

REGULATION 9 CONFERMENT OF AWARDS

1. City may confer a degree, diploma or certificate [award] upon any individual who has pursued a programme of study or research approved by the institution and has passed the prescribed assessments.
2. Awards are made by the Senate on the recommendation of the Assessment Boards and are conferred at a congregation of the institution known as a Graduation Ceremony.
3. No-one may describe himself or herself as holding an award unless it has been conferred at a Graduation Ceremony.
4. Graduation ceremonies are held at least once a year.
5. Awards are conferred by the Rector, the Honorary Rector(s), the President, or the President's nominee.
6. Each candidate is normally presented by an academic member of staff from his/her School.
7. Awards may be conferred "in absentia" provided prior notice has been given, or if the candidate has been unavoidably prevented from attending the congregation.
8. An award may not be conferred on any candidate who has not fulfilled all his or her tuition fee obligations to City.
9. Those with City awards are permitted to use designatory letters only in accordance with a schedule approved by City.

Approved 4.4.07 (Senate) as a regulation
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