

Draft: Data Specification for Research Student Completion Cohort Analysis:

- Analyse students by cohort starting from Academic Year 2007/08 to Academic Year 2014/15
- Group all students starting at any point during an academic year into a single cohort
- Display, by School as a percentage of the total cohort population, students who completed after 4, 5, 6, 7 years and Total who completed (which includes any completers who completed outside the stated range)
- Count years taken to complete from actual Start Date to actual Completion Date, round fractional years up.
- Display, by School as a percentage of the total cohort population, students who dropped out within 2 calendar years of their Start Date
- Display, by School as a percentage of the total cohort population, students who are still active, have not withdrawn or completed
- Display separate tables for Full Time students and Part Time students
- Students who changed mode of study part way through their research will be channelled into the Full or Part time table according to their final mode of attendance on completion
- Only City University research students who study in the UK (including UK distance learning) will be counted. Students studying completely overseas, and those at Validated Institutions will be excluded
- Individual student data used to aggregate into tables will be provided.

Academic Operations
October 2015

Graduate School Committee is asked to

1. **consider** and **agree** the proposed data requirements