

US Direct Student Loans - Terms and Conditions 2024/25

The U.S. Department of Education regulations and City, University of London stipulate that the following regulations apply:

1. Satisfactory Academic Progress Review

You must be in good standing and maintain Satisfactory Academic Progress each term according to City's [Academic Regulations](#). A Satisfactory Academic Progress report must be completed and returned by your School before the January and April disbursements. Please note loans will not be requested for the second and third disbursement unless a completed report has been returned to the Funding Team confirming that you are making satisfactory academic progress by your School.

2. Counselling

[Entrance and Exit Counseling](#) must be completed at the set times. All students must complete entrance counseling prior to any funds being requested from the U.S. Department of Education. All students must complete exit counseling in their last term of the academic year. If students withdraw early from their course, they must complete exit counseling and any unearned funding must be returned to the U.S. Department of Education.

3. Programs/Study Periods based in the US, non-degree courses, Nursing courses

Not all City courses are eligible for Direct Loans; these include, but is not limited to, non-degree programmes, distance learning programmes, programmes which are less than 50% of the full-time equivalent, programmes offered at non-City sites and courses based in the City Division of Nursing. Students on any programme based in the U.S, any unit of a programme based in the U.S, on study leave based in the U.S, are not eligible for Direct Loans - this is non-negotiable and is a regulation set by the U.S Department of Education.

Only the following non-degree courses are eligible for Direct Loans: Bar Vocational Studies (BVS), Solicitors Practice Programme (SPP) and Graduate Diploma in Law (GDL). For information about the Gainful Employment statistics of these courses, please visit the course pages.

4. Course Duration

Students must complete their course within a time frame of no longer than 150% of the published length of the course. We will be unable to certify a loan application, unless exceptional circumstances apply.

5. Changes to Enrolment Status

If your enrolment status changes (e.g. from full-time to half-time) you will need to inform the Student Funding Team. This will affect your loan eligibility and we will need to re-calculate your Cost of Attendance based on your new student status. If students withdraw early from their course, they must complete exit counseling and any unearned funding must be returned to the U.S. Department

of Education according to their guidelines. Should you decide to cancel/amend your loan or suspend/withdraw from your course resulting in an underpayment of your tuition fees from your US Student Loan, you will then become liable to cover the balance remaining as a self-funding student in line with the dates of the university's standard two instalment scheme.

6. Additional Funding

Students are required to inform the Student Funding Team of any additional funding (expected or received) before and after their student loan entitlement is calculated. Please email funding@city.ac.uk with any such information.

7. Borrowers' Right to Cancel

Students will be notified by email before each loan disbursement is requested, and have 14 days to change/cancel any expected loan disbursements. After this period if students want to cancel their student loan they must return the funds directly to either the U.S. Department of Education or the Loan Servicer. Should you decide to cancel/amend your loan or suspend/withdraw from your course resulting in an underpayment of your tuition fees from your US Student Loan, you will then become liable to cover the balance remaining as a self-funding student in line with the dates of the university's standard two instalment scheme.

8. Cost of Attendance

Please note that the cost of attendance is the maximum you will be permitted to take out as a student borrower. This maximum refers to any funds drawn from the Direct Loan or/and private lending under a student loan. Students with a disability, dependent children and/or medical costs can request further loans supporting evidence is required, please contact the Student Funding Team for more information. Requests to increase loan amounts will be considered on a case by case basis if there are exceptional circumstances supporting evidence is required.

9. Termly Disbursements

The first payment of US Direct Loans will not be requested from the US Department of Education until students complete online registration and provide the ID in person at City. It is essential that you have sufficient funds to cover your living costs and course materials until you receive your first US Direct Loan payment. Disbursement dates for 2024/25 are on or around 02 October 2024*, 22 Jan 2025 and 08 May 2025.

***Please note:** Students registered on a course with an earlier start date can request an earlier payment in term 1. (E.g.: students on Postgraduate courses which start in August can receive the first disbursement in September).

10. Loan fees and Repayment

The U.S. Department of Education applies fees and interest to US Direct Student Loans the rates are available here: <https://studentaid.ed.gov/sa/types/loans/interest-rates#fees> and <https://studentaid.ed.gov/sa/types/loans/interest-rates#rates>. City does not apply any loan fees. City's third party provider Western Union Business Solutions (WUBS) receives the net amount after the US Department charges and converts the loan funds, from US Dollars to the equivalent GB Pounds. WUBS will make the disbursements to you. The exchange rate is not fixed, the exchange rate used for the conversion is based on the particular time and date the funds are received and converted. The exchange rate used will include the charge applied by WUBS (which is currently 2%). The Cost of Attendance cannot be changed due to fluctuations in the exchange rate. Students are asked to prepare adequately for the full study period in a foreign country where disbursements of loan funds can change depending on the exchange rate between USD and GBP.

Mandatory Entrance and Exit counselling sessions provide detailed information about the interest rates and repayment terms, further details are available on the studentaid.ed.gov website (<https://studentaid.ed.gov/sa/types/loans/interest-rates>).

11. Calculating your Cost of Attendance

The following is used to calculate the Cost of Attendance as set by the US Department of Education:

Loan Type	Loan entitlement calculation
Subsidized Direct Loan (undergraduates only)	CoA – (Student Aid Index + Other Financial Assistance)^*
Unsubsidized Direct Loan	CoA – OFA (includes Subsidized Direct Loan)^
Graduate/Parent Plus Direct Loan	CoA – OFA (includes Subsidized and Unsubsidized DirectLoans)

^ Within the maximum limits

* Undergraduates only

12. Scholarships

Any mention of a scholarship in the US Direct Loan Entitlement Letter is not a guarantee/confirmation of a scholarship being granted/offered to a student. Please contact your City course officer for confirmation of any scholarship.

13. Deposit

The course deposit cannot be paid using US Direct Loans.

14. Exchange Rate

The Cost of Attendance cannot be changed due to fluctuations in the exchange rate. Students are required to prepare adequately for a full study period spent in a foreign country where disbursements of loan funds change between USD and GBP. The exchange rate is not fixed, the exchange rate used for the conversion is based on the particular time and date the funds are received and converted. The exchange rate used will include the charge applied by WUBS (which is currently 2%). City accepts no liability for the fluctuation in exchange rates, the student is expected to pay the full course tuition fees in GB pounds, please note that this may result in you being required to pay a portion of your tuition fees in order to complete your registration on line.

15. Disclosures

The University is obliged to report your attendance status to the National Student Loan Data System (NSLDS) in order to comply with US Direct Loans Regulations. Signing the US Direct Loan Reply Slip is written consent from you that City University may disclose personally identifiable information from your education records such as: your course title, your mode of attendance, your academic progress, your attendance status, your course start and end dates, graduation date.

We may upon request by a loan servicer give your last known address and contact information to your loan servicer should they request it after you have graduated. Signing this US Direct Loan Reply

Slip is your written consent to this disclosure. City ensures that you have the right to review your educational record that is sent to NSLDS.

16. Changes to eligibility

Any conviction for any offence, during a period of enrolment for which the student is receiving US Direct Loans, under any federal or state law involving the possession or sale of illegal drugs will result in the loss of eligibility for US Direct Loans and you will then become liable to cover the balance remaining as a self-funding student in line with the dates of the university's standard two instalment scheme.

17. Returning your reply slip

Students must return their US Direct Loan Reply Slip by 19 Aug 2024 to ensure their loan request is processed ready for the start of the 2024/25 academic year.

18. Cancelling Loan disbursements

Students wanting to cancel their loan disbursement must notify the Student Funding Team via funding@city.ac.uk by the following dates each term 18 Sep 2024, 08 Jan 2025 and 23 Apr 2025. No further loans will be refunded or requested after these dates. Students who cancel their loan disbursement are liable to pay the balance remaining as a self-funding student in line with the dates of the [university's standard two instalment scheme](#).

19. Withdrawal and Refunds

Where a student withdraws from a course, the return of the loan funds to US Direct Loan funder will be based on the US Department regulations, these regulations can be seen <https://ifap.ed.gov/ifap/titleiv.jsp>. Where a student withdraws and this results in an underpayment of tuition fees based on City's refund Policy (<http://www.city.ac.uk/study/postgraduate/fees/paying-fees-and-refunds> ink) you will be liable to pay City for the remaining balance in line with the university's standard two instalment scheme.

20. Compliance with Terms and Conditions

Signing the US Student Loan – Acceptance Form confirms you have read, understood and will comply with all of the above the requirements listed in this US Direct Loans – Terms and Conditions.