



EDUCATIONAL QUALITY COMMITTEE AGENDA - MEETING 6
Thursday 7 February 2019 – 14.00 to 16.00
Room A214

Part 1 - Preliminary Items			Paper ¹	Speaker	Time
1.	*	Welcome and apologies and to agree: * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) ²	Verbal	Chair	14.00
2.	*	Minutes To approve the minutes of the meeting held on 8 November 2018	Open	Chair	14.05
3.	#	Matters Arising To note matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	
4.	*	Chair's Business To receive a report on important institutional business from the Chair	Verbal	Chair	14.10
Part 2 – City Developments, Priorities and Standing Reports			Paper ¹	Speaker	
5.	#	Teaching Excellence Framework (TEF) To receive an update on TEF 4 and subject level reporting	Verbal	Chair	14.20
6.	#	Education and Student Committee To receive the minutes of the meeting held on 29 November 2018	Open	Chair	
7.	#	Education and Student Strategy To receive an update on implementation of the strategy	Verbal	Chair	
8.	#	Students' Union Standing Report To receive a report from the Students' Union	Open	VP Education	14.30
9.	#	Student and Academic Services Standing Report To receive a report on activities of the Directorate	Verbal	Assistant Director QUAD	14.35
10.	#	LEaD Standing Report To receive a report on the activities of LEaD	Verbal	Dept Director LEaD	14.40
11.	#	Academic Year To receive an update on the review of the academic year	Verbal	Assistant Director QUAD	14.45
12.	#	Assessment Review To receive an update	Verbal	Dept Director LEaD	14.50
Part 3 - Educational Quality			Paper ¹	Speaker	
13.	#	QAA Quality Code To receive an update on the revised Quality Code and note the next steps	Open	Assistant Registrar (Quality)	14.55

14.	#	Senate Regulation and Policies a) To note the updated Programme Regulation for MA Academic Practice b) To consider the framework for development and review of Senate Quality and Standards policies c) To note updates made to the Interruption of Studies Guidance d) To receive an update on the Extensions and Late Work Policy	Open	Assistant Registrar (Quality)	15.00
15.	#	Assessment Boards To receive the report on the 2017/18 Assessment Boards and consider the further actions	Closed	Assistant Registrar (Quality)	15.15
16.	#	Student References To approve the updated guidance	Open	Assistant Registrar (Quality)	
17.	#	Module Evaluation Process Review To receive an update	Verbal	Assistant Registrar (Quality)	
18.	#	Academic Misconduct To receive an update on actions to combat contract cheating	Verbal	Assistant Registrar (Quality)	
19.	*	Annual Programme Evaluation (APE) To receive the 2017/18 UG Annual Programme Evaluation Overview report and an update from the APE review working group	Open	Assistant Registrar (Quality)	15.25
20.	*	PSRBs To consider the PSRB Registers	Open	Assistant Registrar (Quality)	15.35
21.	#	Internal Audit To receive the Satisfaction PI review	Closed	Director of Internal Audit	
22.	*	Degree Classifications – Sector Update a) To note sector research relating to degree outcomes b) To consider City's proposed response to the UKSCQA Consultation (deadline 8 February)	Open	Assistant Registrar (Quality)	15.50
23.	#	Reassessment and Progression – Sector Update To note the outcomes of sector research	Open	Assistant Registrar (Quality)	
24.	#	Graduate School Committee To receive the November 2018 minutes and note key developments	Open	Assistant Director QUAD	
25.	#	Collaborative Provision Committee To receive the October 2018 minutes and note key developments	Open	Assistant Director QUAD	15.55
26.	#	Any Other Business			
Next Meetings		Thurs 11 April 2019 - 2.00pm – 4.00pm Thurs 6 June 2019 - 2.00pm – 4.00pm			

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