

EDUCATIONAL QUALITY COMMITTEE AGENDA - MEETING 15
29 October 2020 - 14.00-16.00
(Microsoft Teams meeting)

Part 1 - Preliminary Items			Paper ¹	Speaker	Time
1.	*	Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	14.00
2.	#	<u>Minutes</u> To approve the minutes of the meeting held on 3 September 2020	Open	Chair	
3.	#	<u>Matters Arising</u> To note matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	14.05
4.	*	Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	
Part 2 – City Developments, Priorities and Standing Reports			Paper ¹	Speaker	Time
5.	#	Education and Student matters To receive updates from the: a) Education and Student Committee b) Student Experience Task and Finish Group	Open	Chair	14.15
6.	#	<u>Students' Union Standing Report</u> To receive a report from the Students' Union	Open	VP Education	14.20
7.	#	Student and Academic Services Standing Report To receive a) a report on activities of the Directorate b) an update on the Regulation and Policy Review and publication	Verbal	Head of QUAD	14.25
8.	#	LEaD Standing Report To receive a report on the activities of LEaD	Verbal	Deputy Director LEaD	14.30
Part 3 - Educational Quality			Paper ¹	Speaker	Time
9.	#	Senate Regulations and Policies a) To receive an update on the Lecture Capture Policy b) To endorse a Programme Regulation for SMCSE	Verbal Open	Assistant Registrar (Quality)	14.35
10.	#	<u>Online Learning Experience Evaluation 2019/20</u> To receive the online learning and assessment survey report	Closed	Quality and Standards Officer	14.40

		<ul style="list-style-type: none"> • Appendix A data 			
11.	#	Examinations 2019/20 To receive the report on examination activity	Open	Chair	14.45
12.	#	Periodic Review Annual Report 2019/20 To receive the report on periodic review activity	Open	Head of QUAD	14.50
13.	#	Annual Assurance Report 2019/20 To consider and endorse the draft report	Open	Head of QUAD/ Quality and Standards Officer	14.55
14.	#	Programme Developments 2020/21 To receive an overview of programme re-design activity, programme updates and suspensions	Open	Head of QUAD	15.00
15.	#	Internal Audit To receive a) the Personal Tutoring report b) an update on the activities and schedule of audits to take place in 2020/21	Open	Director of Internal Audit	15.05
16.	*	Degree Outcomes Statement To receive a) the draft Degree Outcomes Statement 2018/19 b) an interim report on Undergraduate Degree Classifications 2019/20	Open Closed	Head of QUAD Assistant Registrar (Quality)	15.10
17.	#	Collaborative Provision Committee To receive an update on key developments	Verbal	Head of QUAD	15.25
18.	#	Doctoral College Board of Studies To receive an update on key developments	Verbal	Head of QUAD	
19.	#	Any Other Business			
Next Meeting		3 February 2021			

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