



EDUCATION & STUDENT COMMITTEE AGENDA - MEETING 9
12 November 2015 in Room AG01
13.00 to 16.30

Part 1	Preliminary Items	Paper ¹	Speaker	Time
1.	* Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	13.00
2.	# Minutes To approve the minutes of the meeting held on 22 September 2015	Open	Chair	
3.	# Matters Arising To note matters arising from previous meetings which do not appear elsewhere on the agenda	Open	Chair	13.05
4.	* Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	13.10
5.	* Student & Academic Services Report To receive an update on the activities of the service	Open	Director of S&AS	13.15
6.	* Learning Enhancement & Development (LEaD) Standing Report To receive an update on the activities of LEaD	Open	Acting Director LEaD	13.20
7.	* Student's Union Standing Report To receive the Students' Union Standing Report and associated appendices	Open	SU President	13.25
Part 2	Strategy and Planning	Paper ¹	Speaker	
8.	* Vision and Strategy 2016 To receive an update on the emerging Vision and Strategy and links to the Education and Student Strategy	Verbal	Director of Strategy and Planning	13.30
9.	Education and Student Strategy			
9.1	* a) To consider an update on School Learning & Teaching Plans and how key themes will be taken forward b) To consider proposals for how priorities identified within Plans for this year might be supported and institutional priorities identified	Restricted Verbal	Associate Deans Education Deputy Vice Chancellor	13.40
9.2	* To note work on the communications plan for the current phase of implementation of the Education and Student Strategy	Restricted	E&SS Coordinator	13.50
10.	Student Surveys			
10.1	* To receive a briefing on the HEFCE review of learning, teaching and student experience information: Consultation on changes to the NSS, Unistats and information provided by institutions	Open	Head of Student Experience	13.55

10.2	* To consider proposals for the 2016 survey questions and to note plans for the 2016 campaign	Restricted	Dept Head St Exp/SU President	14.00
11.	* Segmentation Initiative To consider an options paper on how the University might become a partner in the Segmentation Research project being brought forward by the SU (with associated appendices)	Restricted	Dept Head St Exp/SU President	14.10
12.	* HEFCE Evaluation of Longitudinal Destinations of Leavers from Higher Education (LDLHE) survey To receive a report on research commissioned by HEFCE	Closed	Interim Head of Careers	14.20
Part 3	Reports from Education and Student Strategy Hub Sub-Committees and Projects	Paper¹	Speaker	
13.	Support for Success			14.25
	# Access and Success Sub-Committee			
	a) To receive the minutes of the meeting held in September 2015	Open	Chair	
	b) To receive a summary of projects and priorities	Restricted		
	c) To note a report on student engagement and attendance monitoring	Restricted		
14.	Career Development and Employability			14.35
	# Career Development and Employability Sub-Committee			
	a) To receive the minutes of the meeting held in September 2015	Open	E&SS Coordinator	
	b) To receive a summary of projects and priorities	Restricted		
	c) To receive a briefing paper on current sector innovations	Open		
15.	Research and Practice Informed Education			14.45
15.1	# Learning Enhancement & Development Advisory Sub-Committee			
	a) To receive the minutes of the meeting held in September 2015	Open	Acting Director LEaD	
	b) To receive a summary of projects and priorities	Restricted		
15.2	# Graduate School Committee To receive the minutes of the meeting held in June 2015	Open	Graduate School Chair	
16.	City Communities			14.55
16.1	# City Communities Sub-Committee			
	a) To receive the minutes of the meeting held in October 2015	Open	CCSC Chair	
	b) To receive a summary of projects and priorities	Restricted		
16.2	# CitySport Working Group To receive the minutes of the meeting held in September 2015	Open	Head of Student Experience	
17.	In the Heart of a Global City To note the activities supporting this Hub will be embedded within reports from the above Sub-Committees/Groups		E&SS Coordinator	
BREAK – 15.05 15.15				

Education and Student Committee members (excluding those only attending for the Strategic Development items) resume for Part 4 at 15.15

Part 4	Operational Business and Reports from Sub-Committees	Paper¹	Speaker	
18.	# Partnerships Sub-Committee		Dean of Validation/ Assistant Director QUAD	15.15
	a) To approve the Terms of Reference for 2015/16	Open		
	b) To receive the minutes of the meeting held in April 2015 and a verbal report of the meeting held in October 2015	Open		
	c) To receive a report on Board of Studies consideration and reporting of partnership provision	Open		
19.	# Programme Development Update		Assistant Director QUAD	15.25
	a) To receive the list of programmes running in 2015/16 and programmes that have terminated	Open		
	b) To receive details of a proposed pilot process for programme approval	Open		
20.	* Assessment Regulations Review	Open	Assistant Director QUAD	15.35
	To receive an update from the sub-group and note the proposed Board of Studies consultation	<i>Paper to follow</i>		
21.	* Assessment Boards		Assistant Registrar (Quality)	15.45
	To receive a report on Assessment Board operation 2014/15	Open		
22.	# External Examiners		Assistant Registrar (Quality)	15.55
	To receive a summary of current External Examiner Appointments for Taught Programmes and to note appointments due to expire at the end of 2015/16	Restricted		
23.	# Examinations		Director of S&AS	16.00
	To receive a summary report on the operation of examinations during 2014/15	Open		
24.	# Periodic Review		Assistant Director QUAD	16.05
	To receive the Periodic Review Schedule and the Periodic Review Reports, Responses and One Year on Reports from 2013/14 and 2014/15	Open		
25.	* Disabled Students Allowance		Head of Student Experience	16.15
	To receive a report from the Task and Finish Group	Open		
26.	# Professional and Statutory Regulatory Bodies (PSRBs)		Assistant Registrar (Quality)	16.20
	To receive the current list of PSRBs			
27.	# Education and Student Committee Annual Calendar	Open	Assistant Registrar (Quality)	
	To note the schedule of business for 2014/15			

Part 5	Sector developments	Paper ¹	Speaker
28.	# QAA Updates To note publication of new Subject Benchmark Statements	Open	Assistant Registrar (Quality)
29.	# Any Other Business		Close
	Meetings in 2015/16:	Thursday 11 February 2016 Thursday 14 April 2016 Thursday 26 May 2016	
Secretary: Helen Fitch		Email: Helen.Fitch.1@city.ac.uk	Telephone: 020 7040 8793

¹ City University's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than University staff.² Recommendations included in papers not starred and not discussed will be taken as approved.