

Meeting no. 13 Thursday 28 May 2020

Educational Quality Committee Agenda - Meeting 13

28 May 2020 – 14.00–16.00

(Microsoft Teams meeting)

- * (for discussion);
- # (discuss only matters of importance/concern arising);
- all others (for information)²

Item number	Item type	Part 1 - Preliminary Items	Paper ¹	Speaker	Time
1.	*	Welcome and apologies and to agree : * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	14:00
2.	#	<u>Minutes</u> To approve the minutes of the meeting held on 21 April 2020	Open	Chair	
3.	#	<u>Matters Arising</u> To note matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	
4.	*	Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	
Item number	Item type	Part 2 – City Developments, Priorities and Reports	Paper ¹	Speaker	Time
5.	#	Education and Student Committee To receive an update on 1. key developments, current and planned activities 2. the <u>Educational and Student Offer 2020/21</u>	Verbal Closed	Chair/ Head of ESSU	14:10
6.	#	Student Surveys To receive	Closed Verbal	Chair/ Head of ESSU	14:25

Item number	Item type	Part 1 - Preliminary Items	Paper ¹	Speaker	Time
		<ol style="list-style-type: none"> the National Student Survey Milestones report and note the actions an update on Undergraduate Survey response rates 			
7.	#	<p><u>Quality and Standards Contingencies and Implementation Working Group</u></p> <p>To receive an update on risk management activities relating to Coronavirus</p>	Open	Chair / Head of QUAD	14:30
8.	#	<p>Students' Union Standing Report</p> <p>To receive a report from the Students' Union</p>	Verbal	VP Education	14:40
9.	#	<p>Student and Academic Services Standing Report</p> <p>To receive a report on activities of the Directorate</p>	Verbal	Head of QUAD	14:45
10.	#	<p>LEaD Standing Report</p> <p>To receive a report on the activities of LEaD</p>	Verbal	Deputy Director LEaD	14:50
Item number	Item type	Part 3 - Educational Quality	Paper ¹	Speaker	Time
11.	*	<p>Senate Regulations</p> <ol style="list-style-type: none"> To consider a proposed temporary Programme Regulation for 2019/20 and 2020/21 - SASS - Professional Doctorate in Counselling Psychology To consider proposed Programme Regulations for 2020/21 - SHS - MSc Clinical Optometry and MSc Advanced Clinical Practice/MSc Advanced Clinical Practice (Apprenticeship) To consider proposed Programme Regulations for 2020/21 - Cass - MSc Global Finance and Specialist Masters Programmes To consider the proposals relating to Assessment Regulation 4.7 - Failure of a Module 	Open Open Open Open	Assistant Registrar (Quality) ADEs SASS, SHS and Cass	14:55
12.	#	<p>Senate Policies</p> <ol style="list-style-type: none"> To note proposed updates to the Student Transfer Policy To receive an update on the Lecture Capture Policy consultation 	Verbal Verbal	Head of QUAD ADE SHS/Quality and Standards Officer	15:15

Item number	Item type	Part 1 - Preliminary Items	Paper ¹	Speaker	Time
13.	*	<u>Annual Programme Evaluations 2019/20</u> To consider the proposed approach for 2019/20 reports	Open	Assistant Registrar (Quality)/ Quality and Standards Officer	15:20
14.	#	Module Evaluation To receive an update	Verbal	Assistant Registrar (Quality)/Quality and Standards Officer	15:30
15.	#	Internal Audit To receive an update on activities: 1. <u>Performance Indicator Review - Progression</u> 2. <u>External Examiners Internal Audit</u> 3. Personal Tutoring Internal Audit	Open Open Verbal	Director of Internal Audit	15:35
16.	#	Annual Assurance Report to Senate/Council To receive an update and consider the scope of the next Senate Assurance Report	Verbal	Head of QUAD	15:40
17.	#	Collaborative Provision Committee 1. To receive an update on key developments 2. To receive the <u>Register of Collaborative Provision</u>	Open	Head of QUAD	
18.	#	<u>Doctoral College Board of Studies</u> To receive the minutes of the meeting held in April 2020 and an update on key developments	Open	Head of QUAD	
19.	#	Sector Updates To note the contingency guidance: 1. <u>Office for Students</u> 2. <u>Quality Assurance Agency</u> 3. Teaching Excellence Framework	Open Open Verbal	Assistant Registrar (Quality) / Quality and Standards Officer	
20.	#	Any Other Business			

Next meeting: 23 June 2020

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² Recommendations included in papers not starred and not discussed will be taken as approved.