

From: Whittle, Sue
Sent: 03 October 2015 12:02
To: Shaw, Karen <Karen.Shaw@city.ac.uk>
Subject: RE: HEIF

Hi Karen

As you will know SHS originally requested £70,000 from HEIF and we were allocated £55k as you say.

We have requested the BDM budget for August to October to be added to this and are waiting for an outcome on that, also if there is £5k available for BDM support in central funds as there was last year.

The plan is to spend £10k of the allocation on a joint Cass project – details are attached - and the remaining £45,000 of the allocation on support for a period of about 6 months to employ me on a temporary, part-time basis to cover the BDM role and support the new full time, BDM Christina Gutierrez when she starts in late October for a period of about three months to and including early January 2017 - at which time Justine Abbott and Stan Newman will consider the way forward and if that support is still needed. Finance committee approval is being sought for this in a week or two.

As you may remember we are challenging the 62% on costs that City appear to add to the payments made to me via Unitemps and the finance team are looking in to this – in practice this means only about £28,000 is actually available.

If further HEIF funds are released at mid-year or before SHS would be very happy to bid for more as we have many interesting enterprise related projects that could be supported

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