# Centre for Food Policy, City, University of London Privacy Notice

The Centre for Food Policy takes your privacy seriously and will only use your personal information to send you information about our research, education and advocacy, including information on events, newsletters and updates from the Centre.

We will not share your data with third parties and we promise to keep your details safe and secure.

You can unsubscribe from our mailing list at any time by emailing foodpolicy@city.ac.uk.

If you have any questions or concerns with regard to the way your personal data is being processed or have a query with regard to our privacy practices, please contact our Data Protection team at:

Email: dpo@city.ac.uk. Telephone: 0207 040 4000.

City, University of London's data controller registration number provided by the Information Commissioner's Office is Z8947127.

## Legal basis for processing

Under the new data protection law of May 2018 there are a number of lawful reasons why organisations can use (or 'process') your personal information. The lawful reason the Centre for Food Policy has for processing your data is 'Legitimate Interests'.

Our legitimate interest reason is to engage with individuals and organisations in the wider food policy community in order to advance integrated and inclusive food policies that provide solutions to major food system challenges.

# What data we collect and how we process it.

By 'process' we mean store, analyse and use your details to contact you.

We store your details in a secure database on the City, University of London network. Maintaining this database allows us to communicate with the wider food policy community about our research, education and advocacy, all in support of promoting more inclusive and integrated food policy. We use your email address to send you relevant communications in line with these aims.

We use Dotmailer to send some of our emails. You can unsubscribe from the Dotmailer service at any time.

Dotmailer's terms of use can be viewed at:

#### Dotmailer's Terms

Dotmailer's privacy policy can be viewed at:

# Dotmailer's Privacy Policy

And we use Eventbrite to manage event registrations.

Eventbrite's terms of use can be found at:

Eventbrite's Terms of Use

Eventbrite's privacy policy can be found at:

### **Eventbrite Privacy Policy**

If you have requested to join our mailing list we ask for your name, email address, job title and organisation. We may supplement these records with data from third-party public sources such as media articles, company and charity filings or social networking websites and also record regional data, your area of interest or expertise, career highlights, or your relationship history with the Centre for Food Policy or City, University of London, with a view to more targeted communication about opportunities arising that we believe may be of interest to you.

We may also add to our mailing list through identifying members of the wider food policy community in their professional capacity by researching data from public third-party sources such as published articles, company and charity filings or social networking websites.

We will endeavor to keep the data we hold on you accurate and up to date. If you provide us with new contact details or change your details on social media sites such as LinkedIn we may update your personal details accordingly. If you would like your data to be updated please contact us at <a href="mailto:foodpolicy@city.ac.uk">foodpolicy@city.ac.uk</a>.

We do not record 'sensitive personal data' or 'special categories of personal data'. If, for instance, you register to attend an event and have access or dietary requirements you may need to disclose the nature of your requirements on the booking form and this will be recorded for the purposes of administering the event. These records are then destroyed after the event both from our network/hard copies and deleted from any third party registration site, such as Eventbrite.

#### Your rights as a data subject:

- You may withdraw consent where that is the legal basis of our processing.
- You may rectify inaccuracies in personal data that we hold about you.
- You may be 'forgotten'; that is your details may be removed from our systems.
- You may restrict the processing in certain ways.
- You may access / obtain a copy of your data in a commonly used electronic form; and
- Object to certain processing of your personal data by us.