



**CITY GRADUATE SCHOOL COMMITTEE  
MEETING No 13 9<sup>th</sup> October 2015  
10.30 am to 12.30 noon  
AG01  
Agenda**

<b>Part 1 – Preliminary items</b>		<b>Paper<sup>1</sup></b>	<b>Speaker</b>
<b>*1.</b>	<b>Apologies</b> and to <b>agree</b> : *(for discussion); # (discuss only matters of importance/concern); all others (for information)	-	Chair
<b>2.</b>	<b>Minutes</b> To <b>note</b> the minutes of the Meeting held on 22 September 2015	A	Chair
<b>#3.</b>	<b>Matters arising from the minutes</b> To <b>note</b> matters arising from previous meetings which do not appear elsewhere on the agenda.	B	Chair
<b>#4.</b>	<b>Chair’s Business</b> To <b>receive</b> a report on important institutional business from the Chair	-	Chair
<b>Part 2 – Report from students</b>		<b>Paper<sup>1</sup></b>	<b>Speaker</b>
<b>*5.</b>	To <b>receive</b> a report from the Students’ Union, including an update on the nomination of the University’s research student representative	-	Vice-President Education (SU)
<b>Part 3 – Report from Pro Vice-Chancellor Research and Enterprise</b>		<b>Paper<sup>1</sup></b>	<b>Speaker</b>
<b>#6.</b>	To <b>receive</b> a verbal report from the Pro Vice-Chancellor (Research and Enterprise)	-	Professor John Fothergill
<b>Part 3 – Items for discussion</b>		<b>Paper<sup>1</sup></b>	<b>Speaker</b>
<b>*7.</b>	<b>2015 Postgraduate Research Experience Survey</b> To <b>consider</b> draft report on 2015 PRES results and actions arising	C	All
<b>*8.</b>	<b>Research students who teach: access to University teacher training opportunities</b> To <b>consider</b> proposals on access to University teacher training opportunities	D	Acting Director (LEaD)
<b>*9.</b>	<b>Advanced research skills/methods training</b> To <b>consider</b> opportunities in advanced research skills/methods training across the University	-	All
<b>*10.</b>	<b>Postgraduate Research Learning Outcomes (research degree completion rates) To:</b> i. <b>note</b> report to ExCo/Senate on improving University research degree completion rates ii. <b>agree</b> research degree completion rate data requirements	E F	Chair
<b>*11.</b>	<b>City Graduate School Welcome Event in early November</b> To solicit suggestions for the shape and structure of the event	-	Chair
<b>Part Three – Items for Information</b>		<b>Paper<sup>1</sup></b>	<b>Speaker</b>
<b>12.</b>	<b>Graduate School Library Centre Opening Times</b> To <b>note</b> the longer opening times of Graduate School Library Centre	-	Library representative
<b>13.</b>	<b>RCUK Training Grant Terms and Conditions</b>		

	To <b>note</b> RCUK expectations on collecting and displaying PhD project information in the RCUK Gateway to Research (GtR)	G	Head of Graduate School Office
<b>14.</b>	<b>Research Degrees Awarded</b> To <b>note</b> information on research degrees awarded since May 2015	H (web only)	Chair
<b>15.</b>	<b>Research degree external examiner appointments</b> To <b>note</b> research degree external examiner appointments since May 2015	I (web only)	Chair
<b>16.</b>	<b>AoB and Dates of future meeting:</b> To <b>note</b> the timing and frequency of meetings during 2015/16 <ul style="list-style-type: none"> <li>• 8 February 2016</li> <li>• 20 April 2016</li> <li>• 22 June 2016</li> </ul>	-	Chair

Secretary: Dr Naomi Hammond  
Email: [Naomi.Hammond.1@city.ac.uk](mailto:Naomi.Hammond.1@city.ac.uk)  
Telephone: 020 7040 8106

<sup>1</sup> City University's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Paper letters given suffix "c" are closed papers that are exempt from the Scheme; these papers will not be published, at least in the first instance. All other papers are categorised as "Open" and are published without hesitation.