Good Practice Policy

Scope
All taught and research programmes leading to an award of City University London, including programmes that are delivered through collaborative means such as validation, joint or franchised provision.

Date approved/re-approved
June 2012, for implementation from September 2012

Date for review (NB all policies are considered by Education Committee on an annual basis)
June 2013

The identification of good practice and its dissemination and use to inform enhancement are key components of the University's commitment to academic excellence. This approach:
- Supports the continuous enhancement of the quality of our education and the experience and learning opportunities offered to our students.
- Enables particularly positive features of our learning and teaching activities to be acknowledged and shared.
- Enables good practice to be used enhance of our policies and procedures.
- Supports the measurement and monitoring of policy implementation.
- Enables ideas to be shared between the University and its partner institutions.

This policy provides an overarching framework for the identification, dissemination and use of good practice across the University and its partner institutions. This policy is supported by guidance.

Definition

The University defines good practice as:
- Effective practice that goes beyond basic policy or regulation.
- Innovation that enhances the learning, teaching or student experience.
- Practice that has been developed to meet a particular identified need.

In addition to good practice, it may be relevant to identify the strengths of learning and teaching activity, for example particularly effective practice that meets agreed policy or regulation or practice that is a particularly positive feature.

Identification of Good Practice

Good practice is identified through various mechanisms:

1. Core Quality Processes

   a) Annual Programme Evaluation (APE)
   b) External Examiner Reports
   c) Periodic Review (revalidation for validated provision)
   d) Programme Approval
   e) Student evaluations and feedback
   f) Professional, Statutory or Regulatory Body (PSRB) (re)accreditations and reports
   g) Peer Review

2. Learning Development Activity

   a) Learning Development Projects (LDP)
   b) Learning Development Associates (LDA)
   c) Student Voice Awards/School Learning and Teaching Awards

Dissemination of Good Practice

Disseminating good practice is a way of supporting a culture of quality enhancement. Practice may be shared in various ways, including within a programme or Department, across programmes, departments or disciplines, institution-wide, or between internal programme(s) and those delivered at our partner institutions.

Dissemination occurs both formally and informally.

Use of Good Practice to Inform Enhancement

Once identified, good practice is used to support the enhancement of educational practice and the enhancement of the quality and standards of the provision across the University and its partner institutions. Examples of good practice are reviewed at programme, Board of Studies/Course Boards and institutional level.