



**CITY UNIVERSITY
LONDON**

Guidance for Exceptions to the Assessment Regulations or the Credit Framework

Scope

All programmes leading to an award of City University London

To be read in conjunction with

Programme Approval Policy in Section 3 of the Quality Manual

Programme Amendment Policy in Section 3 of the Quality Manual

[Assessment Regulations](#)

Credit Framework in section 3 of the Quality Manual

Exceptions to the Assessment Regulations or the Credit Framework

If a programme cannot fit within the University's Assessment Regulations or Credit Framework the Programme Director will be asked to provide:

- Information on the Regulation(s) to which to an exception is requested and the nature of that exception.
- Rationale for the difference(s) (these will normally only be considered for PSRB or mode of study reasons).

Requests for exceptions will normally be considered as part of Programme Approval and will be documented as part of this. Where requests are made outside Programme Approval, including as part of Periodic Review, the following process will be followed:

1. Request made by Programme Director in the form of a Programme Amendment. This will need to be considered by the School PARC and approved subject to approval by Senate.
2. Following provisional approval by the School PARC, the form should be submitted to Academic Services. Academic Services will liaise with the Academic Lead for Assessment for approval on behalf of Senate.

All exceptions to the Assessment Regulations or Credit Framework are documented in a spreadsheet and published in the Quality Manual.

Academic Services
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