**EDUCATIONAL QUALITY COMMITTEE AGENDA - MEETING 20**  
5 October 2021 - 14.00-16.00  
(Microsoft Teams meeting)

**Part 1 - Preliminary Items**

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<th>Paper</th>
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| 1. | Welcome and apologies and to agree:  
    * (for discussion); # (discuss only matters of importance/concern arising); all others (for information)² | Verbal | Chair | 14.00 |
| # | Minutes  
    To approve the minutes of the meeting held on 3 June 2021 | Open | Chair | 14.05 |
| # | Matters Arising  
    To note matters arising from the previous meeting which do not appear elsewhere on the agenda | Open | Chair | 14.05 |
| # | Terms of Reference and Membership 2021/22  
    a) To note the Terms of Reference and membership  
    b) To consider the annual calendar of Committee business | Open | Chair | 14.05 |
| * | Chair’s Business  
    To receive a report on important institutional business from the Chair  
    a) Student Experience and Task and Finish Group  
    b) Education and Student Committee  
    c) Update on Committee cycle and approvals | Verbal | Chair | |

**Part 2 – City Developments, Priorities and Standing Reports**

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| # | Students’ Union Standing Report  
    To receive and discuss the SU Standing Report | Verbal | SU VP Education | 14.20 |
| # | Student and Academic Services Standing Report  
    To receive a report on activities of the Directorate | Open | Head of QUAD | 14.30 |
| # | LEaD Standing Report  
    To receive a report on the activities of LEaD | Verbal | Acting Director LEaD | 14.40 |

**Part 3 - Educational Quality**

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**Senate Regulations and Policies**

a) To **endorse** the proposed revised regulations and policies for 2021/22 to support the end of the Emergency Period:
   - Senate Regulation 26: Student Complaints
   - Extenuating Circumstances Policy
   - Academic Integrity & Misconduct Policy

To **consider** minor updates to the following policies for recommendation to Senate:

b) **Assessment and Feedback Policy**
c) **External Examiners Policy**
d) **Student Feedback Policy**
e) **Count Me In: Taught Student Attendance Policy**
f) **Online Teaching Materials and Recordings Policy**

to **consider** the following new policy:

g) **Religious Observance Assessments and Examinations Policy**

To **consider** a proposed programme regulations for:

h) **SHS - Undergraduate Midwifery Programme**

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### Programme Developments and Periodic Review 2020/21

a) **Programme Developments 2020/21**
   To **receive** a report on programme development activities and **approve** the recommendations

b) **Periodic Review 2020/21**
   To **receive** an update and note the proposed approach for 2021/22

### Quality Enhancement Review Summary Report for University of London 2020/21

To **note** the report

### Complaints, Appeals and Student Casework 2020 Report

To **receive** the summary report and **consider** matters related to Quality and Standards

### Internal Audit 2021/22

To **receive** the
a) **Student Voice Audit Report**
b) **Partnerships Audit Report**

### Collaborative Provision Committee

a) To **receive** the minutes of the meeting held in June 2021 and an update on key developments

b) To **receive** the **Collaborative Provision Register 2020/21**
<table>
<thead>
<tr>
<th>#</th>
<th>Doctoral College Board of Studies</th>
<th>Open</th>
<th>Assistant Registrar (Research Degrees)</th>
<th>15:50</th>
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<tbody>
<tr>
<td></td>
<td>To receive minutes of the meeting held in 24 June 2021 and an update on key developments</td>
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<td>Any Other Business</td>
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<td>Next Meeting</td>
<td>2 November 2021</td>
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Contact: Helen Fitch   Email: Helen.Fitch.1@city.ac.uk   Telephone: 020 7040 8793

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