SENATE
Meeting to be held on Wednesday 20th October 2021 from 2pm to 5pm
Northampton Suite

AGENDA

Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting. Please notify the Governance team if you wish to star an item.

Part One – Preliminary Items		*Paper[1]*	*Main Speaker(s)*
❈1 2.00pm	**Apologies** To **note** apologies received for the meeting.	Verbal	Chair
❈2	**Highlighted Items** To **agree** the highlighted (❈) items as the main items of business for the meeting[2].	Verbal	Chair
❈3	**Minutes** To **agree** the minutes of the meeting held on 14th July 2021.	Open	Chair
❈4	**Matters Arising** To **note** the matters arising.	Verbal	Chair
❈5	**Conflicts of Interest** To **note** any members' conflicts of interest pertaining to this meeting's business.	Verbal	Chair
❈6	**Items Specially Brought Forward by the Chair** To **consider** any issues brought forward by the Chair and **note without discussion** Chair's Action taken since the last meeting of Senate.		
	6.1 **Approvals by Chair's Action: Conferment of Awards by the President on behalf of Senate** To **note** the conferment of graduands on behalf of Senate.	Verbal	Chair
	6.2 **Approvals by Chair's Action: Assessment Board Chairs** To **note** the approval by Chair's Action of two Assessment Board Chairs in SASS: • Dr Minna Vuohelainen, Head of Department for English • Dr Mel Bunce, Head of Department for Journalism	Verbal	Chair
❈7 2.20pm	**Reports from the Students' Union Standing Report**		
	7.1 **Students' Union Standing Report** To **discuss** issues brought forward by the Students' Union.	Open	SU President
	7.2 **Accessible Support Services Research Report** To **discuss** the report.	Open	SU President

Part Two – Strategic Items for Discussion	*Paper[1]*	*Main Speaker(s)*
✳8 2.30pm **8.1 Strategy Development - Proposals for Structural Change** To **consider** an update on strategy development and proposals for structural changes and to **recommend** the proposals to Council.	Closed	Chair
8.2 Update from the Vice President (Education) To **consider** an update on strategic education issues from the Vice President (Education).	Closed	VP (Education)
8.3 Update from the Vice President (Research) To **consider** an update on strategic research issues from the Vice President (Research).	Verbal	VP (Research)
8.4 Update from the Vice President (EEE) To **consider** an update on engagement and employability from the Vice President (EEE).	Closed	VP (EEE)
✳9 3.15pm **Changes to Senate Agenda Planning** To **discuss** the proposed revisions	Open	College Secretary

Part Three – Items for discussion and approval	*Paper[1]*	*Main Speaker(s)*
✳10 3.30pm **Annual Doctoral College Report for the Academic Year 2020/21** To **consider** the update	Open	Chair DC
✳11 3.50pm **Senate Governance Arrangements: Education and Employability Issues** To **discuss** and **approve** the proposed establishment of the Education and Employability Board	Open	VP (Education)
✳12 4.20pm **Staff Eligible to Sit on Stage 2 Appeal & Disciplinary Panels** To **approve** the list of nominated staff and **note** progress in the training of eligible staff.	Closed	VP (Education)

Part Four – Items for approval without Discussion

13 4.30pm **Policy Approvals from Educational Quality Committee** To **approve** proposed amendments to the following Policies:	Open	VP (Education)

a) Assessment and Feedback Policy

b) External Examiners Policy

c) Student Feedback Policy

d) Count Me In: Taught Student Attendance Policy

e) Online Teaching Materials and Recordings Policy

To **approve** the following new policy:

f) Religious Observance Assessments and Examinations Policy

| 14 5.00pm **Deputy Chair of Senate** To **approve** the re-appointment of Professor Andrew Jones as Deputy Chair of Senate, until 31st December 2021. | Verbal | Chair |

15	**Chairs and Deputy Chairs of BoS** To **note** the Deans who will act as Chairs of Boards of Studies and to **approve** the appointment of the Deputy Chairs for 2021/22.	Open	Chair
16	**Assessment Board Chairs** To **approve** the appointment of Assessment Board Chairs.	Open	Chair
17	**Report on Student Cases 2020** To **approve** the report.	Closed	VP (Education)
18	**Reports/Approvals from Senate's Sub Committees**		

	18.1	**Regulation Amendments from AGC** To **approve** the amended Regulations:		AGC Chair
		a) Senate Regulation 26: Student Complaints for 2021/22 Academic Year	To Follow	
		b) Extenuating Circumstances Policy for 2021/22 Academic Year	Open	
		c) Academic Integrity & Misconduct Policy for 2021/22 Academic Year	Open	
	18.2	**Reports from Educational Quality Committee** To **approve** the following reports from EQC: a) Periodic Review b) Programme Development Overview	Open	EQC Chair

Part Five – Items for Information

19	**Student Terms and Conditions and Student Protection Plan** To **note** the papers.	Open	Chair
20	**Admissions Update** To **note** the update.	Closed	Chair
21	**Senate Membership** To **note** the Senate election results and Senate membership list fo 2021/22.	Open	College Secretary
22	**Terms of Reference and Governance Regulations** To **note** the terms of reference.	Open	Chair
23	**Honorary Visiting Professors** To **note** the appointments and reappointments of Honorary Visiting Professors approved by Chair's action.	Open	Chair
24	**Minutes for Information** To **note** minutes from the following meetings:		

24.1 Senate Committees		
24.1.1 Academic Governance Committee	Open	Chair AGC
24.1.2 Research & Enterprise Committee	Open	Chair R&E
24.2 BoS Minutes	Part Closed	Chairs BoS
24.3 Council	Open	College Secretary

Part Six – Concluding Items	*Paper[1]*	*Main Speaker(s)*

✸**25** **Freedom of Information Review**
To **identify** any changes to the open/restricted/closed
classification of papers from this meeting.

Verbal   Chair

26 **Any Other Business**
To **note** any other business.

Verbal   Chair

Date of Next Meeting
15th December 2021 from 2.00pm to 5.00pm.

Dr William Jordan
College Secretary   William.Jordan@city.ac.uk

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[1]City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, states that the approved minutes of the meetings of Council and Senate are routinely published on the web. "Open" and "Restricted" Council papers, with the exception of the minutes of sub-committees, will normally be made available on the Staff Hub following the discussion at the Council meeting. "Open" Senate papers are published on the web and "Restricted" papers are also available to staff via the web using a password. The agenda, papers and minutes for the other Committees of Council and Sub-Committees of Senate are not routinely published on the web or Staff Hub, with the exception of the open minutes of Remuneration Committee which are published on the web. The classification of papers as "Open", "Restricted" and "Closed" has been determined in the light of the provision of the Freedom of Information Act. "Open" papers will normally be made available to a member of the public lodging an FOI request. "Closed" papers will not normally be made available. "Restricted" classifies a paper that is "Closed" but has been made available to staff. Staff should treat "Restricted" papers as confidential and not share or discuss them with anyone other than City staff. The Committee may change the classification of papers on the agenda at the meeting at which they are considered.

[2]Discussion will be limited to starred items only. Members are asked to give advance notice of a wish to star an item not starred on this agenda. Recommendations included in papers not starred and thus not discussed will be taken as approved. Members are invited to raise questions of detail with the speakers specified for a paper ahead of the meeting with a view to improving the effectiveness of the meeting