**Quick List Essentials for Educator & Student**

See appendix C for more information on the role and responsibilities of practice educators.

**First day/week go through:**

<table>
<thead>
<tr>
<th>Induction</th>
<th>Ground rules</th>
<th>Supervision agreement</th>
<th>Housekeeping</th>
<th>Timetable</th>
<th>Learning objectives (see appendix)</th>
<th>Discuss Fitness to Practice/Cause for concern (<a href="#">page 39</a>)</th>
<th>Opportunities checklist (<a href="#">Page 33</a>) - link to Portfolio Tasks</th>
</tr>
</thead>
</table>

**Mid way through placement:**

Educator + Student go through Midterm report of clinical progress on placement ([Page 34](#)) and mark together. Use this to set 3 specific targets for students ‘Personal development plan’ to work towards for remainder of placement.

Discuss any **Cause for concerns**

**By end of placement:**

- Appropriate **Student Video-Clinician’s Confirmation** (Exam video only - appendix B)
- **Student’s Clinical Record** (appendix B)
- **2ND ‘Report of Clinical Progress’** (appendix B) form with the student

(Clinical placement exam student) Educator to complete **‘Clinical Placement Assessment’ Form** (these will be sent separately)

The student is awarded Pass or Fail for the placement - see PMP support site for a vodcast to support the completion of the clinical placement assessment.