

**COLLABORATIVE PROVISION COMMITTEE
MEETING No.13 HELD ON 1 APRIL 2022 AT 14:00
Via MS Teams**

DRAFT MINUTES

Name of Member		Meeting No.11 11/06/21	Meeting No.12 04/11/21	Meeting No.13 01/04/22
Ex-Officio:				
Prof Laurence Solkin (Chair)	Academic Director (Collaborative Provision)	A	✓	✓
Prof George Balabanis	Course Board Chair, ESCP-Europe	✓	✓	✓
Ruqaiyah Javaid	Students' Union Vice-President (Education)	A	✓	✓
Dr Russell Gerrard	Associate Dean for Learning & Teaching	✓	✓	✓
Dr Chris McDowell	Vice-President (International)	A	-	-
Non-Ex-Officio:				
Dr James Rodgers	Lead Partnership Coordinator, SASS	✓	✓	A
Dr Dirk Nitzsche	Lead Partnership Coordinator, Bayes	A	✓	A
Dr Peter Popov	Lead Partnership Coordinator, SMCSE	✓	A	✓
Prof Mark O'Brien	Lead Partnership Coordinator, CLS	✓	A	A
Dr Irene Ctori	Lead Partnership Coordinator, SHS	A	✓	A
Dr Eamon McKeown	Academic staff	-	A	A
Dr Michelle Hennelly	Academic staff	-	✓	A

In attendance:

Richard Appleby, Assistant Registrar, Student and Academic Services (Secretary)

Rafe Smallman

Nita Haines

Noomi Weinberg, Global Engagement Office

Part One – Preliminary Items

1.	<p>Welcome and Apologies</p> <p>Apologies were received from James Rodger, Dirk Nitzsche, Irene Ctori and Michelle Hennelly.</p> <p>Nita Haines and Rafe Smallman were introduced to CPC as new staff based in QUAD whom had joined since the last CPC meeting.</p>
2.	<p>Minutes</p> <p>The minutes of Meeting No.13 held on 14 November 2021 were received and confirmed without amendment.</p>
3.	<p>Matters Arising</p> <p>No matter arising were noted.</p>
4.	<p>Chair's Action</p> <p>CPC noted Chair's Actions that were taken in respect of:</p> <ul style="list-style-type: none"> A new module-sharing partnership between the School of Healthy Sciences and St Bart's NHS Trust;

	<ul style="list-style-type: none"> • A new programme to be delivered at City by Bayes for the World Bank; • A new module delivered by Bayes, Pro Bono, for Accenture.
5.	<p>Report from the Academic Director (Collaborative Provision)</p> <p>LS informed CPC about what had occurred with regards to City's review of Partnership and Collaborative Provision and, specifically, what had occurred since the Partnership Deep Dive that took place at the end of Term 1.</p> <p>The Deep Dive meeting had now produced a paper which has been taken up by SLT. The scope of the Deep Dive itself has now widened to include partnerships with business. This has now resulted in further paper being drafted and being put forward to SLT to help operationalize this going forwards. LS expects outputs from SLT over the strategic direction of partnership provision at City to be coming to CPC members in due course.</p>
6.	<p>Course Boards 2021-22</p> <p>CPC received the following minutes from Course Boards at Validated Institutions:</p> <ul style="list-style-type: none"> i) ArtsEd – 18 November 2021. LS noted that the matters discussed at this meeting were fairly standard, but with a change in senior management at ArtsEd following the recent investigation, lots of change was underway which would be reported here in due course. ii) Hansard-House of Commons – 7th December 2021. No comments added. iii) INTO – 22nd February 2022. RS noted that INTO had encountered problems with recruiting external examiners and delay to the introduction of their proposed International Year One access programme. iv) Guildhall School of Music & Drama – 8th November 2021. No comments added. v) Trinity Laban – 16th November 2021. LS noted that TL had made a formal request for an opt-out of supervision rules for Senate Regulations 23 & 24 under the ordinance of those Regulations which permits which an opt-out for Validated Bodies. This opt-out was endorsed by CPC. <p>ESCP's first Course Board Meeting of 21/22 took place on the 1st April 2022 and therefore minutes were not ready to be received by CPC at this meeting. The minutes will instead be received at CPC Meeting 14. GB spoke about CPC to say that ESCP is looking to end the validation relationship with City and is seeking TDAP from the QAA and the OfS.</p>
7.	<p>Lead Partnership Coordinator Report and School Partnership Update</p> <p>SMCSE - PP reported that the longstanding partnership with NUAA (Nanjing University of Aeronautics and Astronautics) was looking to be developed further by both parties as part of a St Petersburg - suspended until further notice.</p> <p>PP also reported on an articulation agreement that was in development with ACI (the Airports Council International) to permit advanced entry on PGT Aviation programmes.</p> <p>Finally, PP reported on a proposed partnership with 'UpGrad' for an articulation agreement for PGT programmes for students coming via selected Indian institutions.</p> <p>SASS - LS reported that the agreement for Journalism to be part of the Erasmus Mundus Consortium with Aarhus University in Denmark had been renewed until the end of 24/25.</p> <p>LS then informed CPC with regards to two proposals that had recently been reviewed and approved via USPARC for new partnerships with Ca Foscari University in Italy and a new exchange relationship with Paris Dauphine University.</p> <p>No other updates were received from other Schools.</p>
Part Two – Items for Discussion	
8.	<p>ArtsEd Revalidation Postponement</p>

	<p>CPC received and approved a request from ArtsEd Performing Arts School to postponement the revalidation of their BA Musical Theatre programme from Term 3 21/22 to Term 3 22/23.</p> <p>No comments or queries were made with regards to the request.</p>
9.	<p>USPARC Reports</p> <p>CPC received reports from recent USPARC meetings recording outcomes of partnership approvals:</p> <ul style="list-style-type: none"> • Articulation agreement with Ca Foscari University, Venice with SASS; • An Access/Feeder agreement with the Chinese University of Hong Kong. <p>Both proposals were approved.</p>
Part Three – Items for Information	
15.	<p>Any Other Business</p> <p>CPC discussed City's response to the war in Ukraine and City's relationships with Russia. City had recently suspended all links with Russian Higher Education Institutions until further notice. LS noted that the risk element of reputational alignment had formed part of the deep dive and that this thematic would be considered as part of that process.</p>
16.	<p>Dates of meetings for 2021-22</p> <p>10th June 2022, 2pm – 4pm.</p>

Secretary:

*Richard Appleby, Assistant Registrar (Partnerships and Academic Development), Student and Academic Services
April 2022*

**COLLABORATIVE PROVISION COMMITTEE
MEETING No.14 TO BE HELD ON FRIDAY 10TH JUNE 22 AT 2:00PM
VIA MS TEAMS**

Minutes

In the context of the Freedom of Information Act, all items of business for this meeting of the Collaborative Provision Committee remain 'closed'.

Name of Member		Meeting No.12 04/11/21	Meeting No.13 01/04/22	Meeting No.14 10/06/22
Ex-Officio:				
Prof Laurence Solkin (Chair)	Academic Director (Collaborative Provision)	✓	✓	✓
Prof George Balabanis	Course Board Chair, ESCP-Europe	✓	✓	✓
Ruqaiyah Javaid	Students' Union Vice-President (Education)	✓	✓	✓
Dr Russell Gerrard	Associate Dean for Learning & Teaching	✓	✓	✓
Non-Ex-Officio:				
Dr James Rodgers	Lead Partnership Coordinator, SASS	✓	A	A
Dr Dirk Nitzsche	Lead Partnership Coordinator, Bayes	✓	A	✓
Dr Peter Popov	Lead Partnership Coordinator, SMCSE	A	✓	✓
Prof Mark O'Brien	Lead Partnership Coordinator, CLS	A	A	✓
Dr Irene Ctori	Lead Partnership Coordinator, SHS	✓	A	A
Dr Eamon McKeown	Academic staff	A	A	A
Dr Michelle Hennelly	Academic staff	✓	A	✓

Part One – Preliminary Items

1.	<p>Welcome and Apologies</p> <p>The Chair welcomed members of CPC and noted the following apologies:</p> <p>Mark Hertlein Irene Ctori James Rodgers</p>
2.	<p>Minutes</p> <p>The minutes of Meeting No.13 held on 1st April 2022 were received and approved, unamended.</p>
3.	<p>Matters Arising</p> <p>CPC noted the status of matters arising. LS raised the issue that with the split of SASS into the new School of Creative Industries and the School of Global Policy there would, potentially, be a need to increase membership of CPC to include representatives from each of the new Schools.</p> <p>Action - With split of SASS, LS and RA to explore appointment of an additional member so that both new Schools are represented.</p>
4.	<p>Chair's Action</p> <p>No Chair's Action were reported since the last meeting.</p>

Part Two – Items for Discussion

5.	<p>Report from the Academic Director (Collaborative Provision)</p> <p>CPC received a standing report from the Academic Director of which LS noted that main and sole issues to be disseminated by CPC related to Validated Institutions and associated Taught Degree Awarding Powers (TDAP) or Research Degree Awarding Powers (RDAP) applications, which will be covered under item 6.</p>
6.	<p>Course Board Reports</p> <p>CPC received minutes from Course Board meetings and discussed schedules for validated partners seeking degree-awarding powers as follows:</p> <ul style="list-style-type: none"> i) Trinity Laban – 23 May 2022. LS noted to CPC that City was awaiting a timeline on Trinity Laban's RDAP application before this could be progressed. ii) Guildhall – 18 May 2022. LS noted that GSMD had a large number of PGR students currently enrolled. The City Course Board members thought that Guildhall was close to making RDAP their application, but they may not yet be ready. LS observed a certain wariness of undergoing process as it may involve full QAA audit of their provision. iii) INTO – 17 May 2022. RG noted that INTO was missing one external examiner which was flagged as a risk at recent Assessment Board. The proposed International Year One (IYO) is not moving forward as planned, as there are discussions on entry qualifications and negotiations which had meant progress was slow, but progressing. LS – City is revising grade criteria and thresholds, and this should involve INTO. ACTION – RG to discuss with Jon Williams entry criteria thresholds. ACTION – pass to SASS & provide DN with prog details. iv) ESCP – 01 April 2022. GB noted to CPC that ESCP seemed distant in all recent meetings and communications and don't seem to want to engage with City as they have done previously. Graduation took place in May which was a success. RA spoke to CPC over QAA visit and progress in TDAP application – the QAA visit was okay though the QAA delegates drilled-in to matters relating to recent Course Board minutes which related to consistency of approach and process. No update or further information from ESCP had been received since this visit. v) House of Commons – The House of Commons Course Board had not met during the most recent period. vi) ArtsEd – 28 April 2022. LS noted that ArtsEd had introduced a number of new student-facing policies had introduced since the replacement of ArtsEd's Senior Leadership team. These changes reflected the outputs of the QC-led investigation into historical sexual harassment allegations and that, in that respect, these changes were extremely welcome and a positive step-forward for ArtsEd.
7.	<p>Lead Partnership Coordinator Report and School Partnership Update</p> <p>CPC received lists of planned projects submitted by School Lead Partnership Coordinators.</p> <p>BBS – DN noted that Bayes' development of new partnerships had been fairly quiet in the recent period but things in pipeline. DN noted discussions with Kyiv Global University over various initiatives and the forthcoming, belated, site visit to Regensburg University in Bavaria.</p> <p>CLS – MO'B reported that the Lyon off-site partnership for the delivery of the LLB was getting ready to be up and running for a September 2022 commencement. The prior-approved partnership arrangement with CUHK was still ongoing, though this was due to complications at the CUHK end of things. In addition to these developments, CLS had also been in discussion with Jindal University in India.</p> <p>SMCSE – PP noted SMCSE's development with Indian online PGT programme provider, Upgrad, which had been mentioned in a prior meeting. PP also noted early discussions with Namaa University in Cairo and another, unrelated, discussion with a provider in Sinai, Egypt.</p> <p>SASS – LS noted that the partnership with Sapienza was in the process of being renewed. LS also noted new School structures which would come into force from September.</p> <p>SHS – MH updated CPC with regards to SHS's own structural changes – SHS had now merged with Psychology so are a single School. MH also spoke to new, module-sharing, initiatives with Barts and Central Northwest London NHS trusts, SeeAbility and the Royal College of ophthalmologists.</p>
8.	<p>Revalidation & Review Schedule</p>

	<p>CPC received a draft schedule for the revalidation and review of validated provision at City for the next five academic years. This schedule would help to structure tasks and renewals with Validated Partners with the Partnership & Academic Development team.</p> <p>The schedule was approved without comment or amendment.</p>
9.	<p>Collaborative Provision Register 2021-22</p> <p>CPC received the 21-22 Collaborative Provision Register. RG raised a query over the student numbers provided by INTO which INTO had provided as they looked to be inaccurate. RG checked against the figures provided by INTO for admissions at the last INTO Course Board which provided to be substantially different and were based upon data taken from SITS. RA noted and corrected the CP Register with this in mind.</p> <p>The CP Register was therefore approved by CPC.</p>
Part Four – Items for Information	
10.	<p>Any Other Business</p> <p>LS raised the issue of Urdang and the teach-out with Urdang’s validated partner – where does UoB’s involvement with City sit institutionally?</p> <p>ACTION – RA to raise with the Urdang transition group to see if this matter sits with CPC and/or another forum within City.</p>
11.	<p>Dates of meetings for 2022/23</p> <ul style="list-style-type: none"> • 3rd November 2022; • 18th March 2023; • 10th June 2023.

Secretary:

*Richard Appleby, Assistant Registrar (Partnerships and Academic Development), Student and Academic Services
June 2022*