

How to apply for US Federal Loans

1. Who is this guide for?

Please use this guide to apply for US Federal Aid Loans to study at City starting from September 2022. **Please note, City does not know you have applied for US Federal Loans until you complete the step-by-step instructions below.** You are required to pay your City course deposit directly from your own funds in advance.

2. How much can I borrow?

This value is based on the maximum costs for living, course materials and tuition fees this is combined and called the Cost of Attendance (CoA) which is reduced by the Effective Financial Aid (e.g. savings, scholarships). The breakdown of living and course materials are as follows:

	Weekly	Undergraduate 39 weeks	Postgraduate 52 weeks
Accommodation	£260	£10,140	£13,520
Food	£85	£3,315	£4,420
Household	20	£780	£1,040
Course materials	£18	£702	£936
Computing/printer	£15	£585	£780
Insurance	£8	£312	£416
London travel	£36	£1,404	£1,872
Social activities	£20	£780	£1,040
Personal costs	£40	£1,560	£2,080
One off costs			
NHS		£470	£470
International flights		£2,000	£2,000
Student visa application		£348	£348
Total	£502	£22,396	£28,922

Full-time postgraduates can apply for up to 52 weeks, full time undergraduates can apply for up to 39 weeks. Part-time students can apply for 50% of these costs. Loans will be disbursed in three equal disbursements - September, January, and May.

3. How do I apply?

A. Complete Your Free Application for Federal Student Aid (FAFSA)

B. Complete the following via <https://studentaid.gov/h/complete-aid-process>

- ✓ Entrance Counselling for sub/unsub & PLUS loan
- ✓ Master Promissory Notes for sub/unsub & PLUS loan
- ✓ PLUS Loan Credit Check

C. Download and complete the [City Cost of Attendance calculator](#) (excel file) you will need:

- ✓ Your City student application number
- ✓ Your course tuition fee rate.

D. Complete the City US Student Loan Application form online

https://cityunilondon.eu.qualtrics.com/jfe/form/SV_9FADolsRfG9KsiW

You will need:

- ✓ Your City student application number;
- ✓ A copy of your Master Promissory Note sub/unsub & PLUS loan
- ✓ A screenshot of your Entrance Counselling s sub/unsub & PLUS loan
- ✓ Credit Check outcome letter
- ✓ Copy of your Cost of Attendance Calculator;
- ✓ The value of the loans you wish borrow
- ✓ Your course tuition fee rate.

4. Are any courses not eligible for US Federal Aid loans?

Yes, these include but are not limited to, non-degree programmes, distance learning programmes, programmes which are less than 50% of the full-time equivalent, programmes offered at non-City sites and courses based in the City Division of Nursing. Students on any programme based in the U.S, any unit of a programme based in the U.S, on study leave based in the U.S, are not eligible for Direct Loans - this is non-negotiable and is a regulation set by the U.S Department of Education. **Only the following non-degree courses are eligible for Direct Loans: Bar Professional Training Course, Legal Practice Course, Graduate Diploma in Law and Speech and Language Therapy Postgraduate Diploma.** For information about the Gainful Employment statistics of these courses, please visit the course pages.

5. How will my tuition fees be paid?

You are required to pay your course deposit directly from your own funds. The remaining balance will be deducted in three instalments from each of the three loan disbursements in September, January and May. If your loan does not cover the entire tuition fee instalment due the City Income Team will contact you to arrange payment.

6. What fees and interest will I be charged?

The U.S. Department of Education applies fees and interest to US Federal Loans the rates are available here: <https://studentaid.ed.gov/sa/types/loans/interest-rates#fees> and <https://studentaid.ed.gov/sa/types/loans/interest-rates#rates>. City does not charge any loan fees, City's third-party agent Western Union Business Solutions, acts on our behalf receiving the Direct Loan funds in USD and then exchanges the funds into GBP according to their daily exchange rate. The exchange rate fluctuates across the academic year, the Cost of Attendance cannot be increased to cover fluctuations in the exchange rate.

7. What does City report to the US Federal Aid?

When you apply for Direct Loans, your enrolment, course start and end dates are reported to US National Student Loans Data System (NSLDS) shortly after in person registration at City. NSLDS transfers this data to your lenders/loan servicer. This information is used to determine whether any existing student loans you have can be deferred.

8. What documents can I use to show I am expecting US loans?

US student loan applications will be processed from 1st June. Eligible students will be issued with a Proof of Direct Loans Letter which can be used as evidence of student loans when applying for a UK student visa. Students cannot apply for a UK student visa no more than three months before the start of their course. For information about applying for a student visa please contact the International Student Advice team <https://www.city.ac.uk/international/visa-immigration-advice>.

9. What if I have more questions?

Please contact the City, Student Funding Team on funding@city.ac.uk we are aiming to respond to emails within 5 working days.