

Privacy Notice

It is important that you read this notice so that you are aware of how and why we are using such information. This privacy notice describes how we collect and use personal information about you during and after your relationship with us, in accordance with data protection law.

You can find additional information at www.city.ac.uk/about/governance/legal including City's Data Protection Policy.

City is the 'data controller' of this information. This means that City decides what your personal information is used for, and the ways in which it is processed.

What data do we collect?

City will collect and process the personal information that you have provided to us about yourself on this form. This personal information is; applicant name, address, UCAS personal ID number, immigration status and evidence thereof. We will only ask you to provide such information where we have a lawful basis to do so. If you choose to provide such information, please carefully consider if you wish to disclose such information. The legal basis on which City processes special categories of information you have provided is on the basis of your explicit consent. You may withdraw your consent at any time by contacting citycaressupport@city.ac.uk. The personal information that you provide will be processed securely for the purposes of assessing applicants' eligibility for the Sanctuary Scholarship as set out in the Sanctuary Scholarship's 2024/25 terms and conditions.

How we will use your data?

The personal data that you provide will be processed securely for the purposes of considering your application to study at City, University of London. Lawful basis for processing your data? The legal basis on which City processes your general personal data is set out at www.city.ac.uk/about/governance/legal/data-protection.

How long will we store your data?

City will retain your information for the duration of the student's programme of study plus an additional 2 years (maximum of 7 years in total) Who we will share your data with We will not transfer your personal information outside the European Economic Area.

Further information

If you raise a concern with City about the way it has handled your personal information, you are entitled to lodge a concern with a supervisory authority. In the UK, the supervisory authority is the Information Commissioner's Office (ICO).