

Towards Research Excellence and Impact:
Research, Enterprise and Impact (REIS) Board
Terms of Reference

1. The purpose of the Board is to develop strategy for the development of Research, Impact and Enterprise at City. The Board will identify and prioritise areas for development. Areas may include:
 - 2020 REF Strategy
 - Impact (pathways to ensure reach, significance, recording, development of impact case studies)
 - Publications and outputs (quality, quantity, citations, open-access to data)
 - Environment (vitality and sustainability, Staffing strategy, Research Students, Esteem)
 - Enterprise (Consultancy, high-level CPD, IP Commercialisation)
2. The Board brings together senior academic and administrative staff with leadership responsibilities in research, the support of research (including impact and enterprise) and strategic planning.
3. The Board may consider:
 - the shape City's Research, Impact and Enterprise portfolio required to deliver to the Corporate Plan, considering the strengths, weaknesses, opportunities and threats
 - specific matters of strategic importance and risk for the University as they arise or as they are anticipated. Such matters might include *inter alia*: preparation for internal and external research quality assessments; assurance audits and inspections; funding initiatives which require organisation-wide co-ordination/internal prioritization of bids; research, impact and enterprise support requirements (including systems, policies, resources and management information); external marketing of research, impact & enterprise activities (e.g. via institutional web pages) and external engagement.
4. The Board will delegate responsibility for implementation of strategy to committees including
 - a Research and Enterprise Implementation Committee (chaired by the Director of Research and Enterprise), and
 - a REF Working Group
5. The activities of the Board will be reported through the University Research and Enterprise Committee to Senate. The Pro Vice-Chancellor will take forward decisions and recommendations as necessary through ExCo.
6. The University Research and Enterprise Committee will continue to advise the Pro Vice-Chancellor (Research and Enterprise) and facilitate dissemination of information to a wider group.
7. Membership of the Board will comprise:
 - Pro Vice-Chancellor (Research & Enterprise) (Chair)
 - Associate Deans for Research from all Schools
 - Dean Graduate School
 - Director of Research & Enterprise
 - Director of Strategic Planning & Performance
 - Chair of the REF Steering Group
 - Others may be co-opted for specific items

8. The Group should meet at least once every two months. Members or their delegates should be fully briefed and empowered to participate in the full agenda.
9. The agenda will be normally focused on discussing a small number (perhaps one) of items together with any other pressing issues of common interest.

Prof J.C. Fothergill (Pro Vice-Chancellor)
Dr K. Shaw (Director of Research Support)
18 May 2015