



STAGE 2 UNIVERSITY PROGRAMME APPROVAL COMMITTEE

AGENDA

13th April 2016 at 10:00am in AG01

Stage 2 approval of:

1. MSc Temporary Works and Construction Engineering
2. BSc Health and Social Care

Approval Committee members

- Dr Simon Parker (Chair, Cass Business School)
- Professor Abdalnaser Sayma (School of Mathematics, Computer Science and Engineering)
- Professor Susan Blake (City Law School)
- Dr Rachael-Anne Knight (School of Health Sciences)
- Patrick Baughan (LEaD)
- Umar Chaudhery (Vice-President (Education), Students' Union)
- Alison Edridge (Student and Academic Services)
- Laura Tull (Secretary, Student and Academic Services)

Meeting schedule:

10:00am Committee discussion of proposals

10:40am Meeting with MSc Temporary Works and Construction Engineering
Professor Sarah Stallebrass
Dr Andrew McNamara

11:20am Meeting with BSc Health and Social Care
Dr Justin Needle

12:00pm Outcomes and Discussion

The outcome of the meeting will be communicated to programme directors/teams as soon as possible after the meeting.

Stage 2 approval at University level will consider:

- Institutional oversight of proposals to ensure high quality provision, learning experience and academic standards (in line with relevant internal and external reference points)
- External and independent consideration of the above issues and how the programme has been developed to reflect this
- Quality of overall programme documentation
- Final enhancements (via conditions and/or recommendations) and approval

For information:

University Programme Approval Committee (Stage 2)

Terms of Reference

1. To provide institutional oversight of proposals to ensure high quality provision, a high quality student learning experience, appropriate academic standards and accordance with University academic policy and regulations.
2. To consider the quality and standards of the overall proposal, including curriculum content; learning, teaching and assessment delivery and methods; and curriculum structure.
3. To ensure and confirm sufficient external and independent consideration of the quality, standards and relevance of the proposed programme.
4. To ensure appropriate consideration has been taken of student views.
5. To confirm that proposed programmes are in line with relevant internal and external reference points, including any professional body requirements.
6. To consider the quality, accuracy and accessibility of the programme documentation, including the information to be provided to students.
7. To ensure sign off of all documentation associated with the approval, including any conditions set at Stage 1.
8. To propose any final enhancements, drawing on good practice elsewhere as relevant.

The Stage 2 Programme Approval Committee will normally recommend one of the following to the Deputy Vice-Chancellor:

- Approval of the proposal (with or without recommendations) or
- Conditional approval of the proposal (with or without recommendations) or
- Rejection of the proposal.

Where a programme is conditionally approved, timescales will be set for the completion of the conditions.