

Industrial Action Quality and Standards Working Group

Summary

This paper sets out the terms of reference and membership of an Industrial Action Quality and Standards Working Group established by ExCo in March 2018 to oversee implementation of actions arising from the recent industrial action.

One action required.

Recommended Action

Senate is asked to **note** the establishment of the Working Group.

Publication: Open

Industrial Action – Quality and Standards Working Group

Terms of Reference and Membership

Deputy President (Chair)	Professor David Bolton
Director of Student & Academic Services	Susannah Marsden
Associate Director (Student Administration & Registry Services)	James Birkett
Assistant Director (Quality & Academic Development)	Alison Edridge
SU President	Olesea Matcovschi
Two academic members of Educational Quality Committee	Professor Rachael-Anne Knight Dr Lauren Knott
Assistant Registrar (Quality) (Secretary)	Helen Fitch

Reporting: to ExCo, with summary reports to Business Continuity Group to keep it informed, and coordinating reports to Senate as required by the Ordinances and Regulations.

1. To take an overview of the academic impact of industrial action on the quality and standards of City's programmes via reporting from Schools. This includes:
 - a. Reports on how mitigation has been put in place in Schools to provide assurance on appropriate programme delivery.
 - b. In partnership with the Dean or nominee, consideration of complex cases where mitigation is challenging and agreement on next steps in accordance regulatory and/or legal advice.
2. To oversee the approach that City takes to implementation of academic regulations that underpin progression and award.
3. To make recommendations to the President on any instances where academic regulations need to be suspended or departed from (noting that an Ordinance already provides for this).
4. To review the impact of instances where External Examiners withdraw from their contract and to agree mitigating action
5. To take an overview of City's approach to student complaints relating to industrial action including:
 - (i) Summary of number and nature of complaints
 - (ii) Approach to be taken to financial compensation, taking into account legal advice and broader environmental factors, for recommendation to ExCo.
6. To ensure that staff and students are provided with relevant communications about quality and standards matters, as part of overall business continuity.