

Expenditure item	Requirement	Example projects	Budget
Statutory fees	Statutory and voluntary obligations	EMS audits, legal compliance	£ 12,000
Reporting	Internal and external reporting requirements	Annual report	£ 2,000
Student and staff engagement	Key engagement activities	Sustainable City Week, Sustainability Leaders programmes	£ 16,000
Travel planning	Travel planning and campus initiatives	Student cycling services	£ 6,000
Staff development	Supports staff development and sector benchmarking	Sector conferences, external training	£ 4,000
Other	Miscellaneous projects	Software upgrade, lighting upgrades	£ 10,000
TOTAL			£ 50,000