

Programme Approval Conditions

Programme Approvals can result in conditions, which must be signed off by the Chair of the University Programme Approval Committee prior to the start of the following academic year or implementation of the programme.

This report provides information on the Conditions arising from Programme Approvals in 2014/15, including the status of those conditions.

Recommended action

Education and Student Committee is asked to **note** the report

Conditions arising from Programme Approvals in 2014-15

Programme	Date of event	Condition(s)	Deadline	Status
MSc Clinical, Social and Cognitive Neuroscience	S1 03/12/2014	1) To include a statement on the articulation of the programme with the Framework for Higher Education Qualifications within the programme specification.	S2 Documentation	Completed
MSc Maritime Operations and Management in Piraeus, Greece	S1 03/12/2014	2) To clarify the implications for staff workloads and staff resources of the additional delivery in Greece in relation to the capacity of existing staff. 3) To provide details of the implications for the viability of the programme including contingency arrangements should Lloyds Register decide to start charging for the venue at market rate. 4) To update the programme specification to reflect the delivery of the programme in Greece and the arrangements for electives for the Greek programme. 5) To provide details of what would happen if the programme did not recruit a sufficient number of students for it to be financially viable. 6) To provide details of the contingency arrangements should a staff member be unable to travel to Greece at the planned time to deliver lectures, e.g. due to staff illness, flight cancellations.	19 January 2015	Completed
MSc Research Methods and Psychology	S1 03/12/2014	1) To consider and provide details as to how recruitment to the programme could be increased to make the programme viable in its own right. This should include consideration of: <ul style="list-style-type: none"> a. the minimum number of students required on this programme specifically (as opposed to those with which it shares modules) to provide a good student experience and community; b. the identity and marketing of the programme if most graduates are likely to progress to a PhD; c. an analysis of destinations of graduates of the previous programme and views of external parties in determining the employment prospects of graduates for students progressing to industry rather than a PhD and how this will be reflected within marketing of the programme. 2) To reconsider the proposed programme title in relation to the programme content, in	28 January 2015.	Completed

Programme	Date of event	Condition(s)	Deadline	Status
		particular whether 'Research Methods in Psychology' or 'Research Methods for Psychology', for example, would provide a more accurate description of the programme.		
Restructure of existing MSc Management	S1 4/02/2015	1) To include a statement on the articulation of the programme with the Framework for Higher Education Qualifications within the programme specification.	S2 Documentation	Completed
Articulation arrangement between LUISS Executive MPhil and Cass/Tilburg Executive PhD	S1 4/02/2015	1) Programme Management Team to articulate the relationship with Johnson & Johnson and how it will be managed, e.g. will the City/Tilburg cohort consist predominantly of students from Johnson & Johnson and, if so, what influence may this have on the experience of the other students from other, diverse organisations on the programme. 2) Complete the Stage 2 Partnership Approval form at http://www.city.ac.uk/data/assets/word_doc/0006/124638/a_articulation_agreement_stage2_partnership_approval.docx	Thursday 30 April 2015	Completed
BSc (Hons) Finance	S1 4/02/2015	1) To incorporate the feedback from LEaD into an updated Programme Specification including a breakdown of the learning hours associated with the programme to demonstrate how much contact time and self-directed study would be required of the students.	S2 Documentation	Pending S2
BA English	S1 09/06/2015	1) To add an FHEQ statement in the programme specification. 2) To provide programme director signature/email confirmation. 3) To provide financial sign-off (missing from the Stage 1 documentation).	S2 Documentation	Pending S2
LLB in Legal Practice	S1 09/06/2015	Conditions before Marketing can take place; 1) In liaison with Student and Academic Services, to provide a post-Stage 1 agreement for marketing purposes which must be in place with CILEX before marketing of the programme (with the caveat 'subject to approval') can take place. Conditions: 1) To provide a rationale for profiling-this would be an exception to the assessment regulations and will need approval from the Deputy Vice-Chancellor, along with the exception for 50% pass marks for some modules. 2) To provide sign-off from Finance (spreadsheet not signed or dated).	Prior to Marketing S2 Documentation	Completed Pending S2

Programme	Date of event	Condition(s)	Deadline	Status
MSc Diagnostic/Therapeutic Radiography (Pre-Registration)	S1 09/06/2015	<ol style="list-style-type: none"> 1) To provide the proposed number of students (this is incomplete in the Stage 1 documentation). 2) To ensure that the programme title for MSc Diagnostic Radiography is consistent throughout documentation. 3) To provide clarity on the three term structure, articulating clearly in the programme specification whether students are expected to be on placement during the summer period. 	S2 Documentation	Completed
MSc Global Finance	S1 09/06/2015	<p>Conditions before marketing can take place:</p> <ol style="list-style-type: none"> 1) To provide further detail on IT infrastructure for the programme, given the online nature of programme delivery. <p>Conditions:</p> <ol style="list-style-type: none"> 1) To undertake further testing on the proposed fee level with prospective students. 2) To provide a simple matrix to explain/clarify student numbers on the programme at a given time (student numbers is incomplete within the documentation). 3) To reflect the global nature of the programme within the content of the modules. 4) To include an FHEQ statement in the programme specification. 	Prior to Marketing S2 Documentation	Completed Pending S2
MSc RN Nursing: Adult Mental Health Programme (pre-registration)	S1 09/06/2015	<ol style="list-style-type: none"> 1) To provide signatures from the Programme Director, Chair of PARC and Dean. 2) To provide full financial spreadsheets which are missing from the Stage 1 documentation 	S2 Documentation	Completed
PD Diploma/MSc Primary Care (Practice Nursing)	S1 09/06/2015	<ol style="list-style-type: none"> 1) To provide a single programme specification, with the PGDip and PGCert included as exit awards. 2) To address inconsistencies with credits within the programme specification. 3) To provide full financial spreadsheets which were not included in the Stage 1 documentation. 4) To clarify whether there is a commitment beyond one year of the programme. 	S2 Documentation	Completed
Restructure of BSc Banking and	S1 29/10/2014	<ol style="list-style-type: none"> 1) To clarify within the student handbook the process by which students can transfer between the two programmes in Part 1, and to specify any constraints around students transferring. 	S2 Documentation	Completed

Programme	Date of event	Condition(s)	Deadline	Status
International Finance				
MSci Computer Science MSci Computer Science with Games Technology MSci Computer Science with Cyber Security	S2 15/04/2015	<ol style="list-style-type: none"> 1) To ensure that there is appropriate differentiation between learning outcomes for modules delivered at both Level 6 and Level 7. 2) To address errors and inconsistencies in the documentation that have been identified by the Committee. Details will be provided to the programme team in a separate document. 	Friday 8 th May 2015	Completed
LLM Master of Laws (restructure of existing LLM provision into a single LLM with pathways and named awards)	S2 17/12/2014	<ol style="list-style-type: none"> 1) To articulate more clearly the mechanisms to support student choice on the programme in relation to modules, pathways and the dissertation modules. This could be, for example, through information to applicants and students on the web. 2) To clarify how the 30 and 60 credit dissertation modules are differentiated beyond the word lengths for the dissertation. In addition to reflecting this in the module specifications, this could be through the development of a dissertation handbook. 	Monday 2 nd March 2015	Completed
BSc Sociology with Quantitative Methods/BSc Criminology with Quantitative Methods/BSc Criminology and Sociology with Quantitative Methods/BSc Media, Communication	S2 18/03/2015	<ol style="list-style-type: none"> 1) To update the programme specifications as follows: <ol style="list-style-type: none"> a) Add more detailed careers information. b) Include a statement on the articulation of the programme with the Framework for Higher Education Qualifications. c) Review the list of which modules can be compensated for accuracy and articulate the rationale for those modules that can and cannot be compensated in the programme specification and course handbook. d) Include a description of the term 'core elective' so that its meaning will be understood by students. 1. To provide sign off from the library confirming approval of library resources. 	Thursday 30 th April 2015	Completed

Programme	Date of event	Condition(s)	Deadline	Status
s and Sociology with Quantitative Methods				
MSc Research Methods and Psychology	S2 18/03/2015	1) To change the course title from MSc Research Methods <i>and</i> Psychology to MSc Research Methods <i>with</i> Psychology.	Thursday 30 th April 2015	Completed
MSc Social, Clinical and Cognitive Neuroscience	S2 18/03/2015	<ol style="list-style-type: none"> 1) Review and amend the presentation assessments in modules by removing the option for students to designate one of their classmates to present on their behalf or to request an alternative assessment and, where appropriate, including formative presentation assessments. 2) Reconsider the volume of assessment for 15 credit modules to ensure that students are not being over assessed and ensure that the nature of assessment tasks are clear within module specifications. 3) To provide sign-off from Information Services for the Information Services resources required for the programme. 	Thursday 30 th April 2015	Completed
Master of Optometry (MOptom) (integrated Masters with existing BSc Optometry)	S2 24/02/2015	1) To expand the information in the 'To what kind of career might I go on?' section of the programme specification, cross-referencing with the information in the programme summary section of the specification, as appropriate.	Thursday 30 th April 2015.	Completed