

Agenda

Part 1 – Preliminary items		Paper¹	Speaker
*1.	Apologies and to agree : *(for discussion); # (discuss only matters of importance/concern); all others (for information)	-	Chair
2.	Membership and Terms of Reference To confirm the membership details and ToR for 2016/17	A	Chair
#3.	Minutes To note the minutes of the Meeting held on 7 October 2016	B	Chair
#4.	Matters arising from the minutes	C	Chair
#5.	Chair’s Business To receive a report on important institutional business from the Chair	-	Chair
Part 2 – Report from students		Paper¹	Speaker
*6.	To receive a report from the Students’ Union and their Graduate School representative	-	President/Vice-President Education (SU)
Part 3 – Report from Vice-President (Research and Enterprise)		Paper¹	Speaker
#7.	To receive a report on Research and Enterprise matters	-	Professor Andrew Jones/Dr Karen Shaw
Part 3 – Items for discussion		Paper¹	Speaker
*8.	Research degree Completion Rates & School Plans To receive : i. verbal updates from School representatives action plans on improving research degree completion rates, including any developments that will be highlighted for the PRES survey To discuss : ii. requirements for School plans to be aligned with completion rate data for subsequent Senate reports To note : iii. the Senate requirement to receive these consolidated reports from Schools by July 2017	Verbal	Chair & School representatives
*9.	Policy for research students who teach To consider a response to outcomes from the Students’ Union survey on research students who teach and to note the requirement to report to the next meeting of Senate	D	Chair
*10.	Policy on Approval of Doctoral Degree Supervisors To consider : i. Review of the first year of the policy (incorporating feedback from Schools) ii. Annual report on exceptions	E	Chair

*11.	Postgraduate Research Student Experience Survey (PRES) To note that the next PRES would be launched in March 2017 and to discuss how to maximize participation and information to students on actions taken since the last PRES survey (in 2015) in response to comments made	F (to follow)	Chair & Deputy Head of Student Experience, S&AS
12*	Research & Progress (RaP) To consider the future of RaP at City	G	Chair
13*	City Graduate Library Centre To receive an update on the City Graduate School Library Centre	H	Chair
14.*	City Graduate School Annual Report To receive a draft of the City Graduate School Annual Report	I (to follow)	Chair
Part Three – Items for Information		Paper¹	Speaker
15.	Research Degrees Awarded To note information on research degrees awarded since May 2016	<i>Deferred</i>	Web
16.	Research degree external examiner appointments To note research degree external examiner appointments since May 2016	<i>Deferred</i>	Web
17.	AOB and Dates of future meeting: To note the timing and frequency of meetings during 2016/17 <ul style="list-style-type: none"> • 13 April 2017, 10 am to 12 noon, • 20 June 2017, 10 am to 12 noon, • 21 September 2017, 10am to 12 noon. 		Chair

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¹City University's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Paper letters given suffix "c" are closed papers that are exempt from the Scheme; these papers will not be published, at least in the first instance. All other papers are categorised as "Open" and are published without hesitation.