

**EDUCATIONAL QUALITY COMMITTEE AGENDA - MEETING 20**  
**5 October 2021 - 14.00-16.00**  
**(Microsoft Teams meeting)**

<b>Part 1 - Preliminary Items</b>			<b>Paper<sup>1</sup></b>	<b>Speaker</b>	<b>Time</b>
<b>1.</b>	<b>*</b>	<b>Welcome and apologies</b> and to <b>agree:</b> * (for discussion); # (discuss only matters of importance/concern arising); all others (for information) <sup>2</sup>	Verbal	Chair	14.00
	<b>#</b>	<b><u>Minutes</u></b> To <b>approve</b> the minutes of the meeting held on 3 June 2021	Open	Chair	
	<b>#</b>	<b><u>Matters Arising</u></b> To <b>note</b> matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	14.05
	<b>#</b>	<b>Terms of Reference and Membership 2021/22</b> a) To <b>note</b> the <b><u>Terms of Reference and membership</u></b> b) To <b>consider</b> <b><u>the annual calendar of Committee business</u></b>	Open	Chair	
	<b>*</b>	<b>Chair's Business</b> To <b>receive</b> a report on important institutional business from the Chair a) Student Experience and Task and Finish Group b) <b><u>Education and Student Committee</u></b> c) Update on Committee cycle and approvals	Verbal	Chair	
<b>Part 2 – City Developments, Priorities and Standing Reports</b>			<b>Paper<sup>1</sup></b>	<b>Speaker</b>	<b>Time</b>
	<b>#</b>	<b>Students' Union Standing Report</b> To <b>receive</b> and <b>discuss</b> the <b><u>SU Standing Report</u></b>	Verbal	SU VP Education	14.20
	<b>#</b>	<b>Student and Academic Services Standing Report</b> To <b>receive</b> a report on activities of the Directorate	Open	Head of QUAD	14.30
	<b>#</b>	<b>LEaD Standing Report</b> To <b>receive</b> a report on the activities of LEaD	Verbal	Acting Director LEaD	14.40
<b>Part 3 - Educational Quality</b>			<b>Paper<sup>1</sup></b>	<b>Speaker</b>	<b>Time</b>

*	<p><b><u>Senate Regulations and Policies</u></b></p> <p>a) To <b>endorse</b> the proposed revised regulations and policies for 2021/22 to support the end of the Emergency Period:</p> <ul style="list-style-type: none"> <li>• Senate Regulation 26: Student Complaints</li> <li>• Extenuating Circumstances Policy</li> <li>• Academic Integrity &amp; Misconduct Policy</li> </ul> <p>To <b>consider</b> minor updates to the following policies for recommendation to Senate:</p> <p>b) <a href="#">Assessment and Feedback Policy</a></p> <p>c) <a href="#">External Examiners Policy</a></p> <p>d) <a href="#">Student Feedback Policy</a></p> <p>e) <a href="#">Count Me In: Taught Student Attendance Policy</a></p> <p>f) <a href="#">Online Teaching Materials and Recordings Policy</a></p> <p>To <b>consider</b> the following new policy:</p> <p>g) <a href="#">Religious Observance Assessments and Examinations Policy</a></p> <p>To <b>consider</b> a proposed programme regulations for:</p> <p>h) <a href="#">SHS - Undergraduate Midwifery Programme</a></p>	Open	<p>Head of QUAD</p>          <p>Assistant Registrar Quality / Quality and Standards Officers</p> <p>GALA Sponsor</p>     <p>Quality and Standards Officer</p>     <p>Assistant Registrar (Quality)</p>	14.45
#	<p><b>Programme Developments and Periodic Review 2020/21</b></p> <p>a) <a href="#">Programme Developments 2020/21</a></p> <p>To <b>receive</b> a report on programme development activities and <b>approve</b> the recommendations</p> <p>b) <a href="#">Periodic Review 2020/21</a></p> <p>To <b>receive</b> an update and note the proposed approach for 2021/22</p>	Open	Head of QUAD	15:05
#	<p><b><a href="#">Quality Enhancement Review Summary Report for University of London 2020/21</a></b></p> <p>To <b>note</b> the report</p>	Open	Head of QUAD	15:20
#	<p><b><a href="#">Complaints, Appeals and Student Casework 2020 Report</a></b></p> <p>To <b>receive</b> the summary report and <b>consider</b> matters related to Quality and Standards</p>	Open	<p>Quality and Standards Officer/ Senior Student Experience Officer</p>	15:25
#	<p><b>Internal Audit 2021/22</b></p> <p>To <b>receive</b> the</p> <p>a) <a href="#">Student Voice Audit Report</a></p> <p>b) <a href="#">Partnerships Audit Report</a></p>	Open	Director of Internal Audit	15:35
#	<p><b>Collaborative Provision Committee</b></p> <p>a) To <b>receive</b> <a href="#">the minutes of the meeting</a> held in June 2021 and an update on key developments</p> <p>b) To <b>receive</b> the <a href="#">Collaborative Provision Register 2020/21</a></p>	Open	Head of QUAD	15:45

#	<b>Doctoral College Board of Studies</b> <a href="#">To receive minutes of the meeting held in 24 June 2021 and an update on key developments</a>	Open	Assistant Registrar (Research Degrees)	15:50
#	<b>Any Other Business</b>			
<b>Next Meeting</b>	2 November 2021			

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<sup>1</sup> City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff.<sup>2</sup> Recommendations included in papers not starred and not discussed will be taken as approved.