



**SCHOOL MATHEMATICS, COMPUTER SCIENCE
AND ENGINEERING
RESEARCH & ENTERPRISE COMMITTEE MEETING**

Minutes of Meeting No. 7

Held on Thursday 24th September 2015

At: 14:00 – 16:00, in Room C104

Name of Member	14.01.15		18.03.15		21.5.15		7.7.15		24.09.15	
	Pres	Apol	Pres	Apo l	P	A	P	A	P	A
<i>Research Comm Members</i>										
Professor P Kyriacou (Chair)	x		x		x		x		x	
Professor R Crouch		x		x		x	x			x
Professor N Karcnias	x		x		x		x			x
Professor A Fring	x		x				x		x	
Professor T Sun		x	x					x		x
Professor Lorenzo Strigini	x		x			x	x		x	
Professor George Spanoudakis		x		x	x			x		x
Professor Jason Dykes		x	x				x		x	
Professor Jo Wood	x			x	x			x		x
Professor John Carlton	x		x				x		x	
Professor Andreas Kappos	x		x		x		x		x	
Dr YouYou Yan	x		x				x		x	
Dr Talal Ous	x		x		X		x		x	
Dr Stephanie Wilson	x		x				x		x	
Dr Vincent Caudrelier	x		x			X		x		x
Dr George Buchanan			x			X	x			x
Dr Karen Shaw			x					x		x
Mr Alex Elkins	x		x			x	x		x	
Ms Hafiza Patel				x		x		x		x
Mr Richard Basch	x			x		x		x		x
Dr Andrew McNamara			x		x		x			x
Mrs Gill Smith (Secretary)			x		x		x			x

1. Apologies for Absence

Apologies are noted as above.

2. Minutes of the last meetings of Research & Enterprise Committee

PK referred to minutes of the previous meeting held on 7th July. No corrections were received.

3. Matters Arising/ Actions

PK welcomed all to the Committee and opened with actions and updates from the previous meeting.



Actions Completed	Responsibility	Comment
Organize meeting to discuss initial thoughts on REF 2020	TO	Completed
HEIF Money	AE	Completed

PhD Intake - PK asked Naina and Nathalie to submit PhD Numbers to this Committee and this is still ongoing.

Lighting/Lasers - PK reported that lighting issues in the Biomedical Lab have been resolved. Laser issues remain unresolved and are ongoing.

REF 2020 - TO reported on outcome of REF 2020 during this meeting.

Revised Fees - PK reported on PhD fees in item 4 below.

STR's - YY suggested the need for more STR's which PK supports and there is some movement towards this.

Impact Cases - PK & TO met with all directors of research centres regarding the Schools strategy and actions towards impact for REF 2020. Similar meeting have been arrange throughout the year. TO will arrange the next meeting on the 27th of January 2016 to discuss the Research centres proposed Impact Cases.

Bench Fees – This paper was submitted to Exco in the summer by Shefa. PK to look at whether those approved as honorary research Professors & Research Fellows by the Board of Studies should pay bench fees.

HEIF Money – AE reported new HEIF Money has come in and he will chase the distribution of this.

Student transfer (MPhil/PhD) – RC wishes to have the transfer on the 12 month from the day students register. The STR will discuss this and come forward with recommendations.

4. Chairs Report

PhD fees were discussed in particular home and overseas fees in comparison to competitor fees. Home fees are comparable whilst overseas fees are low in comparison. There was discussion around the lowering of fees in order to invest more money in fee

waivers and PhD Studentship which will be discussed at Exco.

PK raised the issue regarding the financial support for the Civil laboratory that initiated by AK. AK - commented on the resourcing of labs. There appears to be no devoted budget towards research or support. Some money is available from the undergraduate budget however more should be available for our Research Centre's. There should be flexibility around how the budget is spent outside the £1000 allocated for Conferences. PK said that resources for research labs/projects should be the responsibility of the research team and not the School.

A Kovacevic – Questioned the possibility of monies could be reinvested into the research centres and how the fund from Services Rendered is distributed internally. PK to have discussions with Claudia Kalay and Finance.

PK informed the members that the University will still do an AQRM exercise this year and there could be a mock REF in 2016.

5. Research Grant Activities

TO produced copies of this report to the committee, the number of awards is not true value yet. The amount awarded are for submissions between Sept 14 – Aug 15. EU submissions have increased due to deadlines however success rate is low. EU has dropped 9%, RCUK 16% and commercial was higher than 55%. There is more work to be done and a new platform called Vision 2020 will be discussed, this includes SME's to form a consortium. Other core Universities are part of this vision with membership being ~ 5000 Euros for Universities and 900 Euros for SME's. The next Health Horizon 2020 workshop is a free event and is on the 29th-30th Oct. TO and perhaps other members of staff will be attending.

AF questioned what is the average success rate of each funder and whether our success rate is lower or higher than the norm. TO provided a percentage comparison highlighting that our success rate is still higher than the average rate.

TO informed members about the new FEC/AGC form that should be used from now on and he will be circulation these new forms and instructions on how to fill them in.

6. Annual Research Centres Report

PK produced a draft report to the committee which has been discussed with Roger. A draft has been created of what research centres need to submit to the School early in the new year. Elements of this include; Membership, Seminars, Journals, Conferences and Funding.

AF and JD suggested to use of current database such as the repository to collect these information rather than asking the HoC to prepare such report. TO suggested to all HoC that such information can be available if the members of each Centre can enter their data into the repository so HoC can easily download all these reports.

RC directors asked if there is any support from a professional member of staff in populating these report. PK will discuss with RC and RB who can collate this information from each research centre.

7. City Budget Report

PK reported on the 2014/15 research budget and presented the new 2015/16 research budget.

8. City Research Online

TO reported on this item. Upon viewing the Research Online Report, 84 items have been added. TO informed members that MCSE is still the highest among other Schools for having more of its papers in the repository.

The report shows who downloaded our papers in the repository. KG suggested that it will be good to know whether the downloading happened internally or externally.

9. Enterprise Activities

AE will leave SMCSE on 12th October and discussed the best way of representing any HEIF activities. AE reported that there is money to spend.

10. Research Student Management

Dr Yan discussed students who have been with the University for 7-8 years and have not submitted. YY asked the committee for suggestions.

KG suggested an analysis of the research student feedback exercise. This could be useful, alongside headline figures to see what students are saying.

11. Research Labs of Lower Ground Tait

RB was not present to report on this item.

12. University Research Office

Apologies were received for Karen. PK reported that the university is still restructuring the central research team.

13. MCSE Web Research Pages

Liam provided an update on research centres web presence. The websites of all Research Centres are almost completed. Some of them did not need to use the new template due to the nature of their activities and all current information represent the



actual Centre activities. Liam informed the members that since the formation of the new pages, our web visitors are up by 239%, enquiries 205% and direct views 105%.

14. Date of next meeting:

ACTION TABLE

Actions Ongoing	Responsibility	Comment
Ensure updated PhD intake documentation available to the committee every 6 months.	PK	ongoing
Discuss a temporary solution with Francine Hill for the lasers / lighting issues in labs.	RAB	Lasers outstanding issues Biomed lab unresolved - ongoing
Meet with Hafiza to discuss money received from Research Councils & Grants. Routes of monies receives and how much goes to overheads and research centres	PK / TO / AK	
Speak to Richard Basch to identify a team member who could collate research centre info	PK	