COLLABORATIVE PROVISION COMMITTEE
MEETING No.9 HELD ON 02 November 2020

UNCONFIRMED MINUTES

Attendance List

<table>
<thead>
<tr>
<th>Name of Member</th>
<th>Ex-Officio:</th>
<th>Meeting No.7 03/04/20</th>
<th>Meeting No.8 01/06/20</th>
<th>Meeting No.9 02/11/20</th>
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</thead>
<tbody>
<tr>
<td>Prof Laurence Solkin (Chair)</td>
<td>Academic Director (Collaborative Provision)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Prof George Balabanis</td>
<td>Course Board Chair, ESCP-Europe</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Saqlain Riaz</td>
<td>Students' Union Vice-President (Education)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Prof David Bolton</td>
<td>Deputy President and Provost</td>
<td>✓</td>
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<tr>
<td>Dr Russell Gerrard</td>
<td>Associate Dean for Learning &amp; Teaching</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Dr Chris McDowell</td>
<td>Vice-President (International)</td>
<td>-</td>
<td>-</td>
<td>A</td>
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<tr>
<td>Non-Ex-Officio:</td>
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<tr>
<td>Dr James Rodgers</td>
<td>Lead Partnership Coordinator, SASS</td>
<td>✓</td>
<td>✓</td>
<td>A</td>
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<tr>
<td>Dr Dirk Nitzsche</td>
<td>Lead Partnership Coordinator, CBS</td>
<td>A</td>
<td>A</td>
<td>A</td>
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<tr>
<td>Dr Peter Popov</td>
<td>Lead Partnership Coordinator, SMCSE</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Prof Mark O'Brien</td>
<td>Lead Partnership Coordinator, CLS</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Dave Flinton</td>
<td>Lead Partnership Coordinator, SHS</td>
<td>✓</td>
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<tr>
<td>Vacant</td>
<td>Academic staff</td>
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<td>Vacant</td>
<td>Academic staff</td>
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In attendance:
Yewande Akindele, Head of Quality and Academic Development
Richard Appleby, Assistant Registrar, Student and Academic Services (Secretary)
David Hertlein, Head of International Partnerships, International Partnerships and Development
David Ross, Quality & Standards Officer

A indicates apologies received
✓ indicates attendance
N/M indicates period when not a member

Part 1 – Preliminary Items

1. **Welcome and Apologies**
   The Chair welcomed members to the meeting and apologies were noted as in the table above.

2. **Minutes**
   The minutes of Meeting No.8 held on 1st June 2019 were confirmed.

3. **Matters Arising**
   No matters arising were noted.
4. **Chair’s Action**

A Chair’s Action from INTO, proposed and approved in August 2020 was noted by the Committee for a programme amendment. In context, this was a programme amendment put forward and approved by circulation from the INTO course Board.

A further Chair’s Action was noted relating to new partnership between City Business School and Regensburg University in Germany to deliver an articulation agreement between PGT Real Estate programmes at both institutions. Due Diligence checks were unable to be fully completed owing to COVID, but a site visit and Institutional Engagement Meeting has been scheduled for April 2021.

5. **Terms of Reference, Composition and Membership**

The Chair explained an overview of the CPC and its' remit in terms of overseeing and approving the University’s collaborative and joint provision.

It was also noted that CPC should appoint a new member from Senate, replacing Lucy Myers whom has indicated that her teaching responsibilities, that she was unable to attend these meetings as well as a further academic member whose place on the committee is currently vacant. Further to this, the Chair noted that any future members of the Committee should be female to ensure increased gender balance.

**ACTION** – appoint two new members from Senate. William Jordan to contact.

6. **Course Boards 2020-21**

The following Course Board terms of reference, composition and membership were **received** and **approved** by the committee.

i) ArtsEd
ii) Guildhall
iii) INTO
iv) Trinity Laban
v) ESCP
vi) House of Commons

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**Part 2 – Items for Discussion**

7. **Report from the Academic Director (Collaborative Provision)**

The Academic Director noted that the Collaborative Provision portfolio is relatively stable with no major developments either by way of new agreements or termination of existing agreements. Overall, the CP outlook was relatively calm with no major problems with partners or Validated Institutions.

The Academic Director noted that the inaugural USPARC (University Strategic Partnership Approval & Review Committee) meeting took place which was successful and will help shape City’s partnership order-of-business going forward, details of which are outlined in Item 10.

8. **Course Board Reports**

The minutes of the following Course Board meetings were **received** and **APPROVED**:

i) ArtsEd – 10 June 2020
ii) Guildhall – 6 April 2020
iii) INTO – 28 July 2020
iv) Trinity Laban – 14 May 2020
v) ESCP – 5 June 2020
vi) House of Commons*
*No Course Minutes are available due to no meetings conducted before this meeting.
There were no matters arising.

9. **Lead Partnership Coordinator Report and School Partnerships Update**

Verbal reports on current partnerships, and partnerships in development, were **received** from the School Lead Partnership Coordinators present, as follows:

(i) **SMCSE** outlined upcoming partnership proposals which included a Shanxi 2+2 UGT arrangement in Computer & Data Science with Shanxi University in China, further joint programmes at UGT, PGT and PGR with Manipal Academy in India as well as a joint PGR programme with NUAA in China. Beyond this, SMCSE was looking to British Council links with Bulgaria and other Ukraine to develop programmes in the longer term. Beyond these proposals, there were links with Johannesburg and Qatar University currently being developed too.

(ii) **Law** reported that they were in early and tentative talks with the Chinese University of Hong Kong with regards to jointly delivering a GradDip Law programme to assist students wanting to convert their qualifications to practice law in the territory. It was also reported, as in Item, the development of a new distance LLB franchise arrangement with Lyon University.

(iii) **INTO** had noted at their meetings concerns over streamlining of their offerings and the marketability of offerings against rivals. This was a matter that would be looked at in forthcoming Course Boards as well as revalidation events taking place later in 20/21.

10. **Report from USPARC**

The committee **received** an update from the USPARC committee regarding Partnership proposals recently seen by the newly formed USPARC committee. The first proposal coming before this group was a franchised model of delivery from Law to have their LLB programme run via a distance model based at Lyon University in France. This proposal was approved by USPARC pending minor conditions regarding programme operational management of the partnership.

The Chair thanked everyone for their engagement and noted that the Law proposal was extremely interesting and provided a good opportunity to develop a framework for future franchise developments. The main area of focus within USPARC is to be oversight and ongoing monitoring of partnerships.

**Part 3 – Items for Approval**

11. **ESCP Revalidation**

CPC received the report arising from the outcomes of the June 2020 Revalidation Event at ESCP for the MSc International Management programme currently validated by City. This report was **APPROVED** ensuring the extension of the existing validation arrangement through to August 2025.

12. **ArtsEd – Revalidation**

CPC received the report arising from the outcomes of the June 2020 Revalidation Event at ESCP for the BA Acting & MA Acting programmes currently validated by City, as well as the initial Validations for CertHE Acting & CertHE Musical Theatre Foundation programmes. This report was **APPROVED** ensuring the extension of the existing validation arrangements through to August 2025.
13. **Senate Regulation 21B – Student Academic Appeals for PGR Programmes at Validated Institutions**

CPC received a draft, in-year, amendment to Senate Regulation 21B regarding Student Academic Appeals for PGR students at Validated Bodies. This paper aimed to give parity with the recently approved-by-Senate draft paper for Regulation 21 which governs Student Academic Appeals for PGR students based on campus.

This draft amendment was **APPROVED** without amendment by CPC.

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<tr>
<th><strong>Part 4 – Items for Information</strong></th>
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<td><strong>14. Validation Schedule 2020/21</strong></td>
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<td>This item was to be confirmed as validated programmes to be revalidated in 20/21 are still subject to confirmation.</td>
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<td><strong>15. AOB</strong></td>
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<td>No other business was raised or discussed.</td>
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<td><strong>16. Dates of meetings for 2020/21</strong></td>
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<td>The dates of the remaining CPC meetings for 20/21 were confirmed as follows:</td>
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<tr>
<td>26(^{th}) March 2020, 2pm – 4pm;</td>
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<tr>
<td>11(^{th}) June 2020, 2pm – 4pm.</td>
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The meeting was formally concluded following this item.

Richard Appleby, Assistant Registrar (Partnerships and Academic Development), Student and Academic Services
November 2020