

City University First Year Undergraduate Scholarships 2008-09

Guidance Notes

By completing this application form, you will automatically be considered for all first year scholarships and bursaries on offer: excluding the City University Bursary and academic prizes. Please note that some of the scholarships and bursaries on offer have different eligibility criteria. Short-listed applicants will be interviewed for the relevant bursary/scholarship. Successful and unsuccessful applicants will be notified in writing as to the result of their application. Successful applicants will be expected to attend a University wide Scholarships evening in December. If you are unsure whether you meet the criteria for any of these scholarships, contact the Student Centre on 020 7040 7040 for more information or visit the following website: www.city.ac.uk/studentcentre

Worshipful Company of Saddlers Bursaries (2)

- These bursaries are valued at £1000 per year and are open to students who completed post 16 education in the borough of Islington. This will be paid each year following successful completion each year. ***First Year UG***

The Worshipful Company of Needle-makers Award

- This award is valued at £1000 and tenable for one year and is open to Home students in the first year of a full time undergraduate degree at City University. ***First Year UG***

The Shirley Robson Memorial Scholarship

- This award is valued at £1000 and tenable for one year and is open to Home students studying a music degree at City University. ***Any Year UG***

Application Checklist

Before submitting your application, please check the following:

- All questions from sections 1-7 have been answered
- Your supporting statement is completed and attached
- You have provided a copy of your 'Student Support Statement' or 'Bursary Notification Letter'
- You have provided a copy of your passport
- You have signed and dated the Applicant's Declaration
- You are aware that there is an expectation for successful applicants to attend the Scholarship Awards Ceremony in December

Closing Date

Please return the form by **5.00pm, Friday 24th October 2008** to the Student Centre

In person: Student Centre – Level 2 Refectory, Northampton Square Campus
By Post: Student Centre, City University, Northampton Square, London EC1V 0HB

City University Undergraduate Scholarships 2008-09 Application Form

- Applications close 5PM, Friday 24th October 2008
- Please read the guidance notes on the previous page before completing this form
- If you have any questions, contact the Student Centre on 020 7040 7040 or email fundsservice@city.ac.uk

1. PERSONAL DETAILS	
First Name/s:	Surname:
Title Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of birth:	Age:
Nationality (please provide a photocopy of your passport):	
Country of permanent residence:	
National Insurance Number:	UCAS ID:

2. ADDRESS DETAILS	
Address (term time):	Address (Home):
Telephone (Home):	Mobile:
Email (City account):	Email (other):
For UK Students only:	
Name of Local Authority:	
Do you live in a parental home during term time?	
How long have you lived at your current address?	
If less than three years, please provide details of previous addresses: (use a separate sheet if necessary)	

3. ACADEMIC DETAILS	
Student Number:	Name of course:
School/Dept:	Duration of course:
Year of study:	Full time <input type="checkbox"/> Part time <input type="checkbox"/>
Please provide details of your previous educational qualifications (including A-Levels). Please give the address of the school/college you attended for GCSEs and A Levels.	

4. FINANCIAL DETAILS

Please provide full details of any financial support you receive per week and per year, using N/A where appropriate.

Income	Per week	Per year
From Your Local Authority : (please include your letter from Student Finance Direct)		
NHS Bursary (please include your Bursary Notification letter):		
Access to Learning Fund:		
Disabled Students' Allowance:		
Parental contribution:		
Employment:		
Other scholarships or Bursaries (please specify):		
Other sources – please specify: (e.g. charities & trusts, savings, other loans)		
Total		

Please provide full details of your expenses you incur per week and per year, using N/A where appropriate.

Expenses	Per week	Per year
Rent/Accommodation:		
Food:		
Household Bills:		
Telephone:		
Travel:		
Equipment and Books:		
Childcare:		
Other - please specify:		
Total		

5. REFERENCES

Please note that the reference form on your UCAS application will be used in assessing your application for a scholarship. In addition, short-listed candidates may also be asked to provide an additional reference. Please supply the name and contact details of an additional reference, such as your personal tutor at City, who may be consulted should you be short-listed.

Name:

Contact phone:

Email:

6. SUPPORTING STATEMENT

Please attach a supporting statement on a separate sheet outlining the reasons why you chose City university as your place of study, why you are applying for a scholarship and please provide any information that you feel is relevant or strengthens your case. Please also include information about any community or voluntary activities you are involved in which may be relevant to your application.

7. APPLICANT'S DECLARATION

I confirm that the above details are correct the best of my knowledge and belief. I acknowledge that if I am discovered to have made an untruthful statement then the University may withdraw any scholarship awarded and may also take other disciplinary action it deems appropriate. I consent for my form and associated documents to be sent to those organisations funding scholarships at City University. I agree that the decision of the awarding body is final.

Signature:

Date:

DATA PROTECTION ACT 1998

All data on this form will be held in the Student Centre and kept in accordance with the Data Protection Act 1998. Data will be treated confidentially for the purpose of processing your application for a scholarship and may be shared with external bodies which provide the funding for scholarships at City University. More information on City University's policy regarding the Data Protection Act 1998 is available at: www.city.ac.uk/dataprotection/