



EDUCATION & STUDENT COMMITTEE AGENDA - MEETING 10
11 February 2016 in Room AG01
13.00 to 16.30

Part 1	Preliminary Items	Paper ¹	Speaker	Time
1.	* Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	13.00
2.	# Minutes To approve the minutes of the meeting held on 12 November 2015	Open	Chair	
3.	# Matters Arising To note matters arising from previous meetings which do not appear elsewhere on the agenda	Open	Chair	13.05
4.	Chair's Business			
	* a) To receive a report on important institutional business from the Chair	Verbal	Chair	13.10
	# b) To note the summary overview and (i) the University and (ii) Students' Union responses to the BIS Green Paper consultation	Open		
5.	* Student & Academic Services Report To receive an update on the activities of the service	Open	Director of S&AS	13.15
6.	* Learning Enhancement & Development (LEaD) Standing Report			
	a) To receive an update on the activities of LEaD	Open	Acting Director LEaD	13.20
	b) To receive a report on issues relating to online assignment submission	Open	LEaD	
7.	* Student's Union Standing Report To receive the Students' Union Standing Report	Open	SU President	13.30
Part 2	Strategy and Planning	Paper ¹	Speaker	
8.	* Strategic Overview To receive an update on strategic developments and priorities at City	Verbal	Chair	13.35
9.	* Vision and Strategy 2026			
	a) To receive an update on the Vision and Strategy 2026	Restricted	Director of Strategy & Planning	13.40
	b) To receive a paper outlining the links between the Vision and Strategy and sub-strategies	Restricted		
	c) To note the proposed performance indicators for the Strategy	Verbal		
10.	* Education and Student Strategy To receive an overview report on activities related to the Education and Student Strategy	Restricted	E&SS Coordinator	14.00

11.	* Distance Learning			Acting Director LEaD	14.05
	a)	To receive an update on distance learning developments	Open		
	b)	To discuss how future developments in distance learning would align with the Education and Student Strategy	Verbal	Chair	
Part 3	Reports from Education and Student Strategy Hub Sub-Committees and Projects		Paper¹	Speaker	
12.	Support for Success				
	Access and Success Sub-Committee				
	a)	To receive the minutes of the meeting held in November 2015	Open	Retention & Success Manager	14.20
#	b)	To receive a summary of projects and priorities	Restricted		
13.	Career Development and Employability				
	Career Development and Employability Sub-Committee				
	a)	To receive the minutes of the meeting held in January 2016	Open	CDES Chair	14.30
#	b)	To receive a summary of projects and priorities	Restricted		
*	c)	To receive an Education and Student Strategy project proposal for Careers Registration (Learning Gain)	Restricted		
14.	Research and Practice Informed Education				
14.1	Learning Enhancement & Development Advisory Sub-Committee				
	a)	To receive the minutes of the meeting held in December 2015	Open	Acting Director LEaD	14.45
#	b)	To receive a summary of projects and priorities	Restricted		
*	c)	To receive an update on the implementation of the revised Personal Tutoring Policy	Verbal		
*	d)	To receive (i) an Education and Student Strategy project proposal and (ii) the summary business case for DALI	Restricted		
14.2	Graduate School Committee				
	a)	To receive the minutes of the meeting held in September 2015	Open	Graduate School Chair	15.00
	b)	To receive the minutes of the meeting held in October 2015	Open		
*	c)	To receive an Education and Student Strategy project proposal on Doctoral Supervision	Restricted		
15.	City Communities				
15.1	City Communities Sub-Committee				
	a)	To receive the minutes of the meeting held in January 2016	Open	CCSC Chair	15.10
#	b)	To receive a summary of projects and priorities	Restricted		
*	c)	To receive (i) an Education and Student Strategy project proposal for the Segmentation project (ii) an overview of the project and (iii) a supporting Appendix	Restricted		
	d)	To receive an update on Wednesday afternoon timetabling	Verbal		
15.2	#	CitySport Working Group			
		To receive an update on the activities of the Group	Verbal	Head of Student Experience	15.25

16.	In the Heart of a Global City	To note the activities supporting this Hub will be embedded within reports from the above Sub-Committees/Groups	E&SS Coordinator
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BREAK – 15.30 – 15.40

Education and Student Committee members (excluding those only attending for the Strategic Development items) resume for Part 4 at 15.40

Part 4	Operational Business and Reports from Sub-Committees	Paper¹	Speaker	
17.	* Annual Programme Evaluation (APE) To receive a quality report on undergraduate APEs and discuss proposals for future development	Open	E&SS Coordinator	15.40
18.	# Surveys 2016 To receive an update on survey activity for 2016	Verbal	Head of Student Experience	15.45
19.	* Review of Assessment To consider a discussion paper outlining proposals to undertake a review of assessment	Open	ADE SASS	15.50
20.	* Senate Regulations a) To receive an update from the sub-group on the revision of the Assessment Regulations b) To receive an update on the development of the Fitness to Practice Regulation and Policy	Open Open	Assistant Director QUAD/ Assistant Registrar (Quality)	16.05
21.	# Periodic Review To note updates to the Periodic Review Guidance to align with the Education and Student Strategy	Open	Assistant Director QUAD	16.15
22.	* Disabled Students Allowance To receive an update from the Task and Finish Group	Open	Head of Student Experience	16.20
Part 5	Sector developments	Paper¹	Speaker	
23.	QAA Updates To note publication of new Subject Benchmark Statements for Biosciences and Biomedical Sciences, and the consultation for a new benchmark statement for Sociology.	Open	Assistant Registrar (Quality)	16.25
24.	# Any Other Business			Close

Meetings in 2015/16: Thursday 14 April 2016
Thursday 26 May 2016

Secretary: Helen Fitch **Email: Helen.Fitch.1@city.ac.uk** **Telephone: 020 7040 8793**

¹ City University's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than University staff.² Recommendations included in papers not starred and not discussed will be taken as approved.