

SENATE

Meeting to be held on Wednesday 12th May 2021 from 2pm to 5pm
Via Microsoft Teams

AGENDA

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

Part One – Preliminary Items		<i>Paper¹</i>	<i>Main Speaker(s)</i>
*1 2.00pm	Apologies To note apologies received for the meeting.	Verbal	Chair
2	Highlighted Items To agree the highlighted () items as the main items of business for the meeting ² .	Verbal	Chair
*3	<u>Minutes</u> To agree the minutes of the meeting held on 17 th March 2020.	Open	Chair
*4	<u>Matters Arising</u>		
	4.1 <u>Item 8: Staff Eligible to Sit on Final Stage Institutional-Level Panels</u> To note the update	Verbal	DSAS
	4.2 To note any other matters arising not covered elsewhere on the Agenda.	Open	Chair
*5	Conflicts of Interest To note any members' conflicts of interest pertaining to this meeting's business.	Verbal	Chair
6	<u>Terms of Reference and Governance Regulations</u> To note the terms of reference of Senate and the regulations relating to Senate.	Open	Chair
*7	Items Specially Brought Forward by the Chair To consider any issues brought forward by the Chair.		
	7.1 To note decisions taken by Chair's Action (Conferment of Awards)	Verbal	Chair
	7.2 Academic Year Structure To approve the academic year structure.	Open	Chair

8	<u>Senate Calendar</u> To note the annual calendar for Senate business.	Open	Chair / College Secretary
*9 2.30pm	Updates/reports to Senate from the Students' Union		
9.1	<u>Students' Union Standing Report</u> To note and discuss issues brought forward by the Students' Union.	Open	SU President
9.2	<u>Students' Union Student Check-In Report</u> To note and discuss the report.		

Part Two – Major Items for Approval and/or Discussion	<i>Paper¹</i>	<i>Main Speaker(s)</i>
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*10 2.50pm	Updates/Reports to Senate in relation to Student Experience		
10.1	<u>Summary response to Term 2 SU Check In 2020-21</u> To note the response.	Open	DP&P
10.2	<u>Student Experience 2020-21 and into 2021-22</u> To discuss the update.	Open	DP&P
10.3	<u>Progress Report on Education & Student Strategy</u> To receive an update.	Open	DP&P
10.4	<u>Access and Participation Monitoring Return 2019-20</u> To note the return.	Open	DP&P
*11 3.20pm	Proposals/reports to Senate from Educational Quality Committee		
11.1	Undergraduate Annual Programme Evaluation Summary Report 2019/20 <u>To consider and approve the report.</u>	Open	DP&P
11.2	<u>Postgraduate Research Annual Programme Evaluation Summary Report 2019/20</u> To consider and approve the report.	Open	DP&P

*12 3.40pm	Proposals/reports to Senate from Academic Governance Committee		
12.1	Research Ethics Policy To consider and agree to recommend to Senate the proposed Policy	Open	Chair AGC / Chair SREC
12.2	Procedure for Dealing with Allegations of Misconduct in Research To consider and agree to recommend to Senate the proposed Procedure.	Open	Chair AGC
12.3	Recommendations for the Award of Professor Emeritus To consider the nominations and approve the recommendations.	Closed	Chair AGC

Part Three – Other Items for discussion		<i>Paper¹</i>	<i>Main Speaker(s)</i>
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*13 4.00pm	Admissions Summary of Undergraduate and Postgraduate Taught Numbers 2021-22 intake To note the report.	Restricted	DP&P
*14 4.10pm	PSRB Summary Report To consider the report.	Open	DP&P
*15 4.20pm	Reports from Sub-Committees and Executive Advisory Committees		
15.1	Boards of Studies Minutes To note the minutes and consider any matters of concern.	Verbal	BoS Chairs
15.2	Reports from the Research & Enterprise Committee, Educational Quality Committee, Academic Governance Committee, Collaborative Provision Committee To receive a verbal update and consider any matters of concern.	Verbal	Committee Chairs

Part Four – Items for Information			
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16	Internal Audit Report: Library Services – Reading List Management To note the Final Internal Audit Report	Open	VP (S&P)
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17 Minutes for Information
To **note** minutes from the following meetings:

17.1 Senate Committees

17.1.1 Academic Governance Committee	Open	Chair AGC
17.1.2 Collaborative Provision Committee	Open	Chair CPC

17.2 BoS Minutes	Part Closed	Chairs BoS
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18 Honorary Visiting Professors	Open	Chair
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To **note** the appointments and reappointments of Honorary Visiting Professors approved by Chair’s action.

Part Five – Concluding Items	<i>Paper¹</i>	<i>Main Speaker(s)</i>
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*19 Freedom of Information Review	Verbal	Chair
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To **identify** any changes to the open/restricted/closed classification of papers from this meeting.

20 Any Other Business	Verbal	Chair
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To **note** any other business.

Date of Next Meeting
14th July 2021 from 2.00pm to 5.00pm.

Dr William Jordan
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¹City, University of London’s Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. “Open” and “Restricted” Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. “Open” Senate papers are published on the web and “Restricted” papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as “Open”, “Restricted” and “Closed” has been determined in the light of the provision of the Freedom of Information Act. “Open” papers will normally be made available to a member of the public lodging an FOI request. “Closed” papers will not normally be made available. “Restricted” classifies a paper that is “Closed” but has been made available to staff. Staff should treat “Restricted” papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.

²Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting