SENATE  
Meeting to be held on Wednesday 12th May 2021 from 2pm to 5pm  
Via Microsoft Teams

AGENDA

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

<table>
<thead>
<tr>
<th>Part One – Preliminary Items</th>
<th>Paper¹</th>
<th>Main Speaker(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>✴️ 1 Apologies</td>
<td>Verbal</td>
<td>Chair</td>
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<tr>
<td>2.00pm</td>
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<tr>
<td>2 Highlighted Items</td>
<td>Verbal</td>
<td>Chair</td>
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<tr>
<td>To agree the highlighted (✴️) items as the main items</td>
<td></td>
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<td>of business for the meeting².</td>
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<tr>
<td>✴️ 3 Minutes</td>
<td>Open</td>
<td>Chair</td>
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<tr>
<td>To agree the minutes of the meeting held on 17th March 2020.</td>
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<tr>
<td>✴️ 4 Matters Arising</td>
<td></td>
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<tr>
<td>4.1 Item 8: Staff Eligible to Sit on Final Stage Institutional-Level Panels</td>
<td>Verbal</td>
<td>DSAS</td>
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<tr>
<td>To note the update</td>
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<tr>
<td>4.2 To note any other matters arising not covered elsewhere on the Agenda.</td>
<td>Open</td>
<td>Chair</td>
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<tr>
<td>✴️ 5 Conflicts of Interest</td>
<td>Verbal</td>
<td>Chair</td>
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<tr>
<td>To note any members’ conflicts of interest pertaining</td>
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<td>to this meeting’s business.</td>
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<td>✴️ 6 Terms of Reference and Governance Regulations</td>
<td>Open</td>
<td>Chair</td>
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<tr>
<td>To note the terms of reference of Senate and the regulations</td>
<td></td>
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<tr>
<td>relating to Senate.</td>
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<td>✴️ 7 Items Specially Brought Forward by the Chair</td>
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<tr>
<td>To consider any issues brought forward by the Chair.</td>
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<tr>
<td>7.1 To note decisions taken by Chair’s Action</td>
<td>Verbal</td>
<td>Chair</td>
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<tr>
<td>(Conferment of Awards)</td>
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<td>7.2 Academic Year Structure</td>
<td>Open</td>
<td>Chair</td>
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<tr>
<td>To approve the academic year structure.</td>
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</tbody>
</table>
Senate Calendar
To note the annual calendar for Senate business.

Updates/reports to Senate from the Students’ Union

9.1 Students’ Union Standing Report
To note and discuss issues brought forward by the Students’ Union.

9.2 Students’ Union Student Check-In Report
To note and discuss the report.

Part Two – Major Items for Approval and/or Discussion

Updates/Reports to Senate in relation to Student Experience

10.1 Summary response to Term 2 SU Check In 2020-21
To note the response.

10.2 Student Experience 2020-21 and into 2021-22
To discuss the update.

10.3 Progress Report on Education & Strategy
To receive an update.

10.4 Access and Participation Monitoring Return 2019-20
To note the return.

Proposals/reports to Senate from Educational Quality Committee

To consider and approve the report.

To consider and approve the report.
### Proposals/reports to Senate from Academic Governance Committee

12.1 **Research Ethics Policy**  
To consider and agree to recommend to Senate the proposed Policy  
- **Open**  
- **Chair AGC / Chair SREC**

12.2 **Procedure for Dealing with Allegations of Misconduct in Research**  
To consider and agree to recommend to Senate the proposed Procedure.  
- **Open**  
- **Chair AGC**

12.3 **Recommendations for the Award of Professor Emeritus**  
To consider the nominations and approve the recommendations.  
- **Closed**  
- **Chair AGC**

### Part Three – Other Items for discussion

#### 4.00pm  
**Admissions Summary of Undergraduate and Postgraduate Taught Numbers 2021-22 intake**  
To note the report.  
- **Restricted**  
- **DP&P**

#### 4.10pm  
**PSRB Summary Report**  
To consider the report.  
- **Open**  
- **DP&P**

#### 4.20pm  
**Reports from Sub-Committees and Executive Advisory Committees**

15.1 **Boards of Studies Minutes**  
To note the minutes and consider any matters of concern.  
- **Verbal**  
- **BoS Chairs**

15.2 **Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Collaborative Provision Committee**  
To receive a verbal update and consider any matters of concern.  
- **Verbal**  
- **Committee Chairs**

### Part Four – Items for Information

16. **Internal Audit Report: Library Services – Reading List Management**  
To note the Final Internal Audit Report  
- **Open**  
- **VP (S&P)**
17 Minutes for Information
To note minutes from the following meetings:

17.1 Senate Committees

17.1.1 Academic Governance Committee Open Chair AGC
17.1.2 Collaborative Provision Committee Open Chair CPC

17.2 BoS Minutes Part Closed Chairs BoS

18 Honorary Visiting Professors
To note the appointments and reappointments of Honorary Visiting Professors approved by Chair’s action.

Part Five – Concluding Items

✵ 19 Freedom of Information Review
To identify any changes to the open/restricted/closed classification of papers from this meeting.
Verbal Chair

20 Any Other Business
To note any other business.
Verbal Chair

Date of Next Meeting
14th July 2021 from 2.00pm to 5.00pm.

Dr William Jordan
College Secretary William.Jordan@city.ac.uk

¹City, University of London’s Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. “Open” and “Restricted” Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. “Open” Senate papers are published on the web and “Restricted” papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as “Open”, “Restricted” and “Closed” has been determined in the light of the provision of the Freedom of Information Act. “Open” papers will normally be made available to a member of the public lodging an FOI request. “Closed” papers will not normally be made available. “Restricted” classifies a paper that is “Closed” but has been made available to staff. Staff should treat “Restricted” papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.

²Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting.