



## Radiography Programmes

### Learning Contract

The Learning Contract is the keystone of successful learning. The contract is signed by all programme members. The contract sets out what is expected of you as a student and what you can expect from staff.

### Students

In accepting a place at the university I undertake:

- To pursue all my modules in my individual programme;
- To join in classroom activities;
- To participate fully in all aspects of the programme – academic & clinical;
- To give priority to my work, including the necessity for independent study and work at home;
- To complete work set by staff by the required time;
- To inform staff such as the module leader or programme director/manager of the need for any extension to coursework hand in dates as soon as genuine need arises and prior to the hand in date;
- To attend University and all academic and clinical sessions unless genuinely too ill to do so;
- To make sure my behaviour does not stop others from learning and to switch off my mobile telephone in all lectures;
- To inform staff of my absences and provide evidence;
- To keep to full University terms;
- To take advantage of the range of learning support opportunities available throughout the University;
- To respect fellow students, staff and university property and fabric, and contribute to the congenial atmosphere;
- To respect staff in clinical placements and hospital property and fabric, and contribute to congenial atmosphere;
- To abide by all practice placement and university policies.
- To behave in a way that upholds and enhances the good reputation of the radiography profession in accordance with the standards of the regulatory body (HCPC)
- To ask for help if I find the work difficult;
- To consult my personal tutor and other appropriate staff on any problem arising from or affecting my work or course;
- In particular, to abide by the agreed guidelines printed in the students' handbook.
- To read and understand the following departmental policies and procedures:
  - **Assessment Regulations**
  - **Plagiarism and how to avoid it**
  - **Procedures and Justifications for obtaining Coursework Extension**
  - **Word limits and penalties for coursework**



# CITY UNIVERSITY LONDON

- **Policy for late submission of coursework**
- **Outstanding Fees and Debts**
- **Examination Instructions to City Students**

## **Staff**

In offering you a place at the University, we undertake to provide, without prejudice:

- The setting and the marking of work essential for you to be able to make full progress;
- A curriculum with the range and flexibility to cater for all reasonable needs at this stage in your education;
- A support system from staff which ensures you have access to the guidance, advice and support you need to make a success of your education;
- A forum to listen to students views about their learning and the University;
- A personal tutor/named radiographer/mentor/clinical supervisor for each student.

Student Name:	
Student Signature:	
Date:	
Head of Department:	