



**CITY UNIVERSITY  
LONDON**

## CitySport Working Group

**Meeting 7 – Monday 14<sup>th</sup> September 2015  
AG01 (College Building)**

**2.00pm – 3.00pm**

### UNCONFIRMED MINUTES

Name of Member	Meeting 2 29/10/14	Meeting 3 26/11/14	Meeting 4 19/01/15	Meeting 5 16/02/15	Meeting 6 16/04/15	Meeting 7 14/09/15
Cliff Oswick (Chair)	√	√	√	√	√	√
Bill Thompson	A	√	√	√	√	√
Phillipa Weaver-Smith		√	√	√	A	√
Helen Fitch	√	√	√	A	A	A
Mark Smith	√	√	√	√	√	√
Matthew Shipton	√	A	√	√		√
Gary Argent	√	√	A	A	-	-
Lindsey Venden	√	√	√	A	√	√
Natalia Rajapakse	√	√	√	√		-
Leon Cuthbertson	A	√	√	√	A	
Maria Dingle	√	√	√	A	√	A
Laurence Solkin	√	√	√	√	√	A
Marco Comuzzi	A	√	√	A	√	A
Robert McPeake	A	A	A		A	
Chantal Hill	A	A	√	A		√
Dominic Davis	√	√	√	A	√	A
David Street	A	√	-	-	-	-
Sue Rees	-	-	√	√	√	√
Ben Butler	-	-	-	-	-	√
Yusuf Ahmad	-	-	-	-	-	√

√ indicates attendance

A indicates apologies have been provided

\* indicates representative sent

- indicates not a member at time of meeting

## **1. Welcome and apologies**

The Chair welcomed members to the meeting and the Secretary noted the apologies received.

## **2. Approval of April 2015 minutes**

The members approved the April 2015 minutes as being an accurate record of the meeting.

## **3. CitySport operational update**

The Head of Sport and Leisure Services reported that 7 months after its grand opening, the team have now been able to properly assess how the building operates. At the end of February, there had been approximately 1000 sign ups, although attrition levels rose in March partly due to upcoming exams. In May, however, a successful corporate marketing campaign was run at Barbican station and public memberships have since notably risen.

A number of membership changes have occurred since the last meeting of the Working Group. The direct debit payment option for students has now been removed, with students now having the option to pay for three months in advance. Furthermore, wellbeing classes are now incorporated into all memberships.

It was reported that the class timetable remains a work in progress, with the new timetable commencing on 21<sup>st</sup> September 2015. Changes are therefore likely to follow in due course. The main hall is, however, now almost fully booked for the upcoming term.

CitySport's policies/procedures continue to be worked on. It was reported that the first Franklin Building fire evacuation went well, with the building scoring highly. The Freshers' Fair will take place in the main hall and adequate protection has been arranged for the flooring.

All snagging has almost been completed. It was noted that small brickwork issues in the main hall still need resolving, as does the air cooling system. This is, however, an issue for the whole of the Franklin building. PAF are aware of the outstanding issues and will be dealing with these in due course.

In general, feedback for CitySport continues to be very positive.

## **4. City University's Vision and Strategy 2026**

It was reported that Sport and Leisure Services would be working towards their own five year strategy, 2016-2021. It was felt that it would be better to know more about exactly how the University's strategy will develop before knowing how best Sport and Leisure Services can fit in around this.

A survey campaign will be launching in November to be sent out to approximately 8000 UG students, with a view to assisting CitySport to better understand how and why students currently do or don't engage with sport. This in turn will help to inform Sport and Leisure Services' five year strategy.

It was reported that a scholarship fund is planned for 2016. The group discussed the possibility of alumni funding for scholarships, but it was determined that the focus of the strategy is more likely to be on participation in general.

**5. CitySport Working Group general remit for 2015-16, to include confirmation of meeting frequency**

It was agreed that the remit of the group moving forward needs to focus heavily on the strategy. Members felt that it could perhaps be beneficial to take a steer from Education & Student Committee.

Members agreed that early January 2016 would be an appropriate time for the group to next meet and the secretary will take actions outside of the group regarding the full remit and future composition of the group.

**Action: Secretary to liaise separately with Education & Student Committee secretary**

**6. Any other business**

It was noted that CitySport would need to be ready for the University Open Day on 26<sup>th</sup> September. The role of careers as part of the Working Group was briefly discussed owing to recent structural changes. It was agreed that careers would have an important part to play in feeding into the eventual strategy.

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