

Senate Annual Calendar of Business

Summary

Senate is asked to note the enclosed Senate calendar, which includes the reports expected on an annual basis. The 'other' and 'debate' rows capture additional reports/presentations that arise throughout the academic year. One-off policy updates and reviews have been captured on the calendar (under 'other') if they are known at this stage. The 'other' category will continue to be updated throughout the year as and when further quality and standards related reports and reviews come to light.

In collaboration with colleagues in Student and Academic Services and Research and Enterprise the Governance Team will review the calendar for the 2018/19 throughout the academic year.

One action required.

Recommended action

Senate is asked to **note** the Senate Calendar.

Publication: Open

Senate Annual Calendar of Business

**Item 8
Senate 17.10.18**

	MEETING 1 – October	MEETING 2 – December	MEETING 3 – March	MEETING 4 – May	MEETING 5 – July
Debate	<ul style="list-style-type: none"> Review of Support for PhD Students 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Approvals	<ul style="list-style-type: none"> Chairs and Deputy Chairs of Boards of Studies Senate Annual Assurance Report to Council (recommend to Council) 	<ul style="list-style-type: none"> Assessment Board Chairs 	<ul style="list-style-type: none"> NSS Milestones Review 	<ul style="list-style-type: none"> Review of School Student Experience Committees Future Academic Years (last approved in March 17) 	<ul style="list-style-type: none"> Nominees for University-level panels (student cases) - *note training dates*
Education Monitoring	<ul style="list-style-type: none"> SU Report Findings of Student Surveys (2) Period 2 Module Evaluation Outcomes (1) External Examiner Appointments Education & Student Strategy – work planned for year Periodic Review Unistats Report Admissions Update KPI & PI Update Times and Sunday Times Good University Guide THE World University Ranking 	<ul style="list-style-type: none"> SU Report Assessment turnaround (Spring) Assessment Board Monitoring Student Survey Reflective Report Annual PSRB Register Student Survey Schedule Current & Terminated Programmes Undergraduate Student Progression, Satisfaction, Employability and Attainment Report 	<ul style="list-style-type: none"> SU Report SU Programme Representatives Report/ Register Student Representatives Mid-Year Report UG APE Themes Report and Action Plans Collaborative Provision Register Postgraduate Research Completion 	<ul style="list-style-type: none"> SU Report Period 1 Module Evaluation Outcomes (2) PG APE Themes Report & Action Plans UG & PG Application for Next Academic Year 	<ul style="list-style-type: none"> SU Report Student Survey Findings (1) Appeal, Complaints & Disciplinarys External Examiner Themes NSS Targets Review PGR Learning Outcomes Programme Approval Schedule Progress Report on Education & Student Strategy Assessment turnaround – Autumn Postgraduate Research completion
Research	<ul style="list-style-type: none"> Research & Enterprise Annual Report 	<ul style="list-style-type: none"> Sabbatical Leave Report Research Integrity Report 	<ul style="list-style-type: none"> 		<ul style="list-style-type: none"> ARQM

Other (to be updated throughout the year)	<ul style="list-style-type: none"> Items deferred from July: <ul style="list-style-type: none"> (i) PGR Completion (ii) External Examiners Themes (iii) Future Academic Years (iv) ARQM Internal Audit reports for Senate Education & Student Strategy Update APE Thematic report 16/17 Attendance & Engagement Policy update Admissions Policy PhD by Prior Publication Guidance 	<ul style="list-style-type: none"> Research Degree Policy – Extensions/Maternity Doctoral vivas via Skype (tbc) Policies for review Graduate School Annual Report (tbc) Short Courses Paper from LEaD BoS Research Students Who Teach Implementation 	<ul style="list-style-type: none"> Policies Development 	<ul style="list-style-type: none"> Review of Academic Year Structure (for approval) 	<ul style="list-style-type: none"> Proposed Amendments to Regulation 19 - Programme Regulations – *Including rationale*
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- Each Agenda will normally have (a) Minutes from Council, Senate Committees and Exec Advisory Committees. (b) SU Report and (c) appointments and reappointments of Honorary Visiting Profs
- The annual calendar includes the reports expected on an annual basis. The ‘other’ and ‘debate’ rows capture additional reports that arise throughout the academic year.
- Agendas may include nominations for Professors Emeriti, Policy or Regulation changes
- Agendas may each include governance items (for changes in regulations), or restructuring proposals (to agree recommendations to Council, where appropriate)

Senate business for discussion in 2018/19 (to be scheduled)

<ul style="list-style-type: none"> ARQM Process Review
<ul style="list-style-type: none"> Review of Student Representation (including SU requests for increased representation on committees – May 2017)