may have been an experience that you had during your experience, or something that you read, or something that you learnt.

I have just checked the entry requirements on the foundation course and from the link you have sent, but it does not give any specific reference on whether I will be able to apply with a btec grade. It is best to email cassug@city.ac.uk. They will be able to answer your questions.

@Kat thanks, then should I talk about myself at any point in my personal statement other than referring to why I’m applying to the course?

There are 5 minutes left of this chat session. Please ask any further questions now.

@Andy, Thanks. I will finish my UCAS application and hope I will be selected to join City, this is my dream.

@Kat thanks, then should I talk about myself at any point in my personal statement other than referring to why I’m applying to the course?

Hi again! It’s fine to talk about yourself for example your hobbies etc:) But mostly it’s best to focus on your academic skills, work experience, general experience etc and focus on why those would be good for the course.

@Andy, Thanks. I will finish my UCAS application and hope I will be selected to join City, this is my dream.

We hope to see you next September!!!!

@Andy, Ok. Can we talk to email?

Thank you all for your precious time, you have been very helpful in answering my queries.

@Andy, Ok. Can we talk to email?

Sure, if you have any more questions, drop us an email on ugenquiries@city.ac.uk.

Can you please tell me that applying through school is better or from a counsellor from outside the school because I have heard that counsellors from outside the school lie to the university.

It would be best to speak to our international team about this - please email international@city.ac.uk.

This chat session has now ended. Thank you so much for all of your questions! If you have any further questions, please email ugenquiries@city.ac.uk.